

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
April 27, 2021– 5:00 p.m.**

I. Call to Order – 5:31 p.m.

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on April 20, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on April 19, 2021, posted on the District website on April 23, 2021, and sent to the Township Clerk on June 19, 2020, and on April 16, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present Dr. Sandra Alberti
Present Mr. Jack Fairchild
Present Mrs. Dria Law (arrived 5:36 p.m.)
Present Dr. Mark Snyder
Present Mr. Mark Villanueva (arrived 5:38 p.m.)
Present Mr. Maurice Weeks
Present Mr. David A. Weinstein

Present Ms. Lauren Romano, Vice-President
Present Caryn Shaw, President

Present Ms. Alicia D’Anella, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Dr. Carolyn Gibson, Interim Director of Human Resources
Present Mr. Jeffrey Arey, Director of Instructional Technology

Introduction – Director of Curriculum, Instruction and Innovation

a. Dr. McCartney and Dr. Gibson introduced Dr. Benton to the Board.

Personnel Update

a. Dr. Gibson reviewed confidential personnel matters with the Board.

Attorney-Client Privilege – Mediation and Grievance

- a. Ms. D’Anella of Comegno Law Group updated the Board on a recent mediation meeting regarding a legal matter.
- b. Mrs. Shaw discussed a recent 4-4-1 meeting with MEA leadership.
- c. Ms. D’Anella, Mr. Heiser and Ms. Shaw updated the Board on a Level III grievance.

Interim Superintendent Search Update

a. Ms. Shaw updated the Board on Interim Superintendent candidates.

Adjournment – 7:00 p.m.

Moved by: Mr. Fairchild

Second: Mr. Weinstein

Vote: 9 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

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Present	Mrs. Caryn Shaw, President
Present	Ms. Alicia D'Anella, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
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Present	Dr. David Tate, Director of Special Education
Present	Dr. Carolyn Gibson, Interim Director of Human Resources
Present	Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session- 5:30 p.m.

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel
- HIB
- Attorney-Client Privilege – Mediation and Grievance

Moved by: Dr. Alberti Second: Mr. Fairchild Vote: 7 - 0

VI. Return to Public – 7:00 p.m.

Moved by: Mr. Fairchild Second: Mr. Weinstein Vote: 9 - 0

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-215:

March 16, 2021 Executive Session
March 16, 2021 Regular Meeting

March 23, 2021 Executive Session
March 23, 2021 Special Meeting

Moved by: Dr. Alberti

Second: Ms. Romano

Vote: 9 - 0

B. Communications

C. President's Remarks – Mrs. Shaw welcomed the public.

D. Student Board Representatives

- Cara Petrycki updated the Board and community on various senior activities which included prom plans, graduation plans, SEL activities, pep rally plans and the remaining school days.
- Claire Hurren updated the Board and community on various Madrigal activities, online concerts, and MHS musical performances.
- Bhavika Verma updated the Board and community on the return to five half days of school.
- Audrey Barr updated the Board and community on various fundraising activities at WAMS which included World Central Kitchen and Water Warriors projects.

E. Educational Highlights –Superintendent's Monthly Report

1. General Updates

- Good News – Fundraising efforts on behalf of the William Allen Middle School
 - World Central Kitchen
 - Water Warriors – Chris Long FoundationMr. Matt Keith, WAMS Principal provided a video to the Board and community regarding the fundraising efforts.
- “Reflections Continued” – Carole Butler
Ms. Butler provided a presentation to the Board and community entitled “Reflections Continued.”
- District Reentry – Present and September 2021
Dr. McCartney updated the Board and community on district reentry conversations for September 2021.
- “Unsung Heroes” – Dria Law
Mrs. Law shared a presentation with the Board and community entitled “Unsung Heroes” which thanked the food service and transportation staff for their services.

F. Board Committee Reports – Questions and Comments

- a. Finance and Operations** – Mr. Weinstein updated the Board on recent Finance and Operations committee meetings. Topics included full day model discussions, transportation issues, food service issues, utilizing Genesis for meal ordering, outdoor dining options, instructional time changes, choice remote student impact, recommendation of the F&O committee not to deploy full day until September 2021, and budget updates.

Mr. Villanueva commented that the F&O committee was not unanimous in their full day recommendation. Mr. Villanueva stated that he believes we should be opening for full days now.

- b. **Policy** – Mr. Fairchild updated the Board on the recent Policy committee meeting. Topics included policies listed under the policy section of the agenda, as well as possible transportation policy revisions.
- c. **Curriculum Committee** – Dr. Snyder updated the Board on the recent Curriculum Committee meeting. Topics included student learning data, draft presentations, full day reopening discussions, science schedule changes, and math topics at the UES.
- d. **Communications Committee** – Mrs. Law updated the Board on the recent Communications Committee meeting. Topics included an upcoming Community Engagement Forum on Race and Racism, the website COVID dashboard, future Board meetings, and unsung heroes recognition.
- e. **Ad-Hoc Committee** – Dr. Alberti updated the Board on ad-hoc committee discussions.
- f. Mr. Weeks updated the Board on MoorArts activities.

G. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weinstein Second: Mr. Weeks Vote: 9 - 0

2. Public Comment on Agenda Items

- a. Carole Dever of 310 N. Stanwick Road commented on class sizes at the South Valley Elementary School.
- b. Tara Pal of 248 N. Reading Drive asked if information could be explained on an item on Ms. Butler's presentation.
- c. Laura Frederico of 440 Oldershaw Avenue asked if the district has done anything to prepare for potential ransomware attacks.
- d. Austin Haynes of 427 Glen Avenue thanked the staff for all of their work. Mr. Haynes updated the Board on a scholarship available through the alumni association.
- e. Doug Maute of 141 Pleasant Valley Avenue encouraged the Board to keep public comment through electronic methods when starting in person meetings. Mr. Maute commented on full day reopening.
- f. Jill Macaluso of 800 Golf View Road commented that she was disappointed in the updates on full day plans and the Interim Superintendent position.
- g. Karen Vidal of 441 Oldershaw Avenue went over statistics on COVID currently and reminded all that Burlington County is currently high risk. Ms. Vidal talked about busing issues at South Valley Elementary and expressed concerns on changes in courtesy busing.
- h. Colleen Thornton of 16 Bramley Road asked about current quarantine procedures.
- i. Cheryl Makopoulos of 5 Walnut Court thanked the staff for the transition to five days a week.
- j. Peter Macaluso of 800 Golf View Road commented that he believes the quarantine procedures are designed to punish the shift to five half days. Mr. Macaluso expressed concerns on the Interim Superintendent process.

- k. Melvin Sheppard of 406 Glen Avenue stated that the alumni association is fully committed to assist students in high school now as they transition to college or the workforce.
- l. Colette Lamidi of 68 Red Leaf Road stated that trust is a two way street. Models were updated throughout the year and demands to shift are often biased.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mrs. Law Vote: 9 – 0

Dr. Alberti logged off at 9:15 p.m.

VIII. Budget Presentation

Mr. Heiser went through a prepared budget presentation.

IX. Public Hearing on the 2021-2022 Proposed Budget

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be opened.

Moved by: Mr. Weeks Second: Mr. Weinstein Vote: 8 – 0

X. Budget Public Hearing Comments

- 1. Nicole MacHenry of 3 Shelter Rock Place asked for clarification on the effect on state aid the district would receive, should parents move their children to private schools.
- 2. Doug Maute of 141 Pleasant Valley Avenue expressed concern over increasing taxes during the pandemic.

Mr. Weinstein thanked the Administration for their work on the budget.

Dr. Alberti joined the meeting at 9:45 p.m.

XI. Close Public Hearing on the 2021-2022 Budget

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be closed.

Moved by: Mr. Weinstein Second: Mrs. Law Vote: 9 - 0

XII. Adoption of Final Budget – 2021-2022

MOTION:

BE IT RESOLVED that the final budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-22 Total Expenditures	78,173,502	1,692,335	5,003,257	84,869,094
Less: Anticipated Revenues	10,940,285	1,692,335	416,949	13,049,569
Taxes to be Raised	67,233,217	0	4,586,308	71,819,525

BE IT FURTHER RESOLVED, that the Moorestown Township Board of Education includes in the budget the use of banked cap in the amount of \$190,000. The purpose of the banked cap is to continue to provide resources to our schools as they meet the needs of our pupils in the areas of programming, safety, and security. The use of this banked cap cannot be deferred or incrementally completed over time.

BE IT FURTHER RESOLVED, that the proposed base budget exceeds the State's Adequacy Budget.

Moved by: Mr. Weinstein

Second: Mr. Fairchild

Vote: 8 – 1

No: Mr. Villanueva

XIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secy.** – February, 2021 – Exhibit #21-216
- 2. Treasurer's Report** – January and February, 2021 – Exhibit #21-217
- 3. Cafeteria Report** – February and March, 2021 – Exhibit #21-218

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of February, 2021 attached as Exhibit #21-219.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$11,828,130.39 attached as Exhibit #21-220.

Approval of Items 1 – 4:

Moved by: Mrs. Law

Second: Dr. Alberti

Vote: 9 - 0

Approval of Item 5:

Moved by: Mrs. Law

Second: Dr. Alberti

Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weinstein

XIV. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0145 Board Member Resignation and Removal
- Regulation 1642 Earned Sick Leave Law
- Policy 1643 Family Leave Act
- Policy 5330.01 Administration of Medical Cannabis
- Regulation 5330.01 Administration of Medical Cannabis
- Policy 7425 Lead Testing of Water in Schools
- Regulation 7425 Lead Testing of Water in Schools
- Policy 0164.6 Remote Public Board Meetings during a Declared Emergency

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #21-221.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 6470.01 Electronic Funds Transfer and Claimant Certification
- Regulation 6470.01 Electronic Funds Transfer and Claimant Certification
- Policy 7510 Use of School Facilities
- Policy 8561 Procurement of Procedures for School Nutrition Programs
- Policy 1648 Restart & Recovery Plan Appendices

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #21-222.

3. Policies and Regulations to be Abolished

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 3431.1 Family Leave
- Policy 4431.1 NJ Family Leave Insurance Program
- Policy 3431.3 NJ Family Leave Insurance Program
- Policy 4431.3 NJ Family Leave Insurance Program
- Policy 7430 School Safety
- Regulation 7430 School Safety
- Policy 2415.01 Academic Standards, Academic Assessments and
Accountability
- Policy 2415.03 Highly Qualified Teachers

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #21-223.

Approval of Item 2, Policy 1648 only:

Moved by: Mr. Fairchild Second: Mrs. Law Vote: 8 – 1
No: Mr. Villanueva

Approval of Items 1 – 3 as amended, not including Policy 1648 in Item 2:

Moved by: Mr. Fairchild Second: Mrs. Law Vote: 9 - 0

B. Educational Program

1. Burlington County Alternative School Placement for 2020 - 2021

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #21-224 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2020 - 2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-225 for the 2020-2021 school year.

Approval of Items 1 – 2:

Moved by: Mr. Weeks Second: Mrs. Law Vote: 9 - 0

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-226.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

3. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-227.

4. Middle School Athletic Schedules – Spring 2021

MOTION:

I recommend the Board approve the Middle School Spring 2021 athletic schedules as listed in Exhibit #21-228.

5. Burlington County Educational Services Unit Professional Services 2021-22

The Burlington County Educational Services Unit provides districts with a variety of professional services on an "as requested" basis.

MOTION:

I recommend that the Board approve the Burlington County Educational Services Unit Agreement for Professional Services for 2021-22 attached as Exhibit #21-229.

6. Burlington County Educational Services Unit Non-Public Contracted Services 2021-22

The Burlington County Educational Services Unit has provided services on behalf of Moorestown Township Public Schools to non-public schools pursuant to the requirements of NP Chapters 192/193, Chapter 226 (Nursing) and IDEA.

MOTION:

I recommend that the Board approve the agreements, attached as Exhibit #21-230 with Burlington County Educational Services Unit for non-public Chapters 192/193, Chapter 226 (Nursing) and IDEA services for 2021-22.

7. Burlington County Educational Services Unit Resolution

The Burlington County Educational Services Unit was formed to coordinate and provide certain services for local school districts in Burlington County. Approval of the following Joint Transportation Agreements will allow Moorestown to participate in transportation services coordinated through this program.

MOTION:

I recommend that the Board approve Burlington County Educational Services Unit Joint Transportation Agreements for 2021-22, as listed in Exhibit #21-231.

8. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition students as amended in Exhibit #21-232 to reflect a school change.

9. 2021 ESEA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools’ Revised ESEA Consolidated Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,415	\$0	\$18,415	\$133,490	\$0	\$133,490
Title IIA	\$90,067	\$6,769	\$96,836	\$148,079	\$11,129	\$159,208
Title III	\$0	\$0	\$0	\$10,298	\$0	\$10,298
Title IV	\$12,812	\$963	\$13,775	\$22,113	\$1,662	\$23,775
Total	\$121,294	\$7,732	\$129,026	\$313,980	\$12,791	\$326,771

MOTION:

I recommend that the Board hereby authorize the submission of the Revised ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA amendment application.

10. Extended Day Care (EDC) Tuition Rates 2021-2022

MOTION:

I recommend the Board approve the 2021-2022 Extended Day Care (EDC) tuition rates attached as Exhibit #21-233.

Approval of Items 1 – 10:

Moved by: Ms. Romano Second: Dr. Alberti Vote: 9 - 0

D. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 and 2021-2022 school year.

1. Appointments

Administrative Staff

- a. Dr. Karen Benton, as the Director of Curriculum, Instruction and Innovation. Her annual salary will be \$160,000 prorated, effective July 12, 2021 through June 30, 2022.

Professional Staff

No actions recommended at this time.

Support Staff

- b. Michael Kringler, Full Time Paraprofessional at the High School at an annual salary of \$16,108.07 (prorated) Column Para AA/BS, Step 1 Paraprofessional Salary Guide effective March 22, 2021 through June 30, 2021 (**corrected start date from April 12, 2021**).
- c. Jorge Martinez, Bus Driver for the Transportation Department. Mr. Martinez's hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated, effective April 28, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Jessica Herb, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence May 10, 2021 through June 30, 2021.
- b. Erica Mahan, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 19, 2021 through June 30, 2021.
- c. Katherine Kaubin, Special Education Teacher at the Middle School, an extension to an unpaid Child Rearing Leave of Absence May 4, 2021 through June 30, 2021.
- d. Caisse Gore, Language Arts Teacher at the Middle School, an extension to an unpaid Family Medical Leave of Absence April 1, 2021 through June 30, 2021.
- e. Paige Morgan, English Teacher at the High School, a paid Medical Leave of Absence March 22, 2021 through April 18, 2021; unpaid Family Medical Leave of Absence April 19, 2021 through April 30, 2021.
- f. Christine Rivera, English Teacher at the High School, a paid Medical Leave of Absence April 12, 2021 through June 30, 2021.

Support Staff

- a. Michelle Molz, Paraprofessional at the George Baker Elementary School, an unpaid absence March 31, 2021.
- b. Monica Robinson, Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence April 26, 2021 through June 30, 2021.
- c. Michelle Hamilton, Paraprofessional at the Upper Elementary School, an unpaid absence April 23, 2021 through April 28, 2021.

3. Change of FTE/Location

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Erin Shaw, .3FTE Reading Support Teacher at the High School to a .4FTE at the High School and Middle School at an annual salary of \$33,275.00 (\$8,319.00 increase) prorated, Step 11 Column MA, effective March 29, 2021 through June 30, 2021 (Funded by ESEA).

Support Staff

No actions recommended at this time.

4. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Patricia Warne, a Special Education Teacher at the Middle School, after 13 years of service to the District, effective July 1, 2020.

Support Staff

No actions recommended at this time.

5. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Nicole Talarico, a Special Education Teacher at the George Baker Elementary School, effective June 30, 2021.

Support Staff

- a. Marcos Crespo, Bus Driver for the Transportation Department, effective April 1, 2021.
- b. Madelyn McMahon, Child Caregiver for the Extended Day Care Program, effective April 11, 2021.

6. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Abby Soleil Bucci, a Long Term Substitute Language Arts Teacher at the Middle School, effective April 2, 2021 through June 30, 2021.
- b. Nicole Dimitri, a Long Term Substitute Special Education Teacher at the Middle School, effective May 7, 2021 through June 30, 2021.
- c. Erica Rager, a Long Term Substitute English at the High School, effective April 2, 2021 through June 30, 2021.

Support Staff

No actions recommended at this time.

7. Salary Correction

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Meredith Salmon, a Paraprofessional at the George Baker Elementary School. An annual salary correction from \$16,408.07 to \$16,108.65 effective January 11, 2021 through June 30, 2021.

8. Reappointment

Administrative Staff

- a. Approve the submission draft of the 2021-2022 employment contract of James Heiser, Business Administrator/Board Secretary contract to the Burlington County Executive Superintendent's Office.

Professional Staff

No actions recommended at this time.

Support Staff

No actions recommended at this time.

- 9. Substitutes** - Exhibit #21-234
- 10. Movement on Salary Guide** - Exhibit #21-235
- 11. Anticipated HS and MS Athletics** - Exhibit #21-236
- 12. Professional Development Presenters** - Exhibit #21-237
- 13. High School Volunteer** - Exhibit #21-238
- 14. Summer Enrichment Staff** - Exhibit #21-239
- 15. Clubs** - Exhibit #21-240
- 16. Middle School Baseball 1:1 Paraprofessional** - Exhibit #21-241
- 17. 2021-2022 Reappointments** - Exhibit #21-242
 - a. MAA
 - b. Certificated Tenured Staff
 - c. Non-Tenured Certificated Staff
 - d. Secretaries
 - e. Buildings & Grounds
 - f. Educational Services
 - g. Job Coach
 - h. Non-Affiliated

Approval of Items 1 – 17:

Moved by: Dr. Alberti Second: Ms. Romano Roll Call Vote: 9 - 0

XV. Suspensions and HIB Report

- A. Suspensions** – Exhibit #21-243

XVI. Informational Only

- A. Enrollment Information** – April 1, 2021

School	2019-2020	2020-2021
High School	1266	1284
Middle School	659	626
Upper Elementary School	918	851
Elementary School	<u>1136</u>	<u>1051</u>
Total	3979	3812

- B. Old Business**

- C. New Business**

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Snyder Second: Mr. Weeks Vote: 9 - 0

2. Public Comment

- a. Melissa Burns of 8 Brooks Road stated that everyone is suffering and commented on the budget.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Ms. Romano Vote: 9 - 0

XVII. Adjournment – 9:56 p.m.

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 9 – 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$10,088,568.56
102 - 106	Cash Equivalents		\$556,450.55
111	Investments		\$0.00
116	Capital Reserve Account		\$108,616.95
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$16,432,161.00

Accounts Receivable:

132	Interfund	\$373,317.69	
141	Intergovernmental - State	\$1,589,047.57	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,323,698.38	
153, 154	Other (net of estimated uncollectable of \$_____)	\$670,737.08	\$3,956,800.72

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$73,548,809.00	
302	Less revenues	(\$72,427,859.67)	\$1,120,949.33

Total assets and resources

\$32,263,547.11

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,687,094.94
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$169,567.70
	Other current liabilities		\$217,929.87
	Total liabilities		\$2,074,592.51

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$21,144,233.85
761	Capital reserve account - July	\$107,968.02	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$107,968.02
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$75,699,056.45	
602	Less: Expenditures	(\$50,828,763.92)	
	Less: Encumbrances	(\$21,102,072.26)	(\$71,930,836.18)
	Total appropriated		\$25,020,422.14

Unappropriated:

770	Fund balance, July 1		\$7,318,779.91
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$2,150,247.45)
	Total fund balance		\$30,188,954.60
	Total liabilities and fund equity		\$32,263,547.11

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	0	0	50		(50)
00370	SUBTOTAL – Revenues from Local Sources	68,783,019	0	68,783,019	68,592,904	Under	190,115
00520	SUBTOTAL – Revenues from State Sources	4,723,776	0	4,723,776	3,883,882	Under	839,894
00570	SUBTOTAL – Revenues from Federal Sources	42,014	0	42,014	17,921	Under	24,093
	Total	73,548,809	0	73,548,809	72,494,756		1,054,053
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	23,596,523	51,695	23,648,218	16,664,259	6,451,739	532,220
10300	Total Special Education - Instruction	7,243,690	715	7,244,405	4,950,972	2,208,938	84,495
11160	Total Basic Skills/Remedial – Instruct.	620,914	(0)	620,914	434,668	181,269	4,977
12160	Total Bilingual Education – Instruction	150,601	0	150,601	121,050	28,552	1,000
17100	Total School-Sponsored Co/Extra Curricul	365,764	(316)	365,448	84,519	255,903	25,026
17600	Total School-Sponsored Athletics – Instr	1,215,024	(27,346)	1,187,678	621,685	449,341	116,652
29180	Total Undistributed Expenditures - Instr	2,879,501	0	2,879,501	1,230,190	986,164	663,147
29680	Total Undistributed Expenditures – Atten	61,813	0	61,813	46,078	15,335	400
30620	Total Undistributed Expenditures – Healt	818,392	(695)	817,697	514,455	294,324	8,918
40580	Total Undistributed Expend – Speech, OT,	1,258,399	(6,091)	1,252,308	817,886	424,187	10,235
41080	Total Undist. Expend. – Other Supp. Serv	2,292,680	(27,162)	2,265,518	1,364,079	631,089	270,350
41660	Total Undist. Expend. – Guidance	1,510,104	(16,535)	1,493,569	1,037,420	437,607	18,542
42200	Total Undist. Expend. – Child Study Team	1,995,553	7,670	2,003,223	1,414,059	545,935	43,229
43200	Total Undist. Expend. – Improvement of I	1,553,990	30	1,554,020	1,116,374	358,975	78,671
43620	Total Undist. Expend. – Edu. Media Serv.	767,846	(4,042)	763,804	543,364	206,278	14,162
44180	Total Undist. Expend. – Instructional St	23,151	(454)	22,697	2,898	747	19,052
45300	Support Serv. - General Admin	809,176	40,000	849,176	567,464	149,788	131,925
46160	Support Serv. - School Admin	2,224,240	58,832	2,283,073	1,607,987	581,050	94,036
47200	Total Undist. Expend. – Central Services	841,807	60,000	901,807	585,290	225,655	90,862
47620	Total Undist. Expend. – Admin. Info. Tec	569,028	1,532	570,559	520,726	33,587	16,246
51120	Total Undist. Expend. – Oper. & Maint. O	6,262,971	(21,483)	6,241,488	3,599,052	1,993,317	649,118
52480	Total Undist. Expend. – Student Transpor	3,206,827	24,120	3,230,947	1,730,242	888,959	611,746
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	15,078,749	(160,000)	14,918,749	11,219,448	3,604,087	95,214
75880	TOTAL EQUIPMENT	0	61,692	61,692	34,599	27,093	0
76260	Total Facilities Acquisition and Constr	290,153	0	290,153	0	122,153	168,000
84000	Transfer of Funds to Charter Schools	20,000	0	20,000	0	0	20,000
	Total	75,656,895	42,162	75,699,056	50,828,764	21,102,072	3,768,220

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			0	0	0	65,556		(65,556)
00100	10-1210	Local Tax Levy	65,728,644	0	65,728,644	65,728,644		0
00140	10-1310	Tuition from Individuals	1,030,000	0	1,030,000	495,980	Under	534,020
00150	10-1320	Tuition from LEAs Within State	1,050,000	0	1,050,000	1,710,566		(660,566)
00260	10-1910	Rents and Royalties	300,000	0	300,000	231,023	Under	68,978
00300	10-1__	Unrestricted Miscellaneous Revenues	674,375	0	674,375	361,186	Under	313,189
00420	10-3121	Categorical Transportation Aid	818,042	0	818,042	818,042		0
00430	10-3131	Extraordinary Aid	600,000	0	600,000	0	Under	600,000
00440	10-3132	Categorical Special Education Aid	2,991,676	0	2,991,676	2,751,782	Under	239,894
00470	10-3177	Categorical Security Aid	314,058	0	314,058	314,058		0
00540	10-4200	Medicaid Reimbursement	42,014	0	42,014	17,921	Under	24,093
Total			73,548,809	0	73,548,809	72,494,756		1,054,053

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers	945,582	(12,500)	933,082	666,206	261,876	5,000
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	6,723,840	109,695	6,833,535	4,820,172	2,013,362	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	5,474,434	0	5,474,434	3,957,628	1,516,806	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers	7,720,913	(27,295)	7,693,618	5,416,082	2,277,537	0
02500	11-150-100-101	Salaries of Teachers	100,000	(20,000)	80,000	23,873	56,127	0
02540	11-150-100-320	Purchased Professional – Educational Ser	30,000	56,507	86,507	71,489	11,364	3,653
03000	11-190-1__-106	Other Salaries for Instruction	595,340	(49,900)	545,440	374,931	170,509	0
03020	11-190-1__-320	Purchased Professional – Educational Ser	150,000	(11,507)	138,493	11,250	1,400	125,843
03060	11-190-1__[4-5]	Other Purchased Services (400-500 series	994,524	13,773	1,008,297	863,846	36,198	108,253
03080	11-190-1__-610	General Supplies	736,143	(6,693)	729,450	427,492	101,725	200,233
03100	11-190-1__-640	Textbooks	117,958	(0)	117,958	29,488	4,535	83,935
03120	11-190-1__-8__	Other Objects	7,790	(386)	7,404	1,802	300	5,302
06500	11-212-100-101	Salaries of Teachers	984,928	(7,802)	977,126	680,468	296,658	0
06520	11-212-100-106	Other Salaries for Instruction	202,680	7,802	210,482	165,921	44,561	0
06580	11-212-100-[4-5]	Other Purchased Services (400-500 series	56,800	0	56,800	400	200	56,200
06600	11-212-100-610	General Supplies	16,850	(1,232)	15,618	7,920	4,581	3,117
06620	11-212-100-640	Textbooks	1,050	0	1,050	0	0	1,050
06640	11-212-100-8__	Other Objects	17,200	0	17,200	6,680	520	10,000
07000	11-213-100-101	Salaries of Teachers	5,149,019	14,000	5,163,019	3,689,214	1,473,631	173
07020	11-213-100-106	Other Salaries for Instruction	267,468	(14,000)	253,468	148,048	105,420	0
07100	11-213-100-610	General Supplies	16,010	1,379	17,389	10,079	175	7,135
07120	11-213-100-640	Textbooks	5,800	0	5,800	0	0	5,800
07500	11-214-100-101	Salaries of Teachers	80,934	0	80,934	56,379	24,555	0
07520	11-214-100-106	Other Salaries for Instruction	28,268	0	28,268	19,178	9,090	0
07600	11-214-100-610	General Supplies	1,350	0	1,350	363	0	987
08000	11-215-100-101	Salaries of Teachers	55,000	0	55,000	0	55,000	0
08020	11-215-100-106	Other Salaries for Instruction	86,925	0	86,925	59,429	27,497	0
08100	11-215-100-6__	General Supplies	1,940	568	2,508	2,075	400	33

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08500	11-216-100-101	Salaries of Teachers	195,932	(6,880)	189,052	43,650	145,403	0
08520	11-216-100-106	Other Salaries for Instruction	75,535	6,880	82,415	61,168	21,247	0
11000	11-230-100-101	Salaries of Teachers	614,359	(0)	614,359	433,090	181,269	0
11100	11-230-100-610	General Supplies	6,555	0	6,555	1,578	0	4,977
12000	11-240-100-101	Salaries of Teachers	149,601	0	149,601	121,050	28,552	0
12080	11-240-100-[4-5]	Other Purchased Services (400-500 series)	500	0	500	0	0	500
12100	11-240-100-610	General Supplies	500	0	500	0	0	500
17000	11-401-100-1__	Salaries	340,564	(316)	340,248	84,345	255,903	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	24,950	0	24,950	0	0	24,950
17040	11-401-100-6__	Supplies and Materials	250	(95)	155	79	0	76
17060	11-401-100-8__	Other Objects	0	95	95	95	0	0
17500	11-402-100-1__	Salaries	907,947	422	908,369	476,670	431,699	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	157,650	(105)	157,545	93,187	9,138	55,220
17540	11-402-100-6__	Supplies and Materials	122,027	(27,712)	94,315	41,849	6,059	46,407
17560	11-402-100-8__	Other Objects	27,400	50	27,450	9,980	2,445	15,025
29000	11-000-100-561	Tuition to Other LEAs within the State -	167,280	124,460	291,740	102,245	175,644	13,852
29020	11-000-100-562	Tuition to Other LEAs within the State -	0	37,679	37,679	33,124	4,554	0
29040	11-000-100-563	Tuition to County Voc. School District-R	35,170	0	35,170	35,170	0	0
29060	11-000-100-564	Tuition to County Voc. School District-S	17,585	0	17,585	12,310	5,276	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	941,125	0	941,125	210,332	647,791	83,002
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,718,340	(247,613)	1,470,727	760,821	143,613	566,293
29120	11-000-100-567	Tuition to Priv. Sch. Disabled & Other L	0	85,474	85,474	76,188	9,286	0
29500	11-000-211-1__	Salaries	61,413	0	61,413	46,078	15,335	0
29640	11-000-211-6__	Supplies and Materials	400	0	400	0	0	400
30500	11-000-213-1__	Salaries	734,514	0	734,514	466,772	267,475	267
30540	11-000-213-3__	Purchased Professional and Technical Ser	62,200	0	62,200	42,274	19,926	0
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series)	4,750	(311)	4,439	694	0	3,746
30580	11-000-213-6__	Supplies and Materials	16,118	92	16,210	4,716	6,923	4,572
30600	11-000-213-8__	Other Objects	810	(477)	333	0	0	333
40500	11-000-216-1__	Salaries	885,644	0	885,644	586,763	298,880	0
40520	11-000-216-320	Purchased Professional – Educational Ser	364,800	(6,398)	358,402	225,817	125,307	7,278
40540	11-000-216-6__	Supplies and Materials	7,955	307	8,262	5,306	0	2,957
41000	11-000-217-1__	Salaries	1,647,028	0	1,647,028	1,253,559	393,469	0
41020	11-000-217-320	Purchased Professional – Educational Ser	634,652	(27,162)	607,490	109,843	236,708	260,939
41040	11-000-217-6__	Supplies and Materials	11,000	0	11,000	677	913	9,410
41500	11-000-218-104	Salaries of Other Professional Staff	1,245,649	(20,276)	1,225,373	847,134	377,684	555
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	178,739	2,760	181,499	128,104	52,706	690
41560	11-000-218-320	Purchased Professional – Educational Ser	3,000	(62)	2,938	0	0	2,938
41580	11-000-218-390	Other Purchased Professional & Technical	47,459	62	47,521	43,521	0	4,000
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	23,089	(322)	22,767	16,325	1,510	4,932
41620	11-000-218-6__	Supplies and Materials	11,952	1,034	12,986	2,067	5,707	5,213

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
41640	11-000-218-8__	Other Objects	215	270	485	270	0	215
42000	11-000-219-104	Salaries of Other Professional Staff	1,720,600	8,762	1,729,362	1,237,411	491,951	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	167,579	0	167,579	122,552	45,028	0
42080	11-000-219-390	Other Purchased Professional & Technical	73,174	(8,824)	64,351	30,410	5,476	28,465
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	10,700	(762)	9,938	5,277	769	3,891
42160	11-000-219-6__	Supplies and Materials	22,000	8,493	30,493	17,475	2,711	10,307
42180	11-000-219-8__	Other Objects	1,500	0	1,500	934	0	566
43000	11-000-221-102	Salaries of Supervisor of Instruction	1,285,592	(4,200)	1,281,392	957,331	324,061	0
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	57,263	0	57,263	42,530	14,733	0
43060	11-000-221-110	Other Salaries	119,434	(22,000)	97,434	77,678	19,756	0
43100	11-000-221-320	Purchased Prof. – Educational Services	9,000	0	9,000	1,700	0	7,300
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	35,500	26,000	61,500	18,260	325	42,915
43160	11-000-221-6__	Supplies and Materials	38,000	(1,954)	36,046	7,490	100	28,456
43180	11-000-221-8__	Other Objects	9,200	2,184	11,384	11,384	0	0
43500	11-000-222-1__	Salaries	684,892	135	685,027	480,585	204,442	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	26,485	1,918	28,403	28,403	0	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	4,119	40	4,159	1,519	640	2,000
43580	11-000-222-6__	Supplies and Materials	51,850	(6,135)	45,715	32,857	1,196	11,662
43600	11-000-222-8__	Other Objects	500	0	500	0	0	500
44080	11-000-223-320	Purchased Professional – Educational Ser	0	300	300	300	0	0
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	18,900	0	18,900	2,598	747	15,555
44140	11-000-223-6__	Supplies and Materials	3,251	0	3,251	0	0	3,251
44160	11-000-223-8__	Other Objects	1,000	(754)	246	0	0	246
45000	11-000-230-1__	Salaries	293,034	40,000	333,034	214,172	78,862	40,000
45040	11-000-230-331	Legal Services	175,000	0	175,000	71,128	55,397	48,475
45060	11-000-230-332	Audit Fees	38,115	1,635	39,750	39,500	0	250
45100	11-000-230-339	Other Purchased Professional Services	11,500	(1,635)	9,865	4,675	0	5,190
45140	11-000-230-530	Communications/Telephone	82,100	0	82,100	46,064	13,539	22,497
45160	11-000-230-585	BOE Other Purchased Services	3,000	0	3,000	900	0	2,100
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	162,353	0	162,353	153,196	1,633	7,524
45200	11-000-230-610	General Supplies	3,600	0	3,600	713	358	2,530
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	2,000	0	2,000	0	0	2,000
45260	11-000-230-890	Miscellaneous Expenditures	9,274	0	9,274	7,953	0	1,321
45280	11-000-230-895	BOE Membership Dues and Fees	29,200	0	29,200	29,163	0	37
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,548,293	60,000	1,608,293	1,159,749	388,544	60,000
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	589,519	896	590,415	411,376	177,799	1,240
46060	11-000-240-110	Other Salaries	1,505	(896)	609	0	0	609
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	35,287	980	36,266	12,923	6,018	17,325
46120	11-000-240-6__	Supplies and Materials	30,826	(1,167)	29,660	8,804	8,689	12,166
46140	11-000-240-8__	Other Objects	18,810	(980)	17,830	15,134	0	2,696
47000	11-000-251-1__	Salaries	755,548	60,000	815,548	534,037	221,511	60,000

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47020	11-000-251-330	Purchased Professional Services	2,500	(29)	2,471	1,000	0	1,471
47040	11-000-251-340	Purchased Technical Services	30,876	29	30,905	18,905	0	12,000
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	31,635	0	31,635	26,835	1,810	2,990
47100	11-000-251-6__	Supplies and Materials	14,675	0	14,675	1,677	584	12,414
47180	11-000-251-890	Other Objects	6,573	0	6,573	2,836	1,750	1,987
47500	11-000-252-1__	Salaries	347,494	0	347,494	316,128	31,366	0
47520	11-000-252-330	Purchased Professional Services	7,376	(1,478)	5,897	2,000	0	3,897
47540	11-000-252-340	Purchased Technical Services	7,953	3,050	11,003	10,927	0	77
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	195,205	(40)	195,165	186,774	1,195	7,195
47580	11-000-252-6__	Supplies and Materials	11,000	0	11,000	4,897	1,026	5,077
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	216,300	4,445	220,745	121,950	21,537	77,258
48530	11-000-261-421	Lead Testing of Drinking Water	0	1,590	1,590	1,590	0	0
48540	11-000-261-610	General Supplies	59,300	(1,590)	57,710	23,729	4,670	29,310
48560	11-000-261-8__	Other Objects	0	1,434	1,434	0	1,434	0
49000	11-000-262-1__	Salaries	1,544,680	3,381	1,548,061	1,123,265	424,796	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	274,426	0	274,426	143,624	130,802	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	5,000	0	5,000	0	0	5,000
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	1,512,427	(2,545)	1,509,882	675,483	785,548	48,851
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	298,117	0	298,117	217,141	0	80,975
49120	11-000-262-490	Other Purchased Property Services	75,000	0	75,000	22,840	47,160	5,000
49140	11-000-262-520	Insurance	196,391	0	196,391	196,344	0	47
49160	11-000-262-590	Miscellaneous Purchased Services	0	600	600	422	144	34
49180	11-000-262-610	General Supplies	167,800	(3,731)	164,070	65,238	33,020	65,812
49200	11-000-262-621	Energy (Natural Gas)	160,000	30,338	190,338	165,338	25,000	0
49220	11-000-262-622	Energy (Electricity)	850,000	(30,338)	819,662	385,519	249,143	185,000
49280	11-000-262-8__	Other Objects	4,000	(1,434)	2,566	785	0	1,781
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	381,000	4,050	385,050	252,524	103,500	29,026
50060	11-000-263-610	General Supplies	133,000	(25,875)	107,125	32,404	8,365	66,356
51000	11-000-266-1__	Salaries	151,528	0	151,528	88,251	63,277	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	223,303	(1,808)	221,495	81,686	94,920	44,888
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	3,700	0	3,700	0	0	3,700
51060	11-000-266-610	General Supplies	7,000	0	7,000	921	0	6,079
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	655,515	5,444	660,959	437,797	223,162	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	243,474	0	243,474	139,184	104,291	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	43,788	0	43,788	16,575	27,213	0
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	1,895	0	1,895	908	0	987
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	50,702	(5,962)	44,740	14,897	6,172	23,671
52180	11-000-270-443	Lease Purchase Payments – School Buses	229,295	518	229,814	229,814	0	0
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	78,750	0	78,750	37,306	41,444	0
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	711,340	0	711,340	443,631	242,106	25,603
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	281,376	(26,041)	255,335	(514)	0	255,849

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	15,000	0	15,000	0	0	15,000
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	348,213	(84,171)	264,042	52,751	22,608	188,683
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	25,000	26,041	51,041	51,041	0	0
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	285,829	84,171	370,000	199,465	170,535	0
52400	11-000-270-593	Misc. Purchased Services - Transportatio	69,169	24,120	93,289	74,498	4,660	14,131
52420	11-000-270-610	General Supplies	165,350	0	165,350	32,540	46,767	86,042
52460	11-000-270-8__	Other objects	2,130	0	2,130	350	0	1,780
71020	11-000-291-220	Social Security Contributions	830,000	0	830,000	535,739	289,261	5,000
71050	11-000-291-233	TPAF/PERS - Special Assessments	0	4,234	4,234	4,234	0	0
71060	11-000-291-241	Other Retirement Contributions - PERS	1,003,354	8,025	1,011,379	1,011,379	0	0
71120	11-000-291-249	Other Retirement Contributions - Regular	42,000	0	42,000	28,114	13,886	0
71140	11-000-291-250	Unemployment Compensation	50,000	0	50,000	0	50,000	0
71160	11-000-291-260	Workmen's Compensation	425,645	0	425,645	425,541	0	104
71180	11-000-291-270	Health Benefits	12,614,450	(235,790)	12,378,660	9,146,331	3,152,934	79,396
71200	11-000-291-280	Tuition Reimbursement	113,300	0	113,300	4,580	98,006	10,714
71220	11-000-291-290	Other Employee Benefits	0	63,530	63,530	63,530	0	0
73080	12-140-100-73_	Grades 9-12	0	5,379	5,379	2,440	2,939	0
75080	12-4__-100-73_	School-Sponsored and Other Instructional	0	27,712	27,712	25,678	2,034	0
75700	12-000-261-73_	Undist. Expend. –Required Maint. For Sch	0	2,725	2,725	2,725	0	0
75740	12-000-263-73_	Undist. Expend. – Care and Upkeep of Gro	0	25,875	25,875	3,755	22,120	0
76080	12-000-400-450	Construction Services	168,000	0	168,000	0	0	168,000
76200	12-000-400-800	Other Objects	122,153	0	122,153	0	122,153	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools	20,000	0	20,000	0	0	20,000
Total			75,656,895	42,162	75,699,056	50,828,764	21,102,072	3,768,220

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$932,334.09)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.20	
142	Intergovernmental - Federal	\$0.76	
143	Intergovernmental - Other	\$419,756.89	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$419,757.85

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,358,775.87	
302	Less revenues	(\$726,927.00)	\$1,631,848.87

Total assets and resources

\$1,119,272.63

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	15,591	15,591	0	Under	15,591
00770	Total Revenues from State Sources	0	398,394	398,394	345,275	Under	53,119
00830	Total Revenues from Federal Sources	835,109	1,109,682	1,944,791	381,652	Under	1,563,139
	Total	835,109	1,523,667	2,358,776	726,927		1,631,849

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	25,426	25,426	24,417	0	1,010
88000	Nonpublic Textbooks	53,290	3,322	56,612	46,920	112	9,580
88020	Nonpublic Auxiliary Services	23,730	20,406	44,136	10,115	27,422	6,599
88040	Nonpublic Handicapped Services	74,523	(34,322)	40,201	21,386	18,815	0
88060	Nonpublic Nursing Services	84,458	10,402	94,860	94,860	0	0
88080	Nonpublic Technology Initiative	24,266	(24,266)	0	0	0	0
88090	Nonpublic Security Aid Program	23,460	247,839	271,299	157,781	84,454	29,064
88740	Total Federal Projects	818,800	1,125,991	1,944,791	1,379,329	339,532	225,929
	Total	1,102,527	1,374,798	2,477,325	1,734,808	470,336	272,182

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740	20-1__	Other Revenue from Local Sources	0	15,591	15,591	0	Under	15,591
00765	20-32__	Other Restricted Entitlements	0	398,394	398,394	345,275	Under	53,119
00775	20-441[1-6]	Title I	86,272	47,218	133,490	0	Under	133,490
00780	20-445[1-5]	Title II	41,337	76,151	117,488	0	Under	117,488
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	700,000	465,393	1,165,393	0	Under	1,165,393
00816	20-4530	CARES Act Education Stabilization Fund	0	115,508	115,508	0	Under	115,508
00821	20-4531	CARES Digital Divide	0	188,392	188,392	227,626		(39,234)
00822	20-4532	Coronavirus Relief Fund (CRF) Grant	0	154,026	154,026	154,026		0
00825	20-4__	Other	7,500	62,994	70,494	0	Under	70,494
Total			835,109	1,523,667	2,358,776	726,927		1,631,849

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20-__-__-__	Local Projects	0	25,426	25,426	24,417	0	1,010
88000	20-501-__-__	Nonpublic Textbooks	53,290	3,322	56,612	46,920	112	9,580
88020	20-50[-2-5]-__	Nonpublic Auxiliary Services	23,730	20,406	44,136	10,115	27,422	6,599
88040	20-50[-6-8]-__	Nonpublic Handicapped Services	74,523	(34,322)	40,201	21,386	18,815	0
88060	20-509-__-__	Nonpublic Nursing Services	84,458	10,402	94,860	94,860	0	0
88080	20-510-__-__	Nonpublic Technology Initiative	24,266	(24,266)	0	0	0	0
88090	20-511-__-__	Nonpublic Security Aid Program	23,460	247,839	271,299	157,781	84,454	29,064
88500	20-__-__-__	Title I	87,000	46,490	133,490	97,150	29,497	6,842
88520	20-__-__-__	Title II	29,000	88,488	117,488	36,894	42,423	38,171
88540	20-__-__-__	Title III	2,800	7,498	10,298	1,214	4,101	4,984
88560	20-__-__-__	Title IV	0	20,000	20,000	2,455	350	17,195
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	700,000	465,393	1,165,393	794,782	247,706	122,904
88678	20-477-__-__	CARES Act Education Stabilization Fund	0	115,508	115,508	79,240	1,437	34,830
88705	20-478-__-__	Bridging the Digital Divide	0	188,392	188,392	184,519	3,873	0
88706	20-479-__-__	CRF Grant Program	0	154,026	154,026	143,842	10,144	40
88707	20-482-__-__	Nonpublic Technology - CRF	0	40,196	40,196	39,234	0	962
Total			1,102,527	1,374,798	2,477,325	1,734,808	470,336	272,182

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$127,332.08
	Total liabilities		\$127,332.08

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		(\$127,332.08)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$127,332.08)
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$1,266,385.06)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$95,329.99
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$1,173,270.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$4,693,087.00	
302	Less revenues	(\$5,108,434.42)	(\$415,347.42)

Total assets and resources

(\$413,132.49)

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$5,111,132.00	\$5,111,131.26	\$0.74
Revenues	(\$4,693,087.00)	(\$5,108,434.42)	\$415,347.42
Subtotal	<u>\$418,045.00</u>	<u>\$2,696.84</u>	<u>\$415,348.16</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$418,045.00</u>	<u>\$2,696.84</u>	<u>\$415,348.16</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$418,045.00</u>	<u>\$2,696.84</u>	<u>\$415,348.16</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$418,045.00</u>	<u>\$2,696.84</u>	<u>\$415,348.16</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$418,045.00</u>	<u>\$2,696.84</u>	<u>\$415,348.16</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	4,693,087	0	4,693,087	4,693,361		(274)
0093A	Other	0	0	0	415,073		(415,073)
	Total	4,693,087	0	4,693,087	5,108,434		(415,347)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	5,111,132	0	5,111,132	5,111,131	0	1
	Total	5,111,132	0	5,111,132	5,111,131	0	1

Starting date 7/1/2020 Ending date 3/31/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	4,693,087	0	4,693,087	4,693,087		0
00875	40-1	Miscellaneous	0	0	0	274		(274)
00890	40-3160	Debt Service Aid Type II	0	0	0	415,073		(415,073)
Total			4,693,087	0	4,693,087	5,108,434		(415,347)

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	1,666,132	0	1,666,132	1,666,131	0	1
89620	40-701-510-910	Redemption of Principal	3,445,000	0	3,445,000	3,445,000	0	0
Total			5,111,132	0	5,111,132	5,111,131	0	1

INCOME - OTHER

INCOME CATEGORY	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
E-Funds Chgs Collected	42.68		214.10	
SUBTOT REIMB	0.00		0.00	
SUBTOT NON-REIMB	42.68		214.10	
SUBTOTALS	42.68	0	214.10	0
SUBTOT REIMB SALES \$\$:	0.000		SUBTOT REIMB SALES \$\$:	0.000
SUBTOT NON-REIMB SALES \$\$:	42.680		SUBTOT NON-REIMB SALES \$\$:	501.220
SUBTOT SALES \$\$ (B,L&M):	42.680		SUBTOT SALES \$\$ (B,L&M):	501.220
SUBTOT REIMB. (B,L&M):	0.000		SUBTOT REIMB. (B,L&M):	0.000
COVID-19 REIMB.:	66734.410		COVID-19 REIMB.:	575132.510
TOT REIMBURSEMENT:	66734.410		SUBTOT REIMB. (B,L&M):	575132.510
SUBTOT COMMODITIES:	4509.100		SUBTOT COMMODITIES:	57408.470
SUB-TOTAL INCOME	71286.190		SUB-TOTAL INCOME	633042.200
TOTAL INCOME	71286.190		TOTAL INCOME	633042.200

SUBTOT SPEC FUNC. RECEIVABLE:	0.00	SUBTOT SPEC FUNC. RECEIV:	287.12
SUBTOT SPEC FUNC. PAID:	0.00	SUBTOT SPEC FUNC. PAID:	0.00
SPEC FUNC. BALANCE OWED:	0.00	SPEC FUNC. BALANCE OWED:	287.12

DEPOSIT MEMOS

MEMO: TOTAL CASH	0.00
MEMO: TOTAL PRE-PAY	0.00
MEMO: TOTAL WEB PAYMENTS	372.30
MEMO: TOT WEB PAYMENT CHARGES COLLECTED	-42.68
MEMO: TOT WEB PAYMENT RETURNS	0.00
MEMO: NET WEB PAYMENT	329.62
MEMO: TOTAL DEPOSIT	329.62

EXPENSE	MONTH			YEAR		
	TOTAL DOLLARS	% OF INCOME	COST /MEAL	TOTAL DOLLARS	% OF INCOME	COST /MEAL
EXPENSE CATEGORY						
FOOD						
OPENING INVENTORY	14765.92			19119.25		
PURCHASES	10434.22			146194.97		
NOI DISCOUNT	-164.13			-3098.20		
CLOSING INVENTORY	11980.78			11980.78		
NET COST	13055.23	18.314	0.603	150235.24	23.732	0.739
SUPPLIES & CLEANING						
OPENING INVENTORY	9632.83			9619.35		
PURCHASES	471.06			6961.74		
CLOSING INVENTORY	9597.72			9597.72		
NET COST	506.17	0.710	0.023	6983.37	1.103	0.034
USDA COMMODITIES						
OPENING INVENTORY	11604.31			19572.77		
WAREHOUSE	3461.37			14846.03		
DOD	3759.25			34371.43		
NOI VALUE	164.13			3098.20		
CLOSING INVENTORY	14479.96			14479.96		
TOT VALUE USED	4509.10	6.325	0.208	57408.47	9.069	0.282
Misc Expense	0.00	0.000	0.000	544.95	0.086	0.003
Nutrislice	276.00	0.387	0.013	2346.00	0.371	0.012
Commodity Delivery Fee	268.80	0.377	0.012	1657.60	0.262	0.008
SUBTOTAL	544.80	0.764	0.025	4548.55	0.719	0.022
Salaries	13990.59	19.626	0.646	85605.78	13.523	0.421
Taxes	1986.66	2.787	0.092	11826.25	1.868	0.058
Workman's Compensation	559.62	0.785	0.026	3412.65	0.539	0.017
Benefits	1256.92	1.763	0.058	10055.36	1.588	0.049
SUBTOTAL	17793.79	24.961	0.821	110900.04	17.519	0.545
Management Fee	4981.47	6.988	0.230	46758.31	7.386	0.230
SUBTOTAL	4981.47	6.988	0.230	46758.31	7.386	0.230
Mileage	57.05	0.080	0.003	316.60	0.050	0.002
Liability Insurance	511.22	0.717	0.024	3042.59	0.481	0.015
Office Supplies	353.99	0.497	0.016	1102.78	0.174	0.005
Smallwares	0.00	0.000	0.000	89.95	0.014	0.000
Software Maintenance	250.00	0.351	0.012	2125.00	0.336	0.010
SUBTOTAL	1172.26	1.644	0.054	6676.92	1.055	0.03
TOTAL EXPENSES	42562.82	59.707	1.964	383510.90	60.582	1.886
NET INCOME OR (LOSS)	28723.367		1.326	249531.300		1.227
MEMO: PRE-PAID BAL ON ACCT	117085.33			MEMO: PRE-PAID BAL		117085.33
MEMO: UNCOLLECTED CHARGES	3059.73			MEMO: UNCOLLECT CHGES		3059.73
MEMO: COVID-19 LOSS	0.00			MEMO: COVID-19 LOSS		6673.80

Nutri -Serve Food Management Certification

I declare that all meal costs, approve costs and commodity credits on this invoice are accurate
 I further state that the appropriate support documentation and statement of the cost and
 credits are maintained on file with the SFA. Please note: All costs included are allowable costs.

Name:

Title:

Signature:

FOR PERIOD: 04/01/21 THRU 04/30/21
MONTHFOR PERIOD: 07/01/20 THRU 04/30/21
YEAR

Number of Serving Days	1	Number of Serving Days	8
ADA	4823.00	ADA	4213.00
Total Student Breakfast	10834	Total Student Breakfast	101647
Total Student Lunch	10834	Total Student Lunch	101660
ALA Carte (Meal)Equivalents	0	ALA Carte (Meal)Equivalents	78
Total Snacks	0	Total Snacks	0
Total Meals for Participation	21668	Total Meals for Participation	203385
Total Meals for Cost Statistics	21668	Total Meals for Cost Statistics	203385
Average per Day Student Breakfast Served	10834.00	Average per Day Student Breakfast Served	12705.88
Average per Day Student Lunch Served	10834.00	Average per Day Student Lunch Served	12707.50
Average per Day Total Meals	21668.00	Average per Day Total Meals	25423.13
Student Breakfast Participation(%)	2.25	Student Breakfast Participation(%)	3.02
Student Lunch Participation(%)	2.25	Student Lunch Participation(%)	3.02
Total Participation(%)	4.49	Total Participation(%)	6.03
Total Labor Hours	0.00	Total Labor Hours	0.00
Average Labor Hours per Day	0.00	Average Labor Hours per Day	0.00
Student Lunches Served per Labor Hour		Student Lunches Served per Labor Hour	
Total Meals Served per Labor Hour		Total Meals Served per Labor Hour	
Cash Income per Meal	0.00	Cash Income per Meal	0.00
Reimbursement per Meal	3.08	Reimbursement per Meal	2.83
Other / Receivables	0.00	Other / Receivables	0.00
Commodity Income per Meal	0.21	Commodity Income per Meal	0.28
Total Income per Meal	3.29	Total Income per Meal	3.11
Ala Carte \$ per Student per Day	0.00	Ala Carte \$ per Student per Day	0.00
Commodities Used per Student Lunch	0.42	Commodities Used per Student Lunch	0.56

Start date 7/1/2020 Period date 3/1/2021 End date 3/31/2021 Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-000-100-5610-D-24	TUITION-BC ALTERNATIVE SCHOOL	\$167,280.00	\$86,761.20	\$37,699.20	\$291,740.40	74.4%
29383	11-000-100-5660-D-24 VL		03/01/21	\$37,699.20		
11-000-100-5660-D-24	TUITION-SPECIAL ED-PRIVATE IN	\$1,718,340.46	(\$169,440.00)	(\$78,173.20)	\$1,470,727.26	-14.4%
29383	11-000-100-5610-D-24 VL		03/01/21	(\$37,699.20)		
29347	11-000-100-5670-D-24 RLT		03/17/21	(\$40,474.00)		
11-000-100-5670-D-24	TUITION-SPECIAL ED-PRIVATE OUT	\$0.00	\$45,000.00	\$40,474.00	\$85,474.00	0.0%
29347	11-000-100-5660-D-24 RLT		03/17/21	\$40,474.00		
11-000-213-5900-D-47	HEALTH SERV-MISC PURCH SERV	\$4,000.00	(\$20.13)	(\$290.75)	\$3,689.12	-7.8%
29346	11-000-213-6100-D-47 RLT		03/17/21	(\$290.75)		
11-000-213-6100-D-47	HEALTH SERV-SUPPLIES	\$800.00	\$20.13	\$290.75	\$1,110.88	38.9%
29346	11-000-213-5900-D-47 RLT		03/17/21	\$290.75		
11-000-221-580S-D-42	IMPR INSTR-SUPV-IN DIST TRAVEL	\$1,000.00	\$0.00	(\$40.00)	\$960.00	-4.0%
29384	11-000-221-8900-D-49 VL		03/01/21	(\$40.00)		
11-000-221-6100-D-42	ASST SUPT-TEST & OFFICE SUPPLI	\$38,000.00	(\$2,855.94)	(\$31.82)	\$35,112.24	-7.6%
29345	11-000-221-6100-D-49 RLT		03/17/21	(\$31.82)		
11-000-221-6100-D-49	IMPROV INSTR-SUPPLIES	\$0.00	\$901.97	\$31.82	\$933.79	0.0%
29345	11-000-221-6100-D-42 RLT		03/17/21	\$31.82		
11-000-221-8900-D-49	IMPR INSTR-MISC EXP-SUPV CONF	\$6,700.00	\$1,659.00	\$40.00	\$8,399.00	25.4%
29384	11-000-221-580S-D-42 VL		03/01/21	\$40.00		
11-000-223-8900-M-49	TCHR DEVEL-MISC-PRINCIPAL	\$1,000.00	(\$664.94)	(\$89.50)	\$245.56	-75.4%
29339	11-000-240-5900-M-49 JH		03/10/21	(\$89.50)		
11-000-240-5900-M-49	SCH ADMIN-MISC PURCH SERVICES	\$2,882.40	\$290.00	\$89.50	\$3,261.90	13.2%
29339	11-000-223-8900-M-49 JH		03/10/21	\$89.50		
11-000-261-420A-D-51	MAINT SCH FACIL-SERVICES-ADMIN	\$3,800.00	\$0.00	\$2,985.00	\$6,785.00	78.6%
29385	11-000-261-420H-D-51 VL		03/01/21	\$492.50		
29385	11-000-261-420M-D-51 VL		03/01/21	\$1,000.00		
29385	11-000-261-420R-D-51 VL		03/01/21	\$492.50		
29385	11-000-261-420U-D-51 VL		03/01/21	\$1,000.00		
11-000-261-420H-D-51	MAINT SCH FACIL-SERVICES-HIGH	\$57,200.00	\$0.00	(\$492.50)	\$56,707.50	-0.9%
29385	11-000-261-420A-D-51 VL		03/01/21	(\$492.50)		
11-000-261-420M-D-51	MAINT SCH FACIL-SERVICES-MIDDL	\$32,450.00	\$0.00	(\$1,000.00)	\$31,450.00	-3.1%
29385	11-000-261-420A-D-51 VL		03/01/21	(\$1,000.00)		
11-000-261-420R-D-51	MAINT SCH FACIL-SERVICES-ROBTS	\$34,050.00	(\$3,403.69)	(\$492.50)	\$30,153.81	-11.4%
29385	11-000-261-420A-D-51 VL		03/01/21	(\$492.50)		
11-000-261-420U-D-51	MAINT SCH FACIL-SERVICES-UES	\$42,200.00	\$0.00	(\$1,000.00)	\$41,200.00	-2.4%
29385	11-000-261-420A-D-51 VL		03/01/21	(\$1,000.00)		
11-000-261-610A-D-51	MAINT SCH FACIL-SUPPLIES-ADMIN	\$2,900.00	\$0.00	\$239.62	\$3,139.62	8.3%
29340	11-000-261-610H-D-51 JH		03/09/21	\$239.62		

Start date	7/1/2020	Period date	3/1/2021	End date	3/31/2021	Expenditure				
						Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE										
11-000-261-610H-D-51		MAINT SCH FACIL-SUPPLIES-HS				\$21,000.00	\$0.00	(\$239.62)	\$20,760.38	-1.1%
	29340	11-000-261-610A-D-51	JH				03/09/21	(\$239.62)		
11-000-261-8900-D-51		OP & MAINT-MISC EXP				\$0.00	\$0.00	\$1,434.00	\$1,434.00	0.0%
	29344	11-000-262-8900-D-51	RLT				03/17/21	\$1,434.00		
11-000-262-1109-D-51		OP & MAINT-OTHER SAL/OVERTIME				\$142,000.00	(\$2,122.00)	(\$864.00)	\$139,014.00	-2.1%
	29388	11-000-262-110S-D-51	VL				03/01/21	(\$864.00)		
11-000-262-110S-D-51		OP & MAINT-SAL-SUBSTITUTES				\$12,650.00	\$8,437.76	\$864.00	\$21,951.76	73.5%
	29388	11-000-262-1109-D-51	VL				03/01/21	\$864.00		
11-000-262-8900-D-51		OP & MAINT-MISC EXPENDITURES				\$4,000.00	\$0.00	(\$1,434.00)	\$2,566.00	-35.9%
	29344	11-000-261-8900-D-51	RLT				03/17/21	(\$1,434.00)		
11-130-100-1010-D-01		GRADES 6-8-INSTRUC-SAL-TCHRS-G				\$5,377,433.93	\$0.00	(\$25,870.00)	\$5,351,563.93	-0.5%
	29389	11-130-100-1018-D-01	VL				03/01/21	(\$25,870.00)		
11-130-100-1018-D-01		GRADES 6-8 TCHR SAL-LTS				\$0.00	\$0.00	\$25,870.00	\$25,870.00	0.0%
	29389	11-130-100-1010-D-01	VL				03/01/21	\$25,870.00		
11-150-100-3200-D-36		HOME INSTRUC-PURCH PROF ED SER				\$30,000.00	\$45,000.00	\$11,506.60	\$86,506.60	188.4%
	29386	11-190-100-3200-D-42	VL				03/01/21	\$11,506.60		
11-190-100-3200-D-42		INST-PURCH PROF EDUC SERV-ASST				\$150,000.00	\$0.00	(\$11,506.60)	\$138,493.40	-7.7%
	29386	11-150-100-3200-D-36	VL				03/01/21	(\$11,506.60)		
11-190-100-6100-R-01		INST-SUPPLIES-GEN INST				\$24,835.00	\$2,692.80	\$560.00	\$28,087.80	13.1%
	29341	11-190-100-6100-R-08	BRIAN/BARBARA				03/11/21	\$560.00		
11-190-100-6100-R-08		INST-SUPPLIES-MATH				\$2,000.00	(\$1,440.00)	(\$560.00)	\$0.00	-100.0%
	29341	11-190-100-6100-R-01	BRIAN/BARBARA				03/11/21	(\$560.00)		
11-190-100-6400-D-01		REG PROG-INSTR-TEXTBOOKS-DISTR				\$114,459.00	\$0.00	(\$4,534.82)	\$109,924.18	-4.0%
	29387	11-190-100-6400-D-45	VL				03/01/21	(\$4,534.82)		
11-190-100-6400-D-45		INSTR-TEXTBOOKS-PROGRAM INIT				\$0.00	\$0.00	\$4,534.82	\$4,534.82	0.0%
	29387	11-190-100-6400-D-01	VL				03/01/21	\$4,534.82		
11-216-100-1010-D-57		PSD-AUT-TCHR SAL				\$172,884.00	(\$7,650.00)	(\$6,879.80)	\$158,354.20	-8.4%
	29390	11-216-100-1060-D-57	VL				03/01/21	(\$6,879.80)		
11-216-100-1060-D-57		PSD-AUT-PARA SAL				\$54,135.40	\$0.00	\$6,879.80	\$61,015.20	12.7%
	29390	11-216-100-1010-D-57	VL				03/01/21	\$6,879.80		
11-230-100-1010-D-34		REMEDIAL-INSTRUC-SAL-TCHRS				\$610,359.18	(\$639.10)	(\$897.70)	\$608,822.38	-0.3%
	29391	11-230-100-1019-D-34	VL				03/01/21	(\$897.70)		
11-230-100-1019-D-34		REMEDIAL-SAL-SUBSTITUTE TCHRS				\$4,000.00	\$639.10	\$897.70	\$5,536.80	38.4%
	29391	11-230-100-1010-D-34	VL				03/01/21	\$897.70		
11-401-100-1010-U-53		COCURRIC-TCHR SALARIES				\$36,868.00	\$0.00	(\$316.20)	\$36,551.80	-0.9%
	29392	11-402-100-1010-U-52	VL				03/01/21	(\$316.20)		

Start date 7/1/2020 Period date 3/1/2021 End date 3/31/2021

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-402-100-1010-U-52	ATHLETICS-TCHRS SALARIES	\$0.00	\$105.40	\$316.20	\$421.60	0.0%
<input type="text" value="29392"/>	11-401-100-1010-U-53 VL		03/01/21	\$316.20		
Total for Just Accounts Listed		\$8,869,227.37	\$3,271.56	\$0.00	\$8,872,498.93	0%

Start date 7/1/2020

Period date

3/1/2021

End date 3/31/2021

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 30 CAPITAL PROJECTS FUNDS						
30-000-420-390B-D-39	CAP PROJ-BAKER-PROF SERVICES	\$0.00	\$18,290.78	(\$18,290.78)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$18,290.78)		
30-000-421-390R-D-39	CAP PROJ-ROBERTS-PROF SERV	\$0.00	\$14,954.03	(\$14,954.03)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$14,954.03)		
30-000-422-390S-D-39	CAP PROJ-SV-PROF SERVICES	\$0.00	\$19,016.33	(\$19,016.33)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$19,016.33)		
30-000-423-390U-D-39	CAP PROJ-UES-PROF SERVICES	\$0.00	\$59,866.76	(\$59,866.76)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$59,866.76)		
30-000-423-450U-D-39	CAP PROJ-UES-CONSTRUCTION	\$0.00	\$30,540.64	(\$30,540.64)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$30,540.64)		
30-000-424-390M-D-39	CAP PROJ-MS-PROF SERVICES	\$0.00	\$105,666.72	(\$105,666.72)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$105,666.72)		
30-000-424-450M-D-39	CAP PROJ-MS-CONSTRUCTION	\$0.00	\$5,780.14	(\$5,780.14)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$5,780.14)		
30-000-425-390H-D-39	CAP PROJ-HS-PROF SERVICES	\$0.00	\$486,930.18	(\$486,930.18)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$486,930.18)		
30-000-425-450H-D-39	CAP PROJ-HS-CONSTRUCTION	\$0.00	\$145,733.42	(\$145,733.42)	\$0.00	0.0%
	29378 - - - - TO CLOSE FUND 30		03/29/21	(\$145,733.42)		
Total for Just Accounts Listed		\$0.00	\$886,779.00	(\$886,779.00)	\$0.00	0%

Start date 7/1/2020

Period date

3/1/2021

End date 3/31/2021

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 60 CHILD CARE (EDC)							
60-800-330-1000-D-72	CHILD CARE-SUPV SALARIES		\$0.00	\$17,059.89	\$42,940.11	\$60,000.00	0.0%
	29393	- - - - TO SET FUND 60 BUDGET		03/01/21	\$42,940.11		
60-800-330-1001-D-72	CHILD CARE-ADMIN SALARIES		\$0.00	\$0.00	\$72,000.00	\$72,000.00	0.0%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$72,000.00		
60-800-330-1050-D-72	CHILD CARE-CLERICAL-SALARIES		\$12,958.60	\$0.00	\$41.50	\$13,000.10	0.3%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$41.50		
60-800-330-1060-D-72	CHILD CARE-COUNSELOR-SALARIES		\$0.00	\$26,900.39	\$33,099.61	\$60,000.00	0.0%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$33,099.61		
60-800-330-2700-D-72	CHILD CARE-HEALTH INSURANCE		\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.0%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$12,000.00		
60-800-330-5900-D-72	CHILD CARE-MISC PURCH SERVICES		\$0.00	\$75.08	\$1,000.00	\$1,075.08	0.0%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$1,000.00		
60-800-330-8000-D-72	CHILD CARE-RENTAL FEES		\$0.00	\$0.00	\$350,000.00	\$350,000.00	0.0%
	29394	- - - - TO SET FUND 60 BUDGET		03/01/21	\$350,000.00		
Total for Just Accounts Listed			\$12,958.60	\$44,035.36	\$511,081.22	\$568,075.18	4284%

Start date 7/1/2020

Period date

3/1/2021

End date 3/31/2021

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 62 ENRICHMENT PROGRAMS						
62-830-100-1000-D-73	SUMM ENRICH-ADMIN SALARIES	\$0.00	\$17,610.02	(\$10,110.02)	\$7,500.00	0.0%
	29395 - - - - TO SET FUND 62 BUDGET		03/01/21	(\$10,110.02)		
62-830-100-1010-D-73	SUMM ENRICH-TCHR SALARIES	\$0.00	\$53,366.18	(\$8,366.18)	\$45,000.00	0.0%
	29395 - - - - TO SET FUND 62 BUDGET		03/01/21	(\$8,366.18)		
62-830-100-5900-D-73	SUMM ENRICH-MISC PURCH SERV	\$0.00	\$70,191.00	(\$30,191.00)	\$40,000.00	0.0%
	29395 - - - - TO SET FUND 62 BUDGET		03/01/21	(\$30,191.00)		
62-830-330-8000-D-72	SUMM ENRICH-RENTAL FEES	\$0.00	\$13,000.00	\$17,000.00	\$30,000.00	0.0%
	29396 - - - - TO SET FUND 62 BUDGET		03/01/21	\$17,000.00		
62-840-100-1000-D-74	CREATIVE MINDS- ADMIN SALARIES	\$0.00	\$4,371.22	\$11,628.78	\$16,000.00	0.0%
	29397 - - - - TO SET FUND 62 BUDGET		03/01/21	\$11,628.78		
62-840-100-1010-D-74	CREATIVE MINDS-TCHR SALARIES	\$0.00	\$4,626.06	\$1,573.94	\$6,200.00	0.0%
	29397 - - - - TO SET FUND 62 BUDGET		03/01/21	\$1,573.94		
62-840-100-5900-D-74	CREATIVE MINDS-MISC PURCH SERV	\$0.00	\$17,682.00	\$2,123.00	\$19,805.00	0.0%
	29397 - - - - TO SET FUND 62 BUDGET		03/01/21	\$2,123.00		
62-840-100-6100-D-74	CREATIVE MINDS-SUPPLIES	\$0.00	\$139.65	\$360.35	\$500.00	0.0%
	29397 - - - - TO SET FUND 62 BUDGET		03/01/21	\$360.35		
62-840-200-1000-D-74	CREATIVE MINDS-OPERATION SUPPO	\$0.00	\$409.50	\$1,090.50	\$1,500.00	0.0%
	29397 - - - - TO SET FUND 62 BUDGET		03/01/21	\$1,090.50		
Total for Just Accounts Listed		\$0.00	\$181,395.63	(\$14,890.63)	\$166,505.00	0%

MOORESTOWN TOWNSHIP SCHOOL DISTRICT
Bill List - Approved by Board of Education
For the Fiscal Year Ending June 30, 2021

BILLS TO BE PRESENTED MAY 18, 2021

04/22/21 - 05/12/21	\$4,902,538.69	
A/P 05/12/21	165,943.61	
		<hr/>
		\$5,068,482.30
CNP 03/01/20 - 03/31/20	54,871.61	
		<hr/>
		54,871.61
		<hr/>
	\$5,123,353.91	\$5,123,353.91
		<hr/> <hr/>

7104	ADT COMMERCIAL LLC	\$302.00 Vend Total
P.O. #	102156 SERVICE CALL TO HS SOFTWARE	\$302.00
N744	ALLIANCE COMMERCIAL PEST CONTROL INC	\$260.00 Vend Total
P.O. #	100244 DISTRICT PEST CONTROL 20-21	\$260.00 P
7938	AMAZON.COM CREDIT SERVICES	\$438.08 Vend Total
P.O. #	102255 MOUNTING CLAMP FOR STUDENT	\$0.00
P.O. #	102330 EDC SUPPLIES	\$298.44
P.O. #	102394 POSTBASE INK CARTRIDGE	\$139.64
0644	BARTON SUPPLY INC	\$170.30 Vend Total
P.O. #	102328 PLUMBING SUPPLIES	\$133.10
P.O. #	102375 PARTS-ROBERTS	\$37.20
4027	BAYADA HOME HEALTH CARE INC	\$6,225.00 Vend Total
P.O. #	101066 1:1 NURSING SERVICES	\$6,225.00 P
0837	BROOKFIELD ACADEMY	\$1,656.00 Vend Total
P.O. #	102353 2018-2019 TUITION ADJUSTMENT	\$1,656.00
4334	BROOKFIELD SCHOOLS	\$1,152.60 Vend Total
P.O. #	102329 HOME INSTRUCTION	\$1,152.60 P
0122	BUREAU OF EDUC & RESEARCH INC	\$558.00 Vend Total
P.O. #	102381 CONSORTIUM ELL WORKSHOP FLUENC	\$558.00
8092	BUS PARTS WAREHOUSE	\$10.60 Vend Total
P.O. #	102311 REPAIRS ON BUS 5	\$10.60
8511	CARTER; BRIAN	\$700.00 Vend Total
P.O. #	102440 2020-21 MAA CELL REIMBURSEMENT	\$700.00
G294	CENTRAL IRRIGATION SUPPLY INC	\$2,697.30 Vend Total
P.O. #	102205 TURF SUPPLIES	\$2,697.30
8817	CM3 BUILDING SOLUTIONS INC	\$1,153.00 Vend Total
P.O. #	102162 WAMS INTERCOM STATION	\$1,153.00
V835	COMCAST BUSINESS COMMUNICATIONS LLC	\$2,029.10 Vend Total
P.O. #	100024 INTERNET SERVICE	\$2,029.10 P
8309	COMEGNO LAW GROUP PC	\$9,196.80 Vend Total
P.O. #	100655 20-21 GEN/SPEC LEGAL SERVICES	\$9,196.80 P
1574	COURIER POST	\$63.32 Vend Total
P.O. #	100191 20-21 LEGAL ADVERTISING	\$63.32 P
M896	DARROW; KATHY	\$1,000.00 Vend Total
P.O. #	100898 BEHAVIORAL CONSULTATION	\$1,000.00 P

4162	DEGLER-WHITING INC	\$1,040.00 Vend Total
P.O. #	102251 DISCUS CAGE POLE	\$1,040.00
7750	DELL COMPUTER EDUCATION SALES DEPT	\$8,158.40 Vend Total
P.O. #	102244 REPLACEMENT LAPTOP BATTERIES	\$2,586.80
P.O. #	102294 REPLACEMENT LAPTOP SCREENS	\$5,571.60
4696	EDEN INSTITUTE INC	\$4,833.33 Vend Total
P.O. #	102354 2019 TUITION ADJUSTMENT	\$4,833.33
9723	EDUCATIONAL SERVICES UNIT/BCSS	\$13,396.00 Vend Total
P.O. #	100445 AAC/OT/PT/SPEECH/TOD/AT/EA SVC	\$13,396.00 P
2549	FLAGGS GARDEN CENTER INC	\$1,261.68 Vend Total
P.O. #	102325 WAMS PLANTS	\$1,261.68
7415	GRANT BENEFITS SOLUTIONS	\$291.50 Vend Total
P.O. #	100120 FSA MONTHLY SERVICE FEES	\$276.50 P
P.O. #	100242 COBRA MONTHLY SYSTEM CHARGE	\$15.00 P
6841	GST TRANSPORT CORP	\$12,936.00 Vend Total
P.O. #	100661 TRANSPORTATION CONTRACT RENEW	\$12,936.00 P
V832	GUARDIAN GYM EQUIPMENT	\$2,884.00 Vend Total
P.O. #	102102 SERVICE REPAIR TO BLEACHERS HS	\$2,884.00 P
3515	HAMPTON BEHAVIORAL HEALTH CENTER	\$1,267.86 Vend Total
P.O. #	102316 HOME INSTRUCTION	\$115.26
P.O. #	102333 HOME INSTRUCTION	\$1,152.60
0441	HILLMANS BUS SERVICE INC	\$25,014.24 Vend Total
P.O. #	100663 TRANSPORTATION CONTRACT RENEW	\$9,190.08 P
P.O. #	100912 TRANSPORTATION BID# 21-1	\$15,824.16 P
8448	HOLCOMB TRANSPORTATION LLC	\$10,652.64 Vend Total
P.O. #	100667 TRANSPORTATION CONTRACT RENEW	\$5,100.96 P
P.O. #	100909 TRANSPORTATION BID# 21-1	\$5,551.68 P
S771	INCIDENT IQ LLC	\$1,195.00 Vend Total
P.O. #	102201 ASSET MGMT & TICKETING PILOT	\$1,195.00
F538	KENCOR INC	\$84.00 Vend Total
P.O. #	100499 ANNUAL ELEVATOR SERVICE	\$84.00 P
1796	KINGSWAY LEARNING CENTER	\$3,022.42 Vend Total
P.O. #	102355 2018/19 & 2019/20 TUITION ADJ	\$3,022.42
9192	LARC SCHOOL	\$2,478.16 Vend Total
P.O. #	102356 2019-2020 TUITION ADJUSTMENT	\$2,478.16
N560	LASALLE; VICTORIA	\$175.00 Vend Total
P.O. #	102441 NJCPA FELLOW MEMBERSHIP	\$175.00

5664	LAUREL LANES	\$285.00 Vend Total
P.O. #	102301 WAMS UNIFIED BOWLING	\$285.00
1811	LEONBERG NURSERY & LANDSCAPING INC	\$58.00 Vend Total
P.O. #	102350 GROUNDS SUPPLIES	\$58.00
5053	MERCER COUNTY SPEC SRVCS SCHOOL DISTRICT	\$5,106.00 Vend Total
P.O. #	101250 2020-2021 SPECIAL EDUC TUITON	\$552.00 P
P.O. #	101326 2020-2021 1:1 AIDE	\$4,554.00 P
8167	MUSIC & ARTS CENTERS	\$387.00 Vend Total
P.O. #	100410 HS TIME PURCHASE FOR SERVICE	\$100.00 P
P.O. #	100837 WAMS BAND REPAIRS	\$287.00 P
D166	NORTHEAST ELECTRICAL SERVICES LLC	\$2,281.77 Vend Total
P.O. #	102250 LACROSSE SCOREBOARD INSTALL	\$2,281.77
8659	PARA PLUS TRANSLATIONS INC	\$199.00 Vend Total
P.O. #	102370 TRANSLATION SERVICES MANDARIN	\$99.50
P.O. #	102383 TRANSLATION SERVICES MANDARIN	\$99.50
3063	PATTY BS HATS AND TEES LLC	\$300.00 Vend Total
P.O. #	102181 WAMS BOWLING UNIFIED T SHIRTS	\$300.00
K659	POTTER; KIM	\$33.96 Vend Total
P.O. #	102442 UES GUIDANCE SUPPLIES	\$33.96
L318	RAMANATHAN; MR & MRS VIVEK	\$847.00 Vend Total
P.O. #	102443 EDC REFUND	\$847.00
2862	RICOH USA INC	\$1,247.44 Vend Total
P.O. #	100009 CST RICOH MP6055SPG COPIER	\$256.36 P
P.O. #	100016 UES/ROB/HS GUIDANCE COPIERS	\$991.08 P
H994	ROCK PRODUCTS INC	\$980.00 Vend Total
P.O. #	102384 INFIELD MIX TOPSOIL	\$980.00
3839	SCHOOL HEALTH CORPORATION	\$527.40 Vend Total
P.O. #	110559 Health and Trainer Supplies	\$527.40 P
7373	SCOTTS EMERGENCY LIGHTING & POWER	\$1,206.10 Vend Total
P.O. #	102308 HS GENERATOR REPAIR	\$1,206.10
A488	SEIN; FRANCIS J	\$575.00 Vend Total
P.O. #	102237 PSYCHOLOGICAL EVALUATION	\$575.00
2408	SHI INTERNATIONAL CORP	\$1,025.99 Vend Total
P.O. #	102264 VIDEO CAMERA FOR BOARD MEETING	\$1,025.99
6870	SHOP RITE	\$34.30 Vend Total
P.O. #	100719 TIME PURCHASE AGREEMENT 20-21	\$34.30 P

8032	SHOP RITE SUPERMARKETS OF CHERRY HILL	\$18.99 Vend Total
P.O. #	101871 TIME PURCHASE AGREEMENT 20-21	\$18.99 P
Q214	SITEONE LANDSCAPE SUPPLY LLC	\$1,200.28 Vend Total
P.O. #	102351 GROUNDS SUPPLIES	\$402.09
P.O. #	102377 GROUNDS SUPPLIES	\$798.19
E566	SOUTH JERSEY TENNIS COACHES ASSOCIATION	\$240.00 Vend Total
P.O. #	102302 HS ATHL BTENNIS CHAMPIONSHIP	\$240.00
6871	SPEAK FOR YOURSELF LLC	\$3,060.00 Vend Total
P.O. #	101689 AAC CONSULTATION	\$3,060.00 P
3292	TEACHING STRATEGIES LLC	\$3,465.00 Vend Total
P.O. #	101740 PK TRAINING IDEA	\$3,465.00
Z762	TLC LANDSCAPE CO	\$25,875.00 Vend Total
P.O. #	100204 GROUNDS SERVICE 2020-21	\$25,875.00 P
6015	TRI-STATE ELEVATOR CO INC	\$90.00 Vend Total
P.O. #	101154 ANNUAL ELEVATOR SERVICE	\$90.00 P
7089	VERIZON SC	\$96.12 Vend Total
P.O. #	100113 SUB CALLER TELEPHONE	\$96.12 P
9264	W B MASON CO INC	\$204.75 Vend Total
P.O. #	100825 BOTTLED WATER	\$204.75 P
8648	WEGMANS FOOD MARKETS INC	\$49.84 Vend Total
P.O. #	100717 TIME PURCHASE AGREEMENT 20-21	\$49.84 P
2830	WOLFINGTON BODY COMPANY INC	\$247.34 Vend Total
P.O. #	102337 REPAIRS ON BUS 3	\$5.04
P.O. #	102382 BATTERY REPLACEMENT	\$242.30
Total for batch =		\$165,943.61

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
042221	H 04/22/21	04/30/21	2840	MOORESTOWN BOE CHILD NUTRITION PROGRAI	DEC 20 LUNCH REIMBURSEMEI	112,273.53
	1J0047	04/22/21		Db 10-402 / Cr 10-101		\$112,273.53
	10-04 - - --				12/20 LUNCH REIMB 04/22/21	\$112,273.53
042321	H 04/22/21	04/30/21	2840	MOORESTOWN BOE CHILD NUTRITION PROGRAI	JAN 21 LUNCH REIMBURSEMEN	99,687.58
	1J0048	04/22/21		Db 10-402 / Cr 10-101		\$99,687.58
	10-04 - - --				01/21 LUNCH REIMB 04/22/21	\$99,687.58
042421	H 04/22/21	04/30/21	2840	MOORESTOWN BOE CHILD NUTRITION PROGRAI	FEB 21 LUNCH REIMBURSEMEN	83,476.23
	1J0049	04/22/21		Db 10-402 / Cr 10-101		\$83,476.23
	10-04 - - --				02/21 LUNCH REIMB 04/22/21	\$83,476.23
042521	H 04/22/21	04/30/21	2840	MOORESTOWN BOE CHILD NUTRITION PROGRAI	MAR 21 LUNCH REIMBURSEMEI	105,706.40
	1J0050	04/22/21		Db 10-402 / Cr 10-101		\$105,706.40
	10-04 - - --				03/21 LUNCH REIMB 04/22/21	\$105,706.40
042621	V 04/30/21	04/30/21	*X03	PA Dept of Revenue		
	1*PAST	07/01/20		Pennsylvania State Income Tax		
	90-X03- - --				ADDITIONAL DUE 0321 04/30/21	\$0.01
	90-X03- - --				ADDITIONAL DUE 0321 04/30/21	(\$0.01)
042721	V 04/29/21	04/29/21	*X05	SUI / FLI		
	1*SUI	07/01/20		Unemployment Insurance		
	90-X05- - --				1ST QTR SUI 04/29/21	\$52,829.46
	90-X05- - --				1ST QTR SUI 04/29/21	(\$52,829.46)
042821	H 04/28/21		5194	MOORESTOWN BOE CAPITAL PROJ FUND		127,332.08
	102376	04/28/21		GENERAL FUND CONTRIBUTION		\$127,332.08
	12-000-400-9320-D-51				GEN CONT TO FUND 30 04/28/21	\$127,332.08
042921	H 04/28/21		6728	MOORESTOWN BOE GENERAL FUND	TO LIQUIDATE FUND 30 I/F	127,332.08
	1J0051	04/28/21		Db 30-401 / Cr 30-101		\$127,332.08
	30-06 - - --				FUND 30 I/F FUND 10 04/28/21	\$127,332.08
043021	04/30/21	04/30/21	PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL		2,149,621.35
	100001	07/01/20		Payroll 2020 - 2021		\$2,149,621.35
	11-000-211-1000-D-66			*1PR824	04/30/21	\$2,488.04
	11-000-213-1040-D-47			*1PR824	04/30/21	\$23,589.80
	11-000-213-1050-D-47			*1PR824	04/30/21	\$6,559.65
	11-000-213-1060-D-47			*1PR824	04/30/21	\$674.15
	11-000-216-1010-D-35			*1PR824	04/30/21	\$44,342.18
	11-000-217-1040-D-37			*1PR824	04/30/21	\$5,257.13
	11-000-217-1060-D-37			*1PR824	04/30/21	\$81,877.14
	11-000-217-1068-D-37			*1PR824	04/30/21	\$880.73
	11-000-217-1069-D-37			*1PR824	04/30/21	\$447.52
	11-000-218-1040-D-27			*1PR824	04/30/21	\$60,346.50
	11-000-218-1050-D-27			*1PR824	04/30/21	\$7,447.45
	11-000-219-1040-D-24			*1PR824	04/30/21	\$75,694.40
	11-000-219-1048-D-24			*1PR824	04/30/21	\$2,500.00
	11-000-219-1050-D-24			*1PR824	04/30/21	\$7,439.62
	11-000-221-1020-D-42			*1PR824	04/30/21	\$50,570.95
	11-000-221-1020-D-63			*1PR824	04/30/21	\$2,614.10
	11-000-221-1050-D-42			*1PR824	04/30/21	\$2,362.80
	11-000-221-1109-D-42			*1PR824	04/30/21	\$52.36
	11-000-222-1040-D-26			*1PR824	04/30/21	\$33,598.20
	11-000-222-1060-D-26			*1PR824	04/30/21	\$661.65
	11-000-230-1100-D-39			*1PR824	04/30/21	\$262.65

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043021	04/30/21	04/30/21	PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL		2,149,621.35
100001	07/01/20			Payroll 2020 - 2021		\$2,149,621.35
	11-000-230-1100-D-41			*1PR824	04/30/21	\$11,635.82
	11-000-240-1030-D-49			*1PR824	04/30/21	\$64,430.52
	11-000-240-1050-D-49			*1PR824	04/30/21	\$24,687.88
	11-000-251-1000-D-40			*1PR824	04/30/21	\$20,709.12
	11-000-251-1100-D-43			*1PR824	04/30/21	\$9,351.41
	11-000-252-1000-D-44			*1PR824	04/30/21	\$17,566.00
	11-000-262-1070-D-49			*1PR824	04/30/21	\$9,636.69
	11-000-262-1100-D-51			*1PR824	04/30/21	\$56,546.50
	11-000-262-1109-D-44			*1PR824	04/30/21	\$114.89
	11-000-262-1109-D-51			*1PR824	04/30/21	\$1,086.63
	11-000-262-110B-D-51			*1PR824	04/30/21	\$1,354.00
	11-000-262-110S-D-51			*1PR824	04/30/21	\$366.00
	11-000-266-1000-D-51			*1PR824	04/30/21	\$3,640.68
	11-000-270-1600-D-50			*1PR824	04/30/21	\$25,272.39
	11-000-270-1609-D-50			*1PR824	04/30/21	\$2,891.28
	11-000-270-1610-D-50			*1PR824	04/30/21	\$8,738.40
	11-000-270-1629-D-50			*1PR824	04/30/21	\$1,004.99
	11-110-100-1010-D-01			*1PR824	04/30/21	\$41,863.85
	11-110-100-1018-D-01			*1PR824	04/30/21	\$2,500.00
	11-120-100-1010-D-01			*1PR824	04/30/21	\$326,168.80
	11-120-100-1018-D-01			*1PR824	04/30/21	\$10,000.00
	11-120-100-1019-D-01			*1PR824	04/30/21	\$584.10
	11-130-100-1010-D-01			*1PR824	04/30/21	\$268,589.08
	11-130-100-1018-D-01			*1PR824	04/30/21	\$2,500.00
	11-130-100-1019-D-01			*1PR824	04/30/21	\$2,510.00
	11-140-100-1010-D-01			*1PR824	04/30/21	\$368,531.68
	11-140-100-1018-D-01			*1PR824	04/30/21	\$12,730.35
	11-140-100-1019-D-01			*1PR824	04/30/21	\$270.00
	11-150-100-1010-D-36			*1PR824	04/30/21	\$2,780.65
	11-190-100-1060-D-01			*1PR824	04/30/21	\$25,834.53
	11-212-100-1010-D-62			*1PR824	04/30/21	\$33,699.60
	11-212-100-1018-D-62			*1PR824	04/30/21	\$2,500.00
	11-212-100-1019-D-62			*1PR824	04/30/21	\$45.00
	11-212-100-1060-D-62			*1PR824	04/30/21	\$7,403.33
	11-213-100-1010-D-31			*1PR824	04/30/21	\$253,132.08
	11-213-100-1018-D-31			*1PR824	04/30/21	\$7,500.00
	11-213-100-1019-D-31			*1PR824	04/30/21	\$1,530.90
	11-213-100-1060-D-31			*1PR824	04/30/21	\$10,509.58
	11-213-100-1069-D-31			*1PR824	04/30/21	\$90.00
	11-214-100-1010-D-61			*1PR824	04/30/21	\$3,946.70
	11-214-100-1060-D-61			*1PR824	04/30/21	\$630.41
	11-215-100-1060-D-57			*1PR824	04/30/21	\$4,244.02
	11-215-100-1069-D-57			*1PR824	04/30/21	\$90.00
	11-216-100-1010-D-57			*1PR824	04/30/21	\$2,550.00
	11-216-100-1060-D-57			*1PR824	04/30/21	\$4,067.68
	11-230-100-1010-D-34			*1PR824	04/30/21	\$30,578.27
	11-230-100-1019-D-34			*1PR824	04/30/21	\$90.00
	11-240-100-1010-D-38			*1PR824	04/30/21	\$8,646.40
	11-402-100-1010-H-52			*1PR824	04/30/21	\$5,818.50
	11-402-100-1010-M-52			*1PR824	04/30/21	\$22,981.45
	11-402-100-1010-U-52			*1PR824	04/30/21	\$21.08

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043021	04/30/21	04/30/21	PAY	MOORESTOWN BOARD OF EDUCATION PAYROLL		2,149,621.35
100001	07/01/20			Payroll 2020 - 2021		\$2,149,621.35
	11-402-100-1019-H-52			*1PR824	04/30/21	\$70.00
	11-402-100-1040-D-52			*1PR824	04/30/21	\$4,888.46
	11-402-100-1100-D-52			*1PR824	04/30/21	\$5,160.02
	20-232-100-1009-D-42			*1PR824	04/30/21	\$2,500.19
	60-800-330-1000-D-72			*1PR824	04/30/21	\$1,161.98
	60-800-330-1050-D-72			*1PR824	04/30/21	\$647.93
	60-800-330-1060-D-72			*1PR824	04/30/21	\$1,554.51
043121	H 04/30/21	04/30/21	1416	MOORESTOWN BOE AGENCY ACCT		35,224.52
100565	07/01/20			BOARD SHARE FICA / DCRP		\$35,224.52
	11-000-291-2200-D-40			04/30/21 FICA	04/30/21	\$33,042.84
	11-000-291-2490-D-40			04/30/21 DCRP	04/30/21	\$1,733.04
	20-232-200-2000-D-42			04/30/21 TITLE I	04/30/21	\$191.26
	60-800-330-2200-D-72			04/30/21 CHILDCARE	04/30/21	\$257.38
043221	H 04/30/21	04/30/21	1416	MOORESTOWN BOE AGENCY ACCT	STATE SHARE FICA 04/30/21	121,348.27
1J0052	04/30/21			Db 10-141 / Cr 10-101		\$121,348.27
	10-02 - - - -			4/30/21 PAYROLL	04/30/21	\$121,348.27
043321	H 04/30/21	04/30/21	W685	FRANCOTYP-POSTALIA INC		1,000.00
100749	09/03/20			2020-21 POSTAGE		\$1,000.00
	11-000-219-6100-D-24			4/30/21 POSTAGE	04/30/21	\$1,000.00
174375	V 04/21/21	05/03/21	0195	BUTLER; CAROLE	CHECK LOST & RE-ISSUED	(3,600.00)
102307	04/01/21			ECORNELL TUITION REIMBURSEMENT		(\$3,600.00)
	11-000-221-5800-D-42			CORNELL TUI REIMB	05/03/21	(\$3,600.00)
174442	V 04/21/21	04/26/21	9264	W B MASON CO INC	CHECK ISSUED FOR WRONG AI	(703.40)
100825	09/10/20			BOTTLED WATER		(\$703.40)
	11-000-262-6100-D-51			IS1259226 MAR21	04/26/21	(\$703.40)
174449	04/22/21	04/30/21	P419	BARCLAY GROUP INC		431.00
102338	03/01/21			TREASURER SURETY BOND		\$431.00
	11-000-230-5900-D-40			575 B1241761 MERCHEL	04/22/21	\$431.00
174450	05/03/21		7938	AMAZON.COM CREDIT SERVICES		347.55
102270	03/25/21			ESL DICTIONARIES FOR TESTING		\$117.56
	20-241-100-6000-D-42			665694865344	04/27/21	\$19.88
	20-241-100-6000-D-42			435369857354	04/27/21	\$61.78
	20-241-100-6000-D-42			436964397678	04/27/21	\$35.90
102273	03/26/21			HS PHOTO PRINTER		\$229.99
	11-190-100-6100-H-15			844958638354	04/26/21	\$229.99
174451	05/03/21		8180	BANCROFT NEUROHEALTH		32,715.72
100675	08/26/20			2020-2021 SPECIAL ED TUITION		\$32,715.72
	11-000-100-5660-D-24			MAY 2021	04/23/21	\$32,715.72
174452	05/03/21		1502	BARLOW CHEVROLET INC		128.26
102319	04/15/21			REPAIRS FOR BUS 41		\$128.26
	11-000-270-6100-D-50			374036	04/23/21	\$34.86
	11-000-270-6100-D-50			374035	04/23/21	\$93.40
174453	05/03/21		4027	BAYADA HOME HEALTH CARE INC		336.00
101355	10/21/20			IN-SCHOOL NURSING SERVICES		\$336.00
	11-000-213-3390-D-39			16376238 BAK 3/18/21	04/22/21	\$336.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
174454	05/03/21		9971	BLICK ART MATERIALS		86.00
	110335	09/14/20		Fine Art Supplies		\$86.00
		11-190-100-6100-H-15		6254504	04/27/21	\$86.00
174455	05/03/21		0869	BRETT DINOVI & ASSOCIATES LLC		7,466.88
	101055	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$99.00
		11-000-217-3200-D-61		3408534 3/28-4/10	04/29/21	\$99.00
	101056	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$1,638.25
		11-000-217-3200-D-61		3408539 3/28-4/10	04/29/21	\$1,638.25
	101058	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$605.00
		11-000-217-3200-D-61		3408535 3/28-4/10	04/29/21	\$605.00
	101060	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$560.25
		11-000-217-3200-D-61		3408538 3/28-4/10	04/29/21	\$560.25
	101061	09/17/20		BEHAVIORAL & EDUCATIONAL SVCS		\$120.75
		11-000-217-3200-D-61		3408541 3/28-4/10	04/29/21	\$120.75
	101251	10/06/20		BEHAVIORAL & EDUCATIONAL SVCS		\$60.38
		11-000-217-3200-D-61		3408536 3/28-4/10	04/29/21	\$60.38
	102213	03/15/21		BEHAVIORAL & EDUCATIONAL SVCS		\$1,583.25
		11-000-217-3200-D-61		3408537 3/28-4/10	04/29/21	\$1,583.25
	102234	03/18/21		BDA CLINIC		\$2,800.00
		11-150-100-3200-D-36		308 3/28-4/10/21	04/29/21	\$2,800.00
174456	05/03/21		7814	BSN SPORTS COLLEGIATE PACIFIC		925.16
	101858	01/14/21		HS ATHL BASEBALL HATS		\$925.16
		11-402-100-6100-H-52		912210496	04/26/21	\$925.16
174457	05/03/21		5647	BURLINGTON COUNTY SPEC SERV SCH DISTRICT		37,413.60
	101265	10/07/20		2020-2021 ALTERNATIVE SCHOOL		\$6,568.80
		11-000-100-5610-D-24		MARCH 2021 210569	04/23/21	\$6,568.80
	101739	12/23/20		2020-2021 ALTERNATIVE SCHOOL		\$9,853.20
		11-000-100-5610-D-24		MARCH 2021 210569	04/23/21	\$9,853.20
	102043	02/09/21		2020-2021 ALTERNATIVE SCHOOL		\$3,284.40
		11-000-100-5610-D-24		MARCH 2021 210569	04/23/21	\$3,284.40
	102049	02/09/21		2020-2021 ALTERNATIVE SCHOOL		\$3,284.40
		11-000-100-5610-D-24		MARCH 2021 210569	04/23/21	\$3,284.40
	102290	03/30/21		2020-2021 ALTERNATIVE SCHOOL		\$9,567.60
		11-000-100-5610-D-24		FEBRUARY 210468	04/23/21	\$2,998.80
		11-000-100-5610-D-24		MARCH 210569	04/23/21	\$6,568.80
	102318	04/14/21		2020-2021 ALTERNATIVE SCHOOL		\$4,855.20
		11-000-100-5610-D-24		MARCH 2021 210569	04/23/21	\$4,855.20
174458	05/03/21		0195	BUTLER; CAROLE		3,600.00
	102307	04/01/21		ECORNELL TUITION REIMBURSEMENT		\$3,600.00
		11-000-221-5800-D-42		CORNELL TUI REIMB	05/03/21	\$3,600.00
174459	05/03/21		0125	CAROLINA BIOLOGICAL SUPPLY CO		282.69
	101741	12/23/20		KINDERGARTEN KITS		\$187.20
		11-190-100-6100-S-01		51373052 RI	05/03/21	\$187.20
	110495	01/13/21		Science Supplies		\$95.49
		11-190-100-6100-M-12		51364419 RI	04/26/21	\$95.49

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174460	05/03/21		1544	CLC LOCKSMITHS LLC		177.00
	102281	03/29/21		REPAIR TO WAMS DOOR		\$177.00
		11-000-261-420M-D-51		68016	04/22/21	\$177.00
174461	05/03/21		8817	CM3 BUILDING SOLUTIONS INC		2,332.00
	100350	07/27/20		MAINTENANCE SERVICE		\$2,332.00
		11-000-261-610U-D-51		M12523 MAY21	04/22/21	\$2,332.00
174462	05/03/21		E029	COHEN; GREGORY		34.86
	102359	04/26/21		MAR21 DIST MILEAGE REIMBURSE		\$34.86
		11-000-270-5800-D-50		DIST TRANS MILEAGE	04/26/21	\$34.86
174463	05/03/21		8309	COMEGNO LAW GROUP PC		7,000.39
	100655	08/25/20		20-21 GEN/SPEC LEGAL SERVICES		\$7,000.39
		11-000-230-3310-D-39		44055 FEB21 SPEC ED	05/03/21	\$2,857.73
		11-000-230-3310-D-39		FEB21 GENERAL	05/03/21	\$4,142.66
174464	05/03/21		1574	COURIER POST		115.64
	100191	07/01/20		20-21 LEGAL ADVERTISING		\$115.64
		11-000-230-5900-D-39		0004694239 4/20/21	05/03/21	\$62.00
		11-000-230-5900-D-39		0004694481 4/22/21	05/03/21	\$53.64
174465	05/03/21		9542	COURIER TIMES INC		160.50
	100192	07/01/20		20-21 LEGAL ADVERTISING		\$160.50
		11-000-230-5900-D-39		2-035312001 MAR21	04/26/21	\$160.50
174466	05/03/21		9826	CRISIS MANAGEMENT INSTITUTE		350.00
	102287	03/29/21		PARENT MEETING SERVICES		\$350.00
		20-281-200-5000-D-42		1683	04/26/21	\$350.00
174467	05/03/21		6645	DURAND ACADEMY		21,164.86
	100683	08/27/20		2020-2021 SPECIAL ED TUITION		\$21,164.86
		20-251-100-5000-D-24		MAY 2021 TUITION/1:1	04/27/21	\$21,164.86
174468	05/03/21		4696	EDEN INSTITUTE INC		10,720.16
	100688	08/27/20		2020-2021 SPECIAL ED TUITION		\$10,720.16
		20-251-100-5000-D-24		APRIL 3620	04/23/21	\$10,720.16
174469	05/03/21		9723	EDUCATIONAL SERVICES UNIT/BCSS		44,163.83
	100444	08/05/20		NONPUBLIC 192-193 SERVICES		\$4,110.57
		20-502-100-3200-D-42		21-3360-009-NP MAR21	04/26/21	\$2,438.52
		20-507-200-3200-D-42		21-3360-009-NP MAR21	04/26/21	\$372.40
		20-507-200-3200-D-42		21-3360-009-NP MAR21	04/26/21	\$1,299.65
	100448	08/05/20		20-21 NONPUBLIC IDEA SERVICES		\$10,857.93
		20-251-200-3200-D-24		21E-0543 MAR21	04/26/21	\$10,857.93
	100643	08/25/20		20-21 TRANSPORTATION JOINTURE		\$29,195.33
		11-000-270-5180-D-50		21E-0514 APR21	04/23/21	\$29,195.33
174470	05/03/21		6263	FALLS MUSIC CO		600.00
	101906	01/15/21		HS INSTRUMENT REPAIR		\$600.00
		11-190-100-5900-H-09		18020	04/26/21	\$600.00
174471	05/03/21		7145	FAMILY FIRST LLC		2,875.00
	100893	09/16/20		RDI CONSULTATION		\$1,500.00
		11-000-217-3200-D-61		FEB/MAR 2021	04/26/21	\$1,500.00
	100897	09/16/20		RDI CONSULTATION		\$1,375.00
		11-000-217-3200-D-61		FEB/MAR 2021	04/26/21	\$1,375.00

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174472	05/03/21		7415	GRANT BENEFITS SOLUTIONS		15.00
	100242	07/07/20		COBRA MONTHLY SYSTEM CHARGE		\$15.00
		11-000-291-2700-D-40		51518 MAR21	04/22/21	\$15.00
174473	05/03/21		2473	HEWITT PSYCHIATRIC PC		1,150.00
	102126	02/25/21		PSYCHIATRIC EVALUATION-STUDENT		\$575.00
		11-000-219-3900-D-24		37598	04/26/21	\$575.00
	102217	03/16/21		PSYCHIATRIC EVALUATION		\$575.00
		11-000-219-3900-D-24		37602	04/29/21	\$575.00
174474	05/03/21		W411	HOUSEPAWS VETS IN TRAINING		200.00
	102266	03/24/21		SLE MD CLASS		\$200.00
		11-212-100-5900-H-62		125-21	04/23/21	\$200.00
174475	05/03/21		0626	J W PEPPER & SON INC		208.00
	100404	08/03/20		HS MUSICAL ARRANGEMENTS		\$208.00
		11-190-100-610B-H-09		363358462	05/03/21	\$160.00
		11-190-100-610B-H-09		363364861	05/03/21	\$48.00
174476	05/03/21		8569	JACOBS MUSIC COMPANY		570.00
	100864	09/14/20		HS PIANO REPAIR		\$380.00
		11-190-100-5900-H-54		88626-2	04/26/21	\$95.00
		11-190-100-5900-H-54		88627-1	04/26/21	\$285.00
	101894	01/15/21		HS ARTS & TECH SERVICE		\$190.00
		11-190-100-5900-H-54		88626-1	04/26/21	\$190.00
174477	05/03/21		1796	KINGSWAY LEARNING CENTER		4,215.12
	101229	10/02/20		2020-2021 SPECIAL ED TUITION		\$4,215.12
		11-000-100-5660-D-24		JUNE 2021 1000805	04/27/21	\$4,215.12
174478	05/03/21		A597	LAVECCHIO; VINCE		73.78
	102360	04/26/21		NOV/DEC DIST MILEAGE REIMBURSE		\$37.52
		11-000-252-5000-D-44		NOVDEC MILEAGE REIMB	04/26/21	\$37.52
	102361	04/26/21		MAR21 DIST MILEAGE REIMBURSE		\$36.26
		11-000-252-5000-D-44		MAR21 MILEAGE REIMB	04/26/21	\$36.26
174479	05/03/21		0309	LENAPE REGIONAL HIGH SCHOOL DISTRICT		200.00
	102248	03/22/21		HS ATHL GGOLF BC OPEN ENTRY		\$200.00
		11-402-100-8900-H-52		4.26.21 G BCOPEN FEE	04/26/21	\$200.00
174480	05/03/21		1865	MAJESTIC OIL COMPANY		6,442.80
	100411	08/03/20		DIESEL FUEL (JUL20-JUN21)		\$6,442.80
		11-000-270-6100-D-50		23448 4/21/21	05/03/21	\$6,442.80
174481	05/03/21		E083	MCCARTHY TIRE COMPANY OF PHILADELPHIA		2,223.59
	102322	04/15/21		TIRES		\$2,223.59
		11-000-270-6100-D-50		14-234274	04/23/21	\$2,223.59
174482	05/03/21		A534	MCCARTNEY; DR SCOTT		506.66
	100119	07/01/20		REIMBURSE DISABILITY COVERAGE		\$506.66
		11-000-291-2700-D-40		APR 2021	04/28/21	\$506.66
174483	05/03/21		9023	MCGLONE; LAUREN		67.64
	102362	04/26/21		FEB/MAR21 EDC SUPPLIES		\$67.64
		60-800-330-6000-D-72		EDC SUPPLIES	04/26/21	\$67.64

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174484	05/03/21		P603	MCNAMARA-HAAG; DENISE		337.79
	102363	04/26/21		REPLACEMENT GLASSES		\$337.79
		11-000-240-6100-S-49		REPLACEMENT GLASSES	04/26/21	\$337.79
174485	05/03/21		A604	MEYER; MELISSA		31.00
	102364	04/26/21		EDC SUPPLIES		\$31.00
		60-800-330-6000-D-72		EDC SUPPLIES	04/26/21	\$31.00
174486	05/03/21		3177	MOORESTOWN FRIENDS SCHOOL		39,044.75
	101531	11/16/20		2020-21 NP SECURITY SERVICES		\$39,044.75
		20-511-200-6000-F-42		SECURITY SVRC REIMB	04/27/21	\$39,044.75
174487	05/03/21	05/03/21		00.0 \$ Multi Stub Void	#174488 Stub	
- - - - -						
174488	05/03/21		6377	MOORESTOWN HARDWARE LLC		705.41
	101978	01/26/21		FEB-APR DIST HARDWARE SUPPLIES		\$703.35
		11-000-262-6100-D-51		308402	04/26/21	\$24.68
		11-000-262-6100-D-51		310105	04/26/21	\$43.65
		11-000-262-6100-D-51		310109	04/26/21	\$116.68
		11-000-262-6100-D-51		311216	04/26/21	\$109.22
		11-000-262-6100-D-51		311437	04/26/21	\$85.40
		11-000-262-6100-D-51		311475	04/26/21	\$25.98
		11-000-262-6100-D-51		311589	04/26/21	\$8.82
		11-000-262-6100-D-51		311825	04/26/21	\$22.77
		11-000-262-6100-D-51		312002	04/26/21	\$139.41
		11-000-262-6100-D-51		313322	04/26/21	\$68.32
		11-000-262-6100-D-51		313337	04/26/21	\$40.83
		11-000-262-6100-D-51		313396	04/26/21	\$8.14
		11-000-262-6100-D-51		313555	04/26/21	\$9.45
	102312	04/12/21		REPAIRS ON BUS 1		\$2.06
		11-000-270-6100-D-50		308534	04/23/21	\$2.06
174489	05/03/21		8167	MUSIC & ARTS CENTERS		698.55
	101579	11/23/20		HS TIME PURCHASE FOR SERVICE		\$371.04
		11-190-100-5900-H-60		INV026501359	04/27/21	\$371.04
	101624	12/03/20		ENCUMBER FUNDS FOR ORCHESTRA		\$327.51
		11-190-100-6100-U-60		INV026520305	04/29/21	\$317.91
		11-190-100-6100-U-60		INV026520436	04/29/21	\$9.60
174490	05/03/21		7021	NASCO ARTS & CRAFTS		7.68
	110476	12/23/20		Fine Art Supplies		\$7.68
		11-190-100-6100-U-15		50522	04/26/21	\$7.68
174491	05/03/21		R784	NEARPOD INC		2,500.00
	102044	02/09/21		DIGITAL LICENSE SUBSCRIPTION		\$2,500.00
		65-MEF-FLO-CABU-B-00		INV37970	04/30/21	\$2,500.00
174492	05/03/21		2483	NEWGRANGE SCHOOL OF PRINCETON INC		6,904.20
	100673	08/26/20		2020-2021 SPECIAL ED TUITION		\$6,904.20
		11-000-100-5660-D-24		202105022 MAY 2021	04/29/21	\$6,904.20
174493	05/03/21		9137	NJASA		717.00
	100554	08/19/20		MEMBERSHIP-BELFIELD		\$717.00
		11-000-251-8900-D-43		JUL-OCT21 D BELFIELD	04/26/21	\$717.00

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174494	05/03/21		H041	NORTHEAST PLUMBING SERVICES LLC		2,464.48
101394	10/26/20			BACKFLOW UES TROUBLE		\$2,464.48
	11-000-261-420U-D-51		8386		02/25/21	\$2,464.48
174495	05/03/21		1962	PALMYRA BOARD OF EDUCATION		1,635.30
102017	02/03/21			2020-2021 HOMELESS TUITION		\$1,635.30
	11-000-100-5620-D-24			2021 9 MAY 21	04/27/21	\$1,635.30
174496	05/03/21		8659	PARA PLUS TRANSLATIONS INC		1,432.04
102149	03/03/21			TRANSLATION FOR MTG MANDARIN		\$99.50
	11-000-219-3900-D-24		156029		04/29/21	\$99.50
102219	03/16/21			TRANSLATION SERVICES FOR MTG		\$149.25
	11-000-219-3900-D-24		156335		04/26/21	\$149.25
102239	03/19/21			TRANSLATION SERVICE FOR MTG		\$99.50
	11-000-219-3900-D-24		156336		04/26/21	\$99.50
102252	03/22/21			TRANSLATION SVC PORTUGUESE MTG		\$89.50
	11-000-219-3900-D-24		156149		04/29/21	\$89.50
102253	03/22/21			TRANSLATION SERVICES FOR MTG		\$99.50
	11-000-219-3900-D-24		156337		04/23/21	\$99.50
102286	03/29/21			TRANSLATION SVC SOCIAL EVAL		\$124.38
	11-000-219-3900-D-24		156338		04/26/21	\$124.38
102317	04/13/21			TRANSLATION SERVICES CHINESE		\$770.41
	11-000-219-3900-D-24		155982		04/26/21	\$770.41
174497	05/03/21		1970	PETTY CASH		363.16
101296	10/09/20			2020-21 PETTY CASH		\$363.16
	11-212-100-6100-H-62			CHECK# 2680	04/26/21	\$166.62
	11-212-100-6100-H-62			CHECK# 2681	05/03/21	\$196.54
174498	05/03/21		I088	PILCONIS; LEAH		6,086.00
101289	10/09/20			TUITION REIMBURSEMENT		\$6,086.00
	11-000-100-5660-D-24			MAR-APR21 TUI REIMB	04/29/21	\$6,086.00
174499	05/03/21		4620	RHYTHM BAND INSTRUMENTS		39.29
102141	03/02/21			HS MUSICAL INSTRUMENTS		\$39.29
	11-190-100-6100-H-54		1194517		05/03/21	\$39.29
174500	05/03/21		2862	RICOH USA INC		4,063.47
100008	07/01/20			CENTRAL DUPLICATING MACHINES		\$2,961.32
	11-000-251-5920-D-40		104908675	MAY21	05/03/21	\$325.74
	11-190-100-5900-D-40		104908675	MAY21	05/03/21	\$2,635.58
100010	07/01/20			HS MAIN - RICOH MP7503 COPIER		\$351.69
	11-000-240-5900-H-49		104900769	APR21	04/26/21	\$351.69
100015	07/01/20			MS RICOH MP6503SP EHALL COPIER		\$584.98
	11-190-100-5900-M-01		104903474	MAY21	04/29/21	\$584.98
100018	07/01/20			ROBERTS RICOH MP3555SPG		\$165.48
	11-000-240-5900-R-49		104888132	APR21	04/23/21	\$165.48
174501	05/03/21		4477	RIDDELL/ALL AMERICAN SPORTS CORP		456.20
102144	03/02/21			HS ATHL BLAX RECONDITIONING		\$456.20
	11-402-100-5900-H-52		951336224		04/26/21	\$456.20
174502	05/03/21		6595	RIVERSIDE NAPA		58.46
102268	03/25/21			REPAIRS ON BUS 9		\$58.46
	11-000-270-6100-D-50		2709-742536		04/23/21	\$58.46

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174503	05/03/21		7966	ROOT 24 HRS INC		330.05
	102167	03/08/21	SV SERVICE			\$330.05
		11-000-261-420S-D-51		M46194P	04/29/21	\$330.05
174504	05/03/21		9567	SALVATION ARMY; THE		5,750.00
	101877	01/15/21	HS ATHL SWIM RENTAL			\$5,750.00
		11-402-100-5900-H-52		MTOWN SWIM 2021	04/26/21	\$5,750.00
174505	05/03/21		3839	SCHOOL HEALTH CORPORATION		731.96
	110559	02/09/21	Health and Trainer Supplies			\$731.96
		11-000-213-6100-H-47		3899611-01	04/29/21	\$731.96
174506	05/03/21		5477	SCHOOL SPECIALTY LLC		110.55
	110579	04/16/21	General Classroom Supplies			\$110.55
		11-213-100-6100-U-31		208127313449	04/28/21	\$110.55
174507	05/03/21		A488	SEIN; FRANCIS J		575.00
	102323	04/15/21	PSYCHOLOGICAL EVALUATION			\$575.00
		11-000-219-3900-D-24		APR21 PSYCH EVAL	04/26/21	\$575.00
174508	05/03/21		6871	SPEAK FOR YOURSELF LLC		1,920.00
	101689	12/16/20	AAC CONSULTATION			\$1,920.00
		11-000-216-3200-D-24		JAN 2021	04/29/21	\$720.00
		11-000-216-3200-D-24		FEB 2021	04/29/21	\$720.00
		11-000-216-3200-D-24		MAR 2021	04/29/21	\$480.00
174509	05/03/21		5939	STAPLES BUSINESS ADVANTAGE		373.40
	110571	03/05/21	Office/Computer Supplies			\$285.75
		11-190-100-6100-R-01		3471924611	04/29/21	\$96.60
		11-190-100-6100-R-01		3472080017	04/29/21	\$90.10
		11-190-100-6100-R-01		3472080020	04/29/21	\$49.45
		11-190-100-6100-R-01		3472080023	04/29/21	\$25.40
		11-190-100-6100-R-01		3472340041	04/29/21	\$24.20
	110576	03/30/21	Custodial Supplies			\$87.65
		11-000-270-6100-D-50		3475164810	05/03/21	\$87.65
174510	05/03/21		5778	TARA PAL & BARRY KEENAN		5,680.25
	102069	02/16/21	SETTLEMENT AGREEMENT			\$5,680.25
		11-000-100-5670-D-24		MAR21 TUI REIMB	04/26/21	\$5,680.25
174511	05/03/21		4654	TATE; DAVID		3,600.00
	102399	05/03/21	ECORNELL TUITION REIMBURSEMENT			\$3,600.00
		11-000-219-5800-D-24		CORNELL TUI REIMB	05/03/21	\$3,600.00
174512	05/03/21		A113	TKACHENKO; SERGEY		111.48
	101912	01/15/21	HS MUSIC CLASS RESOURCES			\$50.74
		11-190-100-6100-H-54		NOVMAR TPT RESOURCES	04/26/21	\$50.74
	102365	04/26/21	4.14.21 MUSICAL ARRANGEMENTS			\$60.74
		11-190-100-6100-H-54		MUSICAL ARRANGEMENTS	04/26/21	\$60.74
174513	05/03/21		H421	TOP NOTCH WINDOW TINTING LLC		3,216.00
	102211	03/15/21	NP SECURITY-WINDOW TINTING			\$3,216.00
		20-511-200-6000-O-42		1422	04/26/21	\$3,216.00
174514	05/03/21		1566	U-HAUL INTERNATIONAL INC		166.00
	102128	02/26/21	COVID TRUCK RENTAL			\$166.00
		11-000-262-6100-D-51		5400500439	04/22/21	\$166.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
174515	05/03/21		2083	UNIVERSAL LACROSSE		1,364.50
	102143	03/02/21		HS ATHL BLAX HELMET REPLCMNT		\$1,364.50
		11-402-100-6100-H-52		5461	04/26/21	\$1,364.50
174516	05/03/21		7089	VERIZON SC		95.67
	100113	07/01/20		SUB CALLER TELEPHONE		\$95.67
		11-000-230-5300-D-40		450252663000158APR21	04/26/21	\$95.67
174517	05/03/21		0651	VERIZON WIRELESS		1,663.97
	100102	07/01/20		20-21 CELL PHONE SERVICE		\$1,663.97
		11-000-230-5300-D-40		9878275228 APR21	05/03/21	\$716.72
		20-478-100-6100-D-44		9878275228 APR21	05/03/21	\$947.25
174518	05/03/21		9264	W B MASON CO INC		949.10
	100825	09/10/20		BOTTLED WATER		\$477.50
		11-000-262-6100-D-51		IS1259226 MAR21	04/26/21	\$477.50
	110082	07/08/20		Copy Duplicator Supplies		\$471.60
		11-190-100-6100-D-01		219733286 4/27/21	05/03/21	\$471.60
174519	05/03/21		7014	WASTE MANAGEMENT OF NJ - CAMDEN		2,616.50
	100249	07/08/20		ANNUAL DUMPSTER SERVICES		\$2,616.50
		11-000-262-4200-D-51		3110330-2498-6 MAY21	04/26/21	\$2,616.50
174520	05/03/21		8648	WEGMANS FOOD MARKETS INC		31.00
	100717	09/01/20		TIME PURCHASE AGREEMENT 20-21		\$31.00
		11-212-100-6100-H-62		CARD# 3318 4/29/21	04/30/21	\$31.00
174521	05/03/21		2830	WOLFINGTON BODY COMPANY INC		314.64
	102269	03/25/21		REPAIRS BUS 46		\$28.47
		11-000-270-6100-D-50		112690M	04/23/21	\$28.47
	102272	03/25/21		REPAIRS ON BUS 45, 46 AND 9		\$182.36
		11-000-270-6100-D-50		112824M	04/23/21	\$156.48
		11-000-270-6100-D-50		112668M	04/23/21	\$25.88
	102315	04/13/21		REPAIRS TO BUS 1 AND BUS 4		\$51.51
		11-000-270-6100-D-50		112979M	04/23/21	\$38.76
		11-000-270-6100-D-50		112992M	04/23/21	\$12.75
	102320	04/15/21		REPAIRS ON BUS 1		\$52.30
		11-000-270-6100-D-50		113367M	04/23/21	\$52.30
174522	05/03/21		2187	Y A L E SCHOOL INC		6,384.00
	101433	10/29/20		2020-2021 SPECIAL ED TUITION		\$6,384.00
		20-251-100-5000-D-24		MAY 21 50	04/27/21	\$6,384.00
301310	04/30/21		*AMC	Americas Charities		425.00
	1*AMCH	07/01/20				\$425.00
		90-AMC-H - - -		*0823*0824*020192062	04/30/21	\$425.00
301311	04/30/21		*X04	Philadelphia Dept of Revenue		2,152.14
	1*PHIL	07/01/20		Philadelphia Wage Tax		\$2,152.14
		90-X04- - - -		*0823*0824*020192063	04/30/21	\$2,152.14
301312	04/30/21		*U02	THE HARTFORD LIFE INS CO		1,550.64
	1*UNUM	07/01/20		Aetna Disability		\$1,550.64
		90-U02- - - -		*0823*0824*020192064	04/30/21	\$1,550.65
		90-U02- - - -		*0823*0824*020192064	04/30/21	(\$0.01)

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
301313	04/30/21		*G01	John McKernan		137.76
	1*GAR2	07/01/20		Garnishment		\$137.76
	90-G01-	- - -			*0824*0824*020192066 04/30/21	\$137.76
301314	04/30/21		*G02	NJ Family Support Payment Center		1,213.34
	1*GAR3	07/01/20		Garnishment		\$1,213.34
	90-G02-	- - -			*0824*0824*020192067 04/30/21	\$1,213.34
301315	04/30/21		*PAS	Pennsylvania SCDU		578.00
	1**PAS	07/01/20				\$578.00
	90-G06-	- - -			*0824*0824*020192065 04/30/21	\$578.00
301316	04/30/21		*P05	DCRP		4,086.47
	1*DCRP	07/01/20		DCRP		\$4,086.47
	90-P05-	- - -			*0824*0824*020192080 04/30/21	\$2,353.43
	90-P05-	- - -			*0824*0824*020192080 04/30/21	\$1,733.04
301317	05/04/21		*R01	The Prudential Insurance Co of America		160.04
	1*PRU2	07/01/20		Prudential Non-Affiliated		\$160.04
	90-R01-	- - -			*0823*0824*020192144 04/30/21	\$160.04
301318	05/04/21		*R01	The Prudential Insurance Co. of America		16,154.64
	1*PRUD	07/01/20		Prudential Disability		\$16,154.64
	90-R01-	- - -			*0823*0824*020192145 04/30/21	\$16,154.64
301319	05/05/21		*D01	New Jersey Education Assn		50,937.17
	1*DUE2	07/01/20		NJEA Prof. Dues		\$50,937.17
	90-D01-	- - -			*0823*0824*020192154 04/30/21	\$50,937.17
301320	05/05/21		*D01	New Jersey Education Assoc.		8,398.43
	1*DUE3	07/01/20		NJEA Support Dues		\$8,398.43
	90-D01-	- - -			*0823*0824*020192155 04/30/21	\$8,398.43
992155	04/30/21		*F01	Flex and Dep Care 125		5,640.48
	1*CHLD	07/01/20		Dependent Care Section 125		\$2,410.58
	90-F02-	- - -			*0824*0824*020192096 04/30/21	\$2,410.58
	1*FLEX	07/01/20		Flex 125		\$3,229.90
	90-F01-	- - -			*0824*0824*020192097 04/30/21	\$3,229.90
992156	04/30/21 04/30/21		*X02	NJ Dept of Revenue		70,626.52
	1*NJST	07/01/20		NJ State Income Tax		\$70,626.52
	90-X02-	- - -			*0824*0824*020192098 04/30/21	\$70,626.52
992157	04/30/21		*X03	PA Dept of Revenue		1,974.03
	1*PAST	07/01/20		Pennsylvania State Income Tax		\$1,974.03
	90-X03-	- - -			*0824*0824*020192099 04/30/21	\$1,974.03
992158	04/30/21		PFLX	PayFlex Systems USA		45.00
	1*PFLX	07/01/20				\$45.00
	90-F01-	- - -			*0824*0824*020192100 04/30/21	\$45.00
992159	04/30/21 04/30/21		*X05	SUI / FLI		5,439.72
	1*SUI	07/01/20		Unemployment Insurance		\$5,439.72
	90-X05-	- - -			*0824*0824*020192101 04/30/21	\$5,439.72
992160	04/30/21 04/30/21		*S01	Liberty Bell Bank		209,462.50
	1*SMR1	07/01/20		Summer Savings 1		\$51,443.78
	90-S01-	- - -			*0823*0824*020192109 04/30/21	\$51,443.78

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
992160	04/30/21	04/30/21	*S01	Liberty Bell Bank		209,462.50
1*SMR4	07/01/20			Summer Savings 4		\$158,018.72
90-S01-	- -				*0823*0824*020192110 04/30/21	\$158,018.72
992161	04/30/21	04/30/21	*E01	Moorestown BOE		222,680.12
1*E125	07/01/20			Employee Benefit Contribution		\$209,197.00
90-E01-	- -				*0823*0824*020192104 04/30/21	\$209,197.00
1*MENT	07/01/20			Mentoring Fees		\$61.12
90-E01-	- -				*0823*0824*020192108 04/30/21	\$61.12
1*TUIT	07/01/20			Tuition		\$13,422.00
90-E01-	- -				*0823*0824*020192111 04/30/21	\$13,422.00
992162	04/30/21	04/30/21	*E01	MOORESTOWN BOE		51,326.96
1*C44	07/01/20			Chapter 44		\$47,468.52
90-E01-	- -				*0823*0824*020192102 04/30/21	\$47,468.52
1*C78D	07/01/20			Chapter 78 Dental/Vision		\$3,590.52
90-E01-	- -				*0823*0824*020192103 04/30/21	\$3,590.52
1*EBCB	07/01/20			Back EBC		\$114.76
90-E01-	- -				*0823*0824*020192105 04/30/21	\$114.76
1*EBCF	07/01/20					\$342.16
90-E01-	- -				*0823*0824*020192106 04/30/21	\$342.16
1*EBCR	07/01/20					(\$189.00)
90-E01-	- -				*0823*0824*020192107 04/30/21	(\$189.00)
992163	04/30/21	04/30/21	EPAR	EPARS		78,443.92
1*EPAR	07/01/20			Tax Shelter		\$78,443.92
90-T11-	- -				*0824*0824*020192112 04/30/21	\$78,443.92
992164	04/30/21	04/30/21	*P04	TPAF Insurance		13,687.04
1*6C02	07/01/20			TPAF Insurance		\$13,605.80
90-P04-	- -				*0821*0822*020192179 03/30/21	\$13,605.80
1*6K02	07/01/20			TPAF Back Insurance		\$81.24
90-P04-	- -				*0821*0822*020192180 03/30/21	\$81.24
992165	04/30/21	04/30/21	*P02	TPAF Pension		287,237.46
1*6A02	07/01/20			TPAF Arrears		\$519.71
90-P02-	- -				*0821*0822*020192177 03/30/21	\$519.71
1*6B02	07/01/20			TPAF Back Pension		\$1,035.34
90-P02-	- -				*0821*0822*020192178 03/30/21	\$1,035.34
1*6L02	07/01/20			TPAF Loan		\$30,468.25
90-P02-	- -				*0821*0822*020192181 03/30/21	\$30,468.25
1*6P02	07/01/20			TPAF Pension		\$255,214.16
90-P02-	- -				*0821*0822*020192182 03/30/21	\$255,214.16
992166	04/30/21	04/30/21	*P03	PERS Insurance		3,124.26
1*6C01	07/01/20			PERS Insurance		\$3,036.42
90-P03-	- -				*0821*0822*020192187 03/30/21	\$3,036.42
1*6K01	07/01/20			PERS Back Insurance		\$87.84
90-P03-	- -				*0821*0822*020192188 03/30/21	\$87.84
992167	04/30/21	04/30/21	*P01	PERS Pension		57,024.13
1*6A01	07/01/20			PERS Arrears		\$235.38
90-P01-	- -				*0821*0822*020192185 03/30/21	\$235.38

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
992167	04/30/21	04/30/21	*P01	PERS Pension		57,024.13
1*6B01	07/01/20			PERS Back Pension		\$1,460.15
	90-P01- - -				*0821*0822*020192186 03/30/21	\$1,460.15
1*6L01	07/01/20			PERS Loan		\$9,060.12
	90-P01- - -				*0821*0822*020192189 03/30/21	\$9,060.12
1*6P01	07/01/20			PERS Pension		\$46,268.48
	90-P01- - -				*0821*0822*020192190 03/30/21	\$46,268.48
992168	04/30/21	04/30/21	*X01	EFTPS		503,968.20
1*FED	07/01/20			Federal Income Tax		\$194,284.03
	90-X01- - -				*0824*0824*020192194 04/30/21	\$194,284.03
1*FICA	07/01/20			FICA		\$250,982.16
	90-X01- - -				*0824*0824*020192195 04/30/21	\$125,491.08
	90-X01- - -				*0824*0824*020192195 04/30/21	\$125,491.08
1*MED	07/01/20			Medicare		\$58,702.01
	90-X01- - -				*0824*0824*020192196 04/30/21	\$29,348.82
	90-X01- - -				*0824*0824*020192196 04/30/21	\$29,353.19
992169	H 04/30/21	04/30/21	*X03	PA Dept of Revenue		0.01
1*PAST	07/01/20			Pennsylvania State Income Tax		\$0.01
	90-X03- - -				ADDITIONAL DUE 0321 04/30/21	\$0.01
992170	H 04/29/21	04/30/21	*X05	SUI / FLI		52,829.46
1*SUI	07/01/20			Unemployment Insurance		\$52,829.46
	90-X05- - -				1ST QTR SUI 04/29/21	\$52,829.46
992171	H 04/30/21	04/30/21	*P02	TPAF Pension		4,106.78
1*6P02	07/01/20			TPAF Pension		\$4,106.78
	90-P02- - -				1ST QTR PENSION REC 04/30/21	\$4,106.78
992172	H 04/30/21	04/30/21	*P01	PERS Pension		(2,398.71)
1*6P01	07/01/20			PERS Pension		(\$2,398.71)
	90-P01- - -				1ST QTR PENSION REC 04/30/21	(\$2,398.71)

Starting date 4/22/2021

Ending date 5/12/2021

Fund Totals

10	GENERAL FUND	\$522,492.01
11	GENERAL CURRENT EXPENSE	\$2,368,546.04
12	CAPITAL OUTLAY	\$127,332.08
20	SPECIAL REVENUE FUNDS	\$99,604.53
30	CAPITAL PROJECTS FUNDS	\$127,332.08
60	CHILD CARE (EDC)	\$3,720.44
65	TRUST	\$2,500.00
90	GEN LONG-TERM DEBT ACCT GROUP	\$1,651,011.51
	Total for all checks listed	\$4,902,538.69

Prepared and submitted by: _____
Board Secretary

Date

Child Nutrition Program Monthly Bills - Mar 2021

3/1/2021 through 3/31/2021

5/12/2021

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Date	Num	Description	Memo	Category	Amount
3/8/2021	4404	...NUTRI- SERV...		DIRECT:SOFT...	-62.50
				DIRECT:LIABIL...	-99.00
				DIRECT:NUTR...	-69.00
				DIRECT:OFFIC...	-15.00
				FOOD	-4,602.51
				PAYROLL:BEN...	-314.23
				PAYROLL:SAL...	-2,709.26
				PAYROLL:TAX	-384.71
				PAYROLL:WO...	-108.37
				SUP	-514.86
3/8/2021	4405	...NUTRI- SERV...		DIRECT:SOFT...	-62.50
				DIRECT:LIABIL...	-75.58
				DIRECT:NUTR...	-69.00
				DIRECT:OFFIC...	-15.00
				FOOD	-5,471.06
				PAYROLL:BEN...	-314.23
				PAYROLL:SAL...	-2,068.31
				PAYROLL:TAX	-293.70
				PAYROLL:WO...	-82.73
				DIRECT:SMAL...	-441.92
3/15/2021	4408	WILLIAM & AR... LUNCHTIME REFUND ...		MISC	-83.27
3/15/2021	4407	LORESA DANI... LUNCHTIME REFUND ...		MISC	-108.70
3/18/2021	4409	...NUTRI- SERV...		DIRECT:SOFT...	-62.50
				DIRECT:LIABIL...	-98.72
				DIRECT:NUTR...	-69.00
				DIRECT:OFFIC...	-15.00
				FOOD	-6,960.17
				PAYROLL:BEN...	-314.23
				PAYROLL:SAL...	-2,701.72
				PAYROLL:TAX	-383.64
				PAYROLL:WO...	-108.07
				SUP	-140.86
3/18/2021	4410	...NUTRI- SERV...		DIRECT:MISC...	-299.89
				DIRECT:SOFT...	-62.50
				DIRECT:LIABIL...	-97.87
				DIRECT:NUTR...	-69.00
				DIRECT:OFFIC...	-15.00
				FOOD	-5,581.31
				FEE	-6,704.34
				PAYROLL:BEN...	-314.23
				PAYROLL:SAL...	-2,678.35
				PAYROLL:TAX	-380.33
	PAYROLL:WO...	-107.13			
3/30/2021	4411	CHRISTINE PA...LUNCHTIME REFUNDS		MISC	-156.30
3/30/2021	4412	...NUTRI- SERV...		DIRECT:SOFT...	-62.50
				DIRECT:LIABIL...	-88.64
				DIRECT:NUTR...	-69.00
				DIRECT:OFFIC...	-15.00
				FOOD	-5,700.86
				PAYROLL:BEN...	-314.23
		PAYROLL:SAL...	-2,425.86		

Child Nutrition Program Monthly Bills - Mar 2021

3/1/2021 through 3/31/2021

5/12/2021

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Date	Num	Description	Memo	Category	Amount
				PAYROLL:TAX	-344.47
				PAYROLL:WO...	-97.03
				SUP	-468.42
3/1/2021 - 3/31/2021					-54,871.61
OVERALL TOTAL					-54,871.61
TOTAL INFLOWS					0.00
TOTAL OUTFLOWS					-54,871.61
NET TOTAL					-54,871.61

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Every Student Succeeds Act
~~No Child Left Behind Programs~~

Jan 21

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[See POLICY ALERT Nos. 167, 168, 198 and 222]

2415 EVERY STUDENT SUCCEEDS ACT NO CHILD LEFT BEHIND PROGRAMS

The ~~No Child Left Behind Act (NCLB) of 2001~~ **Every Student Succeeds Act (ESSA)** is a reauthorization of the Elementary and Secondary Education Act (ESEA)/~~Improving America's Schools Act (IASA) 1994~~, **of 1965 that provides providing Federal funds to help all New Jersey's school children achieve, at a minimum, proficiency in the State standards. NCLB embodies four key principles or pillars of education reform: accountability, flexibility, choice, and methodology. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps.** The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under **the ESSA NCLB** and the district will comply with the requirements of all the programs authorized by **the ESSA NCLB**.

The district may be eligible for several grant programs funded through **the ESSA NCLB**, including, but not limited to, Title I through Title VII. Many of the Titles of **the ESSA NCLB** have several parts and subparts that provide a funding source for specific purposes.

Application Procedure

The district will submit an annual ~~ESSA No Child Left Behind~~ Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and **the ESSA NCLB** for the district to be considered for funding under **the ESSA NCLB**.

Covered Programs

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.



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Every Student Succeeds Act No Child Left Behind Programs

The intent of NCLB is that all children will meet State academic achievement standards to reach their potential through improved programs. The NCLB Consolidated Formula Subgrant includes the following programs:

1. Title I, Part A provides the programs and resources for disadvantaged students to meet this intent. It requires the State and the district to close the achievement gap by placing a highly qualified teacher in every classroom, improving the qualifications of paraprofessionals who work with disadvantaged students, and using instructional practices that have proven to be effective.
2. Title I, Part D serves neglected and delinquent youth in institutions, community day programs, and correctional facilities to assure they also attain high academic levels of performance.
3. Title II, Part A provides the resources for improving teacher and Principal quality and increasing the number of highly qualified teachers and Principals in classrooms and schools, thereby raising student achievement in the academic subjects. It focuses on preparing, training, and recruiting high quality teachers and Principals and requires the State to develop plans with annual measurable objectives that will ensure all teachers teaching in core academic subjects are highly qualified by the end of the 2005-2006 school year.
4. Title II, Part D facilitates comprehensive and integrated educational technology strategies that target the specific needs of individual schools. It improves student academic achievement through the use of technology in elementary and secondary schools, while addressing the digital divide such that every student is technologically literate by the end of eighth grade. Effective integration of technology resources and systems with teacher training and curriculum development are encouraged in order to identify and showcase best practices in educational technology.
5. Title III, Part A focuses on the teaching of English to limited English proficient (LEP) children, including immigrant children and youth.



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Every Student Succeeds Act
No Child Left Behind Programs

6. ~~Title IV, Part A provides resources for fostering a safe and drug-free learning environment that supports academic achievement.~~
7. ~~Title V, Part A provides a flexible source of funding to help districts in the development and implementation of various innovative reform initiatives.~~
8. ~~Title VI, Part B addresses the unique needs of rural school districts.~~
9. ~~Title IX covers the general provisions applicable to some/all of the programs.~~

~~Throughout NCLB, the use of solid research to improve teaching and learning as well as student behavior is required and promoted, and parent(s)/legal guardian(s) are provided with information and options to improve the educational opportunities provided for their children. The emphasis on scientifically based methodology encourages the use of teaching techniques and practices that are founded on research and proven to produce positive results.~~

Title I

The largest Federal program supporting elementary and secondary education is Title I. ~~The ESSA NCLB~~ strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also ~~establishes~~ **requires** minimum qualifications for teachers and paraprofessionals in Title I programs.

The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.



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**Every Student Succeeds Act
No Child Left Behind Programs**

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English proficient (LEP) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

Type of Title I Program

The school district will offer a **Targeted** (School-wide or Target Assistance or Public School Choice) Title I program.

School-wide Program

~~High poverty schools (a school with at least those with 40% poverty or any school below 40% poverty with a waiver issued by the New Jersey Department of Education) more students from low income families) are eligible to adopt school-wide programs to raise the achievement of low-achieving students by improving instruction throughout the entire school, thus using Title I funds to serve all children in the school. A school-wide program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.~~

Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.]

~~Academic Standards, Academic Assessments, and Accountability~~ **New Jersey Department of Education Accountability System**



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The district will comply with the **accountability system requirements established by** ~~of the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education as outlined in Policy 2415.01—Academic Standards, Academic Assessments, and Accountability in accordance with the NJDOE and NCLB.~~

Fiscal Responsibility

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and **the ESSA NCLB.**

Staff

The district will comply with the **staff certification requirements of the ESSA and the NJDOE** ~~requirements as outlined in Policy 2415.03—Highly Qualified Teachers in accordance with the NJDOE and NCLB.~~ In addition, the district will ensure all paraprofessionals meet the requirements as **established** ~~required by the ESSA NCLB~~ and as outlined in Policy 4125 – Employment of Support Staff Members.

Parental Involvement

The district will comply with the requirements as outlined in Policy 2415.04 – Parental Involvement in accordance with the NJDOE and **the ESSA NCLB.**

Student Surveys, Analysis, and/or Evaluations

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

Unsafe School Choice Option

In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in **the ESSA NCLB**, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and **the ESSA NCLB.**



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Property

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.

Capital Expenses

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.

Post-Award Requirements

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

Supplement, Not Supplant

Grant funds provided under Federal programs, including **the ESEA of 1965 as amended by the ESSA** ~~No Child Left Behind funding~~, shall supplement, not supplant **the funds that would, in the absence of such other non-Federal funds, be made** ~~that are available to provide programs and services to eligible from State and local sources for the education of students, participating in unless otherwise provided in the grant~~ **programs assisted under the ESEA of 1965 as amended by the ESSA.**



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No Child Left Behind Programs

~~State Waiver from Certain Provisions of No Child Left Behind (NCLB)~~

~~The State of New Jersey may receive a waiver(s) from certain provisions of NCLB from the United States Department of Education. A waiver(s) may affect the applicability of the school district's NCLB policies and/or regulations. In the event a waiver(s) affects the applicability of Board of Education NCLB policies and/or regulations, the waiver provisions shall supersede current Board policies and/or regulations and the school district shall comply with the requirements as outlined by the New Jersey Department of Education in accordance with the waiver(s) application and approval(s) from the United States Department of Education.~~

Evaluation

The Superintendent or designee will evaluate the **ESSA NCLB** programs as required by the United States and the New Jersey Departments of Education.

~~No Child Left Behind Act of 2001~~

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted:



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2415.02 TITLE I – FISCAL RESPONSIBILITIES

The Moorestown Board of Education will comply with the requirements of the Elementary and Secondary Education Act (**ESEA**) of 1965 (20 U.S.C. 2701 et seq.) as amended by the **Every Student Succeeds Act (ESSA)** ~~No Child Left Behind Act of 2001.~~

Maintenance of Effort

To be in compliance with the requirements of the ~~Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) ESEA~~ as amended by the **ESSA** ~~No Child Left Behind Act of 2001, §1120A(a)~~, the Moorestown Board of Education will maintain **either** a combined fiscal effort per student, or aggregate expenditures, of State and local funds with respect to the provision of the free public education **by** ~~in~~ the Local Education Agency (LEA) for the preceding fiscal year that is not less than ninety percent of the combined fiscal effort per student, or the aggregate expenditures, for the second preceding fiscal year.

Comparability with Multiple Schools

To be in compliance with the requirements of the ~~Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) ESEA~~ as amended by the **ESSA** ~~No Child Left Behind Act of 2001, §1120A(e)~~, the _____ Board of Education directs the Superintendent to assign teachers, administrators, and auxiliary personnel to the schools in such a way that the equivalence of personnel is ensured among schools. **The school district will ensure that State and local funds are used to provide comparable services for Title I and non-Title I schools.**

Comparability of Materials and Supplies

To be in compliance with the requirements of the ~~Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) ESEA~~ as amended by the **ESSA** ~~No Child Left Behind Act of 2001, §1120A(e)~~, the Moorestown Board of Education directs the Superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that the equivalence of such material is ensured among schools.



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Title I – Fiscal Responsibilities

Supplement, Not Supplant

Grant funds provided under Federal programs, including the ESEA as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA as amended by the ESSA.

~~No Child Left Behind Act of 2001, §1120A~~

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted:



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[See POLICY ALERT Nos. 167 and 222]

2415.05 STUDENT SURVEYS, ANALYSIS, AND/OR EVALUATIONS

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. §1232h; 34 CFR Part 98) applies to school districts that receive funding from the United States Department of Education.

Consent

PPRA requires written consent from parents/~~legal guardians~~ **of unemancipated minor students** and students who are eighteen years old or emancipated minor students before ~~such minor~~ students are required to participate in a survey, analysis, or evaluation funded in whole or in part by a program of the United States Department of Education that concerns one or more of the following ~~nine~~ areas referred to as “protected information surveys”:

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as with lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or parents;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program); or
9. Social security number.



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Student Surveys, Analysis, and/or
Evaluations

This consent requirement also applies to the collection, disclosure or use of student information for marketing purposes, referred to as “marketing surveys”, and for certain physical examinations and screenings.

“Opt a Student Out” Notice

The parents **of unemancipated minor students** and ~~eligible~~ **students** who are eighteen years old or emancipated minor students will be provided an opportunity to opt ~~a student~~ out of participating in:

1. The collection, disclosure, or use of personal information obtained from students for marketing, to sell, or otherwise distribute information to others;
2. The administration of any other “protected information survey” not funded in whole or in part by the United States Department of Education; and
3. Any non-emergency, invasive physical examination required as a condition of attendance, administered by the school district or its agents, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, scoliosis screenings, or any physical examination or screening permitted or required under State law.

Inspection

The parents **of unemancipated minor students** and ~~eligible~~ **students who are eighteen years old or emancipated minor students**, upon request and before administration or use, have the right to inspect:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.



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Student Surveys, Analysis, and/or
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The **Superintendent or designee** shall be responsible for obtaining the consent, annual direct notification to parents and eligible students at the start of each school year and after any substantive changes of the “opt a student out” rights, and the inspection rights provisions of PPRA and this Policy. The “opt a student out” notice shall include any specific or approximate dates of the activities eligible for a student to “opt out.”

PPRA Consent/Opt Out Violations

Parents or students who believe their rights under PPRA may have been violated may file a complaint with United States Department of Education.

The Protection of Pupil Rights Amendment (PPRA)
(20 U.S.C. §1232h; 34 CFR Part 98)

~~No Child Left Behind Act of 2001, Title X, Part F, §1061~~

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

Adopted:



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Every Student Succeeds Act

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[See POLICY ALERT Nos. 178 and 222]

2415.20 EVERY STUDENT SUCCEEDS ACT NO CHILD LEFT BEHIND COMPLAINTS

~~Pursuant to 20 USC 7844, Sec 9304 (a)(3)(C), of the No Child Left Behind Act of 2001 (NCLB),~~ **The Every Student Succeeds Act (ESSA) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA).** A Board of Education shall adopt a policy and written procedures **for resolving a written complaint presented by an individual or organization that alleges that offer** ~~parent(s) or legal guardian(s), public agencies, other individuals, or organizations a method for receipt and resolution of complaints alleging~~ violations in the administration of the **ESSA NCLB** programs as identified by the New Jersey Department of Education (NJDOE).

Policy and Regulation 2415.20 set forth the requirements for resolving complaints presented by any individual or organization that:

1. A school, school district, other agency authorized by the school district, or by the NJDOE violated the administration of education programs **authorized required** by the ~~Elementary and Secondary Education Act ESEA~~ as amended by **the ESSA NCLB**; and/or
2. The NJDOE violated the administration of education programs required by the ~~ESEA Elementary and Secondary Education Act~~ as amended by the **ESSA NCLB**.

Complaints regarding nonpublic school officials alleging school district noncompliance must pertain to at least one of the following three specific reasons:

1. **The school district did not engage in consultation that was meaningful and timely;**
2. **The school district did not give due consideration to the views of the nonpublic school officials; or**



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- 3. The school district did not make a decision that treats the nonpublic school or its students equitable and in accordance with ESEA Section 1117 or Section 8501.**

A ~~€~~complaint shall be a written **and must identify, at a minimum, the alleged ESEA violation; a description of previous steps taken to resolve the matter; ~~allegation that shall identify the alleged NCLB violation,~~ the facts supporting the alleged violation as understood by the complainant at the time of submission;** and any supporting documentation.

A ~~€~~complaint alleging a school in the district, school district, or other agency authorized by the school district, or the NJDOE violated the administration of a program must be submitted to the **Building Principal (district administrator responsible for ESSA ~~NCLB~~ compliance)**. The **Building Principal (district administrator responsible for ESSA ~~NCLB~~ compliance)** shall be responsible to coordinate the investigation of the ~~€~~complaint. The **Building Principal (district administrator responsible for ESSA ~~NCLB~~ compliance)** shall submit a written report regarding the outcome of the investigation to the complainant.

If the complainant is not satisfied with the outcome of the investigation **by the school district**, the complainant **must submit a written complaint** ~~may initiate a Complaint by submitting a written Complaint to the NJDOE to the attention of the Executive County Superintendent for the county where the school district is located. This process does not apply to alleged violations concerning participation of nonpublic school children.~~

The **Executive County Superintendent** will coordinate the investigation of a ~~€~~complaint. When the investigation is complete, the **Executive County Superintendent** will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the **Executive County Superintendent will identify and impose the appropriate consequences or corrective action in accordance with statute and/or regulation to resolve the complaint.** ~~Assistant Commissioner assigned to oversee the matter shall identify and impose appropriate consequences or corrective actions as required by regulation to resolve the Complaint. If the complainant is not satisfied with the determination that is made by the Executive County Superintendent does not agree with the NJDOE's decision,~~



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the complainant may **submit a written request for review of that determination to the Assistant Commissioner** ~~appeal to the United States Department of Education Secretary.~~

A ~~€~~complaint alleging the NJDOE violated the administration of a program must be submitted to the **designated** New Jersey Department of Education **Assistant Commissioner** ~~Chief of Staff or the United States Department of Education Secretary.~~ The NJDOE requests the complainant first contact the New Jersey Department of Education Chief of Staff to resolve the issue. The **appropriate** NJDOE Office **assigned by the Assistant Commissioner of Strategic Initiatives and Accountability** will coordinate the investigation of a ~~€~~complaint. When the investigation is complete, the **Assistant Commissioner** ~~Chief of Staff~~ will notify the complainant in writing regarding the outcome of the investigation. If it is determined a violation has occurred, the **Assistant Commissioner** ~~Chief of Staff~~ **shall will identify and impose the** ~~identify and impose~~ appropriate consequences or corrective actions as required by **statute and/or** regulation to resolve the ~~€~~complaint.

If a complainant does not agree with the NJDOE's decision, the complainant may appeal to the **Secretary of the** United States Department of Education ~~Secretary.~~

To initiate a complaint regarding participation of nonpublic school children, a complainant must submit a written complaint to the NJDOE Nonpublic Ombudsman in accordance with NJDOE procedures.

New Jersey Department of Education ~~1/26/07 Memorandum~~ ~~No Child Left Behind~~ **Elementary and Secondary Education Act (ESEA) Complaint Policy and Procedure**

Adopted:



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[See POLICY ALERT Nos. 178 and 222]

R 2415.20 EVERY STUDENT SUCCEEDS ACT NO CHILD LEFT BEHIND COMPLAINTS

~~Pursuant to 20 USC 7844, Sec 9304 (a)(3)(C), of the No Child Left Behind Act of 2001 (NCLB);~~ **The Every Student Succeeds Act (ESSA) requires the a** Board of Education **to shall** adopt a policy and written procedures that offer parent(s) ~~or~~ legal guardian(s), public agencies, other individuals, or organizations a method for receipt and resolution of complaints alleging violations in the administration of the ~~ESSA NCLB~~ programs.

- A. ~~Complaint Procedure Alleging a~~ Violation ~~b~~By ~~a~~A School, School District, ~~o~~Or Other Agency Authorized ~~b~~By ~~t~~The School District ~~o~~Or ~~t~~The New Jersey Department ~~o~~Of Education (NJDOE)
1. A ~~complaint is an written~~ allegation **submitted in writing (mail or email) by an individual or organization** that a school, school district, **or** other agency authorized by the school district, ~~or the NJDOE~~ has violated the law in the administration of education programs required by the ~~ESSA NCLB Act~~.
 2. A ~~complaint shall~~ **must identify at a minimum the following:**
 - a. The alleged ~~ESSA NCLB~~ violation;
 - b. **A description of previous steps taken to resolve the matter;**
 - c. The facts supporting the alleged violation **as understood by the complainant at the time of submission;** and
 - d. Any supporting documentation (e.g., letters, emails, logs, agenda, meeting minutes).
 3. ~~A Complaint may be submitted in writing or electronically. If a Complaint is submitted electronically, a hard copy should also be sent to the NJDOE via regular mail at the address indicated below.~~



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34. A ~~Complaint must~~ shall be submitted to the _____ ~~(district administrator responsible for NCLB compliance)~~ **Executive County Superintendent for the county where the school, school district, or other authorized agency is located**. The ~~Complaint shall be in writing and shall be mailed, hand-delivered, or electronically submitted to the~~ _____ ~~(district administrator responsible for NCLB compliance)~~.
5. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall be responsible to coordinate the investigation of the allegations in the Complaint.
- a. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall acknowledge receipt of the ~~Complaint to the complainant within ten business days of receipt of the Complaint.~~
- b. The _____ ~~(district administrator responsible for NCLB compliance)~~ may meet with building and district administrative staff, teaching staff, support staff, students, and/or the complainant(s) to determine if a violation of the administration of a NCLB program has occurred.
- c. The _____ ~~(district administrator responsible for NCLB compliance)~~ may request additional information from the complainant regarding the Complaint.
- d. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall submit a written report regarding the ~~outcome of the investigation to the complainant.~~



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- e. ~~If the outcome of the investigation concludes a violation has occurred, the _____ (district administrator responsible for NCLB compliance) shall identify and impose the appropriate consequences or corrective action to resolve the Complaint.~~
- f. ~~The outcome of the investigation may conclude the Complaint alleges a violation in the administration of a program by the NJDOE and the complainant shall be informed of the NJDOE Complaint Policy and Procedures as outlined in B. below.~~
6. ~~If the complainant is not satisfied with the outcome of the investigation, the complainant may initiate a Complaint by submitting a written Complaint to the NJDOE to the attention of the Executive County Superintendent. A list of the County Offices of Education and Executive County Superintendents can be found at <http://www.state.nj.us/njded/regions/> or by calling (609) 292-4469.~~
47. When a written ~~C~~complaint is received by the Executive County Superintendent, the **Executive County Superintendent** ~~appropriate NJDOE personnel~~ will issue a Letter of Acknowledgement to the complainant within ten ~~business~~ **calendar** days of receipt of the ~~C~~complaint. This letter ~~will~~ **shall** contain the following information:
- a. The date the ~~C~~complaint was received;
 - b. A brief statement of the manner in which the **Executive County Superintendent** ~~NJDOE~~ will investigate the ~~C~~complaint;
 - c. If necessary, a request for additional information regarding the ~~C~~complaint;
 - d. **A resolution date within forty-five calendar days from the date the written complaint was received by the Executive County Superintendent; and**



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- ed. The name and **telephone** ~~phone~~ number of a contact person for status updates; ~~and~~
- e. ~~A tentative resolution date that is sixty days from the date the written Complaint was received by the County Office.~~
- (1) ~~Based on the facts of the alleged violation, an extension of time may be required to resolve the Complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~
58. The **Executive** County Superintendent will coordinate the investigation of a ~~C~~complaint.
68. When the investigation is complete, the **Executive** County Superintendent will notify the complainant in writing regarding the outcome of the investigation.
- a9. If the **Executive County Superintendent** determines a violation has occurred, the **Executive County Superintendent will** ~~Assistant Commissioner assigned to oversee the matter shall~~ identify and impose the appropriate consequences or corrective actions as required **in accordance with statute and/or regulation** ~~by regulation~~ to resolve the ~~C~~complaint.
- b10. If the complainant **is not satisfied with the determination that is made by the Executive County Superintendent** ~~does not agree with the NJDOE's decision~~, the complainant may **submit a written request for review of that determination to the Assistant Commissioner, Division of Learning Supports and Specialized Services via email at essa@doe.nj.gov with subject line "ESEA Complaint Decision Review" or via hard copy at the following address** ~~appeal to the United States Department of Education Secretary at:~~



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**New Jersey Department of Education
Assistant Commissioner
Division of Learning Supports and Specialized Services
P.O. Box 500
Trenton, New Jersey 08625-0500**

~~Office of Hearings & Appeals
400 Maryland Avenue, SW
Washington, DC 20202-4611
(202) 619-9700~~

~~or at their website at:~~

~~<http://www.ed-oha.org/index.html>~~

- B. Complaint Procedure Alleging ~~a~~A Violation ~~b~~By ~~t~~The New Jersey Department ~~o~~f Education (NJDOE)
1. A ~~C~~complaint is a written allegation the NJDOE has violated the law in the administration of education programs required by the ~~ESSA~~ **NCLB**.
 2. A ~~C~~complaint ~~shall~~ **must identify at a minimum the following:**
 - a. The alleged ~~ESSA~~ **NCLB** violation;
 - b. **A description of previous steps taken to resolve the matter;**
 - c. The facts supporting the alleged violation **as understood by the complainant at the time of submission;** and
 - d. Any supporting documentation (**e.g., letters, emails, logs, agenda, meeting minutes**).



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3. To initiate a ~~Complaint~~ alleging the NJDOE has violated the administration of an ~~ESEA NCLB~~ program, a complainant must submit a written ~~Complaint~~ to the New Jersey Department of Education – **Assistant Commissioner, Division of Learning Supports and Specialized Services via email at essa@doe.nj.gov with subject line “ESEA Complaint or via hard copy sent to the following address:** ~~Chief of Staff or the United States Department of Education Secretary at the address indicated below. The NJDOE requests the complainant first contact the New Jersey Department of Education Chief of Staff to resolve the issue.~~

New Jersey Department of Education
~~Office of the Chief of Staff~~
Assistant Commissioner
Division of Learning Supports and Specialized Services
P.O. Box 500
Trenton, New Jersey 08625-0500
(609) 292-4442

~~U.S. Department of Education~~
~~Office of Hearings & Appeals~~
~~400 Maryland Avenue, SW~~
~~Washington, DC 20202-4611~~
~~(202) 619-9700~~
~~<http://www.ed-oha.org/index.html>~~

4. When a written ~~Complaint~~ is received by the NJDOE, ~~the an Assistant Commissioner Chief of Staff~~ will assign the investigation of this ~~Complaint~~ to the **appropriate** ~~Office of Strategic Initiatives and Accountability or other designated office. This Office~~ **The NJDOE** will issue a Letter of Acknowledgement to the complainant within ten **calendar business** days of receipt of the ~~Complaint~~. This letter shall contain the following information:
 - a. The date the ~~Complaint~~ was received;
 - b. A brief statement of the manner in which the ~~Department of Education NJDOE~~ will investigate the ~~Complaint~~;



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- c. If necessary, request for additional information regarding the ~~C~~complaint;
 - d. **A resolution date within forty-five calendar days from the date the complaint was received; and**
 - e~~d~~. The name and **telephone** number of a contact person for status updates;~~;~~ and
 - e. ~~A tentative resolution date that is sixty days from the date that the written Complaint was received.~~
 - (1) ~~Based on the facts of the alleged violation, an extension of time may be required to resolve the Complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~
5. The NJDOE Office **assigned by the Assistant Commissioner of Strategic Initiatives and Accountability will coordinate the investigation of to investigate** a ~~C~~complaint concerning an alleged violation by the NJDOE **will coordinate the investigation of the complaint.** When the investigation is complete, the **Assistant Commissioner Chief of Staff** will notify the complainant in writing regarding the outcome of the investigation.
- a6. If the NJDOE Office **assigned by the Assistant Commissioner of Education determines it is determined** a violation by the NJDOE has occurred **after conducting an investigation, the Assistant Commissioner will identify and impose appropriate consequences or corrective action in accordance with the statute and/or regulation,** the ~~Chief of Staff shall identify and impose appropriate consequences or corrective actions as required by regulation~~ to resolve the ~~C~~complaint.



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- b7. **If the a complainant is not satisfied with the NJDOE's decision, the complainant may request a review of the NJDOE's decision to the Secretary of the United States Department of Education (USDOE). The complainant may send the request, reasons supporting the request, and a copy of NJDOE's resolution to the following address: does not agree with the NJDOE's decision, the complainant may appeal to the United States Department of Education Secretary at the address above.**

**Secretary, United States Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4611**

New Jersey Department of Education – **Every Student Succeeds Act (ESSA) in New Jersey 1/26/07 Memorandum** — ~~No Child Left Behind~~ ESEA Complaint Policy and Procedures

Adopted:



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SUPPORT STAFF MEMBERS

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Employment of Support Staff Members

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[See POLICY ALERT Nos. 156, 166, 172, 202, and 222]

4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

The Board of Education believes it is vital to the successful operation of the school district that support staff member positions be filled with highly qualified and competent professionals.

In accordance with the provisions of N.J.S.A. 18A:27-4.1, the Board shall appoint, transfer, remove, or renew a certificated or non-certificated officer or employee only upon the recommendation of the Superintendent of Schools and by a recorded roll call majority vote of the full membership of the Board. The Board shall not withhold its approval for arbitrary and capricious reasons. The Board shall approve the employment, fix the compensation, and establish the term of employment for every support staff member employed by this district.

The Board ~~may will~~ employ substitutes **and/or contract for substitutes** for absent support staff members in order to ensure continuity in a program. **The Board ~~and~~ will annually approve a list of substitutes and rate of pay and/or the Board will approve a contract for a contracted service provider to provide substitute support staff members.** ~~The Superintendent or designee shall select substitutes from the list approved by the Board to serve in the place of an absent support staff member.~~

~~The Board may use a private contractor to secure a substitute support staff member.~~

The Board of Education shall not employ for pay or contract for the paid services of any support staff member or any other person serving in a position which involves regular contact with students unless the Board has first determined consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq. that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the individual from being employed or utilized in such capacity or position.



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Employment of Support Staff Members

An individual employed by the Board or a school bus contractor holding a contract with the Board, in the capacity of a school bus driver, shall be required to meet the criminal history record requirements as outlined in N.J.S.A. 18A:39-19.1.

The Board will employ paraprofessional school aides and/or classroom aides to assist in the supervision of student activities under the direction of a Principal, teacher, or other designated certified professional personnel. Aides will serve the needs of students by performing nonprofessional duties and may work only under the direct supervision of a teaching staff member(s).

In accordance with the requirements of ~~No Child Left Behind Act of 2001~~, **the Every Student Succeeds Act (ESSA)**, paraprofessionals hired after January 8, 2002, who work in a program supported with Title I, Part A funds, with certain exceptions, must meet one of the following criteria:

1. Completed at least two years of study at an institution of higher education;
2. Obtained an associate's (or higher) degree; or
3. Met a rigorous standard of quality and be able to demonstrate, through a formal State or local academic assessment, knowledge of and the ability to assist in instructing, reading, writing, and mathematics (or, as appropriate, reading readiness, writing readiness, and mathematics readiness).

Paraprofessional staff working in a Title I school, and whose salary is paid for in whole or in part with Title I funds, must ~~meet~~ ~~have met~~ one of the criteria listed above ~~by the end of the 2005-2006 school year~~. The Superintendent **or designee** will ensure paraprofessionals working in a program supported with Title I funds meet the above stated requirements.

An individual employed by the Board in any substitute capacity or position shall be required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1b.

An individual, except as provided in N.J.S.A. 18A:6-7.1g, shall be permanently disqualified from employment or service in the school district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq.



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Employment of Support Staff Members

The Board or contracted service provider may employ an applicant on an emergent basis for a period not to exceed three months, pending completion of a criminal history record check if the Board or contracted service provider demonstrates to the Commissioner of Education that special circumstances exist which justify the emergent employment as prescribed in N.J.S.A. 18A:6-7.1c. In the event the criminal history record check is not completed for an emergent hired employee within three months, the Board or contracted service provider may petition the Commissioner for an extension of time, not to exceed two months, in order to retain the employee.

No criminal history record check shall be performed unless the applicant shall have furnished written consent to such a check. The applicant shall bear the cost for the criminal history record check, including all costs for administering and processing the check. The district will deny employment to an applicant if the applicant is required and refuses to submit to a criminal history record check.

The Board of Education prohibits any relative of a Board member or the Superintendent of Schools from being employed in an office or position in the school district in accordance with the provisions of N.J.A.C. 6A:23A-6.2 and Board Policy 0142.1 – Nepotism.

A support staff member's misstatement of fact material to his/her qualifications for employment or the determination of his/her salary will be considered by the Board to constitute grounds for dismissal.

N.J.S.A. 18A:6-5; 18A:6-6; 18A:6-7.1; 18A:6-7.1b; 18A:6-7.1c; 18A:6-7.2;
18A:16-1 et seq.; 18A:26-1 et seq.; 18A:27-1 et seq.; 18A:27-4.1;
18A:27-7; 18A:27-8; 18A:39-19.1

N.J.S.A. 18A:54-20 [**vocational districts**]

Adopted:



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[See **POLICY ALERT Nos. 175, 182, 188, 189, 191 and 222**]

6360 POLITICAL CONTRIBUTIONS

Political Contribution Disclosure Requirements

In accordance with the requirements of Section 2 of P.L. 2005, Chapter 271 (N.J.S.A. 19:44A-20.26), the Board of Education shall have on file, to be maintained with other documents related to a contract, the following documents to award a contract to any business entity receiving a contract with an anticipated value in excess of \$17,500, regardless of the basis upon which the contract is awarded:

1. A Political Contribution Disclosure (PCD) form submitted by the business entity (at least ten days prior to award); and
2. A Business Registration Certificate (anytime prior to award).

“Business entity” means a **for-profit entity that is a** natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of New Jersey or any other State or foreign jurisdiction.

The \$17,500 contract amount is not related to the Board’s bid threshold and does not exempt the district from the requirements of the Public School Contracts Law or other applicable purchasing statutes.

The \$17,500 contract amount threshold is subject to the principle of aggregation rules in accordance with the Division of Local Government Services guidance. Unlike the Public School Contracts Law, aggregation thresholds for this Policy and Chapter 271 purposes shall be calculated at the vendor level – meaning, when a vendor receives more than \$17,500 in a school district’s fiscal year, a PCD form shall be required.



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The disclosure provisions of N.J.S.A. 19:44A-20.26 do not apply in cases where there is a “public emergency” that requires the immediate delivery of goods or services.

Insurance companies and banks are prohibited under State law from making political contributions. However, because the PCD form reflects contributions made by partners, Boards of Directors, spouses, etc., PCD forms are required ten days prior to the approval of a depository designation resolution or insurance company contract awarded by the Board. A PCD form is also required when a contract in excess of \$17,500 is made to an insurance broker. A PCD form is required from the company receiving the contract, regardless of the entity issuing an insurance policy.

PCD forms are required for Board of Education contracts in excess of \$17,500 with a New Jersey Department of Education “Approved In-State Private School for the Disabled.” Chapter 271 also applies to in-State private special education schools, ~~supplemental~~ educational services under **any Federally funded program NCLB**, early childhood school providers – DHS approved, and other similar programs.

If the school district spends more than \$17,500 in a school year with a newspaper, the selection of the newspaper is subject to the provisions of Chapter 271.

PCD forms are not required for regulated public utility services, as the Board is required by the Board of Public Utilities to use a specific utility. This exception does not apply to non-regulated public utility services, such as generated energy (not tariffed), or long-distance telephone services where other procurement practices are used.

PCD forms are not required for membership to the New Jersey School Boards Association.

A non-profit organization having proper documentation from the Internal Revenue Service (IRS) showing it is registered with the IRS as a 501(c) type corporation is not required to file a PCD form.



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A PCD form is not required for contracts with governmental agencies, including State colleges and universities.

If the original contract provided for the possibility of an extension(s), Chapter 271 compliance is not required if the extension/continuation is based on that original contract.

N.J.S.A. 19:44A-1 et seq.

N.J.A.C. 6A:23A-6.3

New Jersey Department of Community Affairs Local Finance Notices - 6/4/07 & 1/15/10

Adopted:



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[See POLICY ALERT Nos. 163, 171, 175, 210, and 222]

8330 STUDENT RECORDS

The Board of Education believes that information about individual students must be compiled and maintained in the interest of the student's educational welfare and advancement. The Board will strive to balance the student's right to privacy against the district's need to collect, retain, and use information about individual students and groups of students. The Board authorizes the establishment and maintenance of student files that include only those records mandated by law, rules of the State Board of Education, authorized administrative directive, and those records permitted by this Board.

The Superintendent shall prepare, present to the Board for approval, and distribute regulations that implement this Policy and conform to applicable State and Federal law and rules of the State Board of Education.

General Considerations

The Board of Education shall compile and maintain student records and regulate access, disclosure, or communication of information contained in educational records in a manner that assures the security of such records in accordance with the provisions of N.J.A.C. 6A:32-7.1 et seq. Student records shall contain only such information as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record. The school district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and local policies shall be made available upon request. The school district shall make every effort to notify parents and adult students in their dominant language.

A nonadult student may assert rights of access only through his or her parent(s). However, Nothing in this Policy N.J.A.C. 6A:32-7 shall be construed to prohibit certified school personnel from disclosing at their discretion student records to non-adult students or to appropriate persons in connection with an emergency, if such knowledge is necessary to protect the health or safety of the student or other persons.



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No liability shall be attached to any member, officer, or employee of the Board of Education permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 et seq.

Student Information Directory

A student information directory is a publication of the Board of Education that includes information relating to a student as defined in N.J.A.C. 6A:32-2.1. This information includes: name; grade level; date and place of birth; dates of school attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information. The student information directory shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption.

In the event the school district publishes a student information directory, the Superintendent or designee will provide a parent or adult student a ten-day period to submit to the Superintendent a written statement prohibiting the school district from including any or all types of information about the student in any student information directory before allowing access to such directory to educational, occupational, and military recruiters pursuant to N.J.S.A. 18A:36-19.1 and ~~P.L. 107-110 sec. 9528, 20 U.S.C. §8528~~ - Armed Forces Recruiter Access to Students and Student Recruiting Information of the **Elementary and Secondary Education Act (ESEA) of 1965** ~~No Child Left Behind Act of 2001~~. **In accordance with N.J.S.A. 18A:36-19.1, military recruiters will be provided the same access to a student information directory that is provided to educational and occupational recruiters.**

School Contact Directory for Official Use

A school contact directory for official use is a compilation by the school district that includes the following information for each student: name; address; telephone number; date of birth; and school enrollment. The district shall compile and maintain a school contact directory for official use that is separate and distinct from the student information directory. The student contact directory may be provided for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question. To exclude any information from the school contact directory for official use the parent, adult student, or emancipated minor shall notify the Superintendent or designee in writing.



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Mandated and Permitted Student Records

Mandated student records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with N.J.A.C. 6A:32-7.3.

Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare. The Board shall authorize the permitted records to be collected by adopting Policy and Regulation 8330, which will list such permitted records.

Maintenance and Security of Student Records

The Superintendent or designee shall be responsible for the security of student records maintained in the school district. Policy and Regulation 8330 assure that access to such records is limited to authorized persons.

Records for each individual student may be stored electronically or in paper format. When student records are stored electronically, proper security and back-up procedures shall be administered.

Student health records, whether stored on paper or electronically, shall be maintained separately from other student records, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. Records shall be accessible during the hours in which the school program is in operation.

Any district internet website shall not disclose any personally identifiable information about a student without receiving prior written consent from the student's parent, in accordance with the provisions of N.J.S.A. 18A:36-35. Personally identifiable information means student names; student photos; student addresses; student e-mail addresses; student phone numbers; and locations and times of class trips.



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Access to Student Records

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under N.J.A.C. 6A:32-7.1 et seq. within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.

The district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations in accordance with N.J.A.C. 6A:32-7.5.

The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.

Access to and disclosure of a student's health record shall meet the requirements of the Family Education Rights and Privacy Act, 34 C.F.R. Part 99 (FERPA).

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records.

Nothing in N.J.A.C. 6A:32-7.1 et seq. or in Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons.

In complying with N.J.A.C. 6A:32-7 – Student Records, individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA) and 34 CFR Part 99, the Family Educational Rights and Privacy Act (FERPA).



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Conditions for Access to Student Records

All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.1 et seq. shall have access to the records of a student subject to conditions outlined in N.J.A.C. 6A:32-7.6(a).

Rights of Appeal for Parents and Adult Students

Student records are subject to challenge by parents and adult students on the grounds of inaccuracy, irrelevancy, impermissible disclosure, inclusion of improper information or denial of access to organizations, agencies, and persons in accordance with N.J.A.C. 6A:32-7.7(a).

To request a change in the record or to request a stay of disclosure pending final determination of the challenged procedure, the parent or adult student shall follow the procedures pursuant to N.J.A.C. 6A:32-7.7(b).

Appeals relating to student records for students with disabilities shall be processed in accordance with the requirements of N.J.A.C. 6A:32-7.7(b).

Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons for disagreement with the decision made in the appeal. Such statements shall be maintained as part of the student record as long as the contested portion of the record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.

Retention and Disposal of Student Records

A student record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the school district. The school district shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.



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Student records of currently enrolled students, other than that described in N.J.A.C. 6A:32-7.8(e), may be disposed of after the information is no longer necessary to provide educational services to a student and in accordance with the provisions of N.J.A.C. 6A:32-7.8(b).

Upon graduation or permanent departure of a student from the school district, the parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request. Information in student records, other than that described in N.J.A.C. 6A:32-7.8(e), may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq. Such disposition shall be in accordance with the provisions of N.J.A.C. 6A:32-7.8(c)2.

No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.

In accordance with N.J.A.C. 6A:32-7.8(e), the New Jersey public school district of last enrollment, graduation, or permanent departure of the student from the school district shall keep for 100 years a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

N.J.S.A. 18A:36-19; 18A:36-19.1; 18A:40-4; 18A:40-19
N.J.A.C. 6A:32-7.1; 6A:32-7.2; 6A:32-7.3; 6A:32-7.4; 6A:32-7.5;
6A:32-7.6; 6A:32-7.7; 6A:32-7.8

20 U.S.C. §8528

Adopted:



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[See POLICY ALERT Nos. 163 and 222]

9713 RECRUITMENT BY SPECIAL INTEREST GROUPS

Choose only one of the following alternatives:

~~Option 1~~

{The Board of Education prohibits recruitment activities by outside organizations on school premises, regardless of the purpose of the recruitment or the nature of the recruitment agency. Except as required and referenced below no information about individual students will be released for the purpose of approaching students for educational, occupational, military, or any other recruitment purpose.

However, a school district that receives funds under ESEA, on request from a military recruiter or an institution of higher education, must provide access to the names, addresses, and telephone listings **of each for secondary students served by the Board of Education.** Parents(s), legal guardian(s) and/or the adult students may **submit a written request to the Superintendent or designee to opt out of the disclosure of such information for the student in which case the information will not be released without the parent's or adult student's written consent** request that such information not be released for the child without the prior written parental, legal guardian and/or adult student approval.

Parent(s) or legal guardian(s) of secondary students and adult students **shall will** be informed annually in writing of their right to request a **secondary student's** excusal from participation in all recruitment activities and/or from **a having their child's name, address, and/or telephone listing provided to a military recruiter, an institution of higher education, or a prospective employer listing in the student information directory distributed for recruitment purposes.**

The district will give military recruiters the same right of access to secondary students as generally provide to post-secondary institutions and prospective employers.}



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Option 2

~~{The Board of Education will permit access to school students on school premises and access to certain information about individual students for educational, occupational, and military recruitment activities. Access for recruitment purposes will be equally available to all recruitment agencies, in accordance with law.~~

Representatives of bona fide educational institutions, occupational agencies, and the United States Armed Forces may recruit students on school premises by participation in assembly programs, career day activities, and the like and by distributing literature. Permission to recruit on school premises must be requested in writing **at least forty-five** _____ working days before the planned activity and must be approved in advance by the Superintendent **or designee**. The Superintendent **or designee** shall not favor one recruiter over another, but shall not approve an activity that, in the ~~Superintendent's~~ judgment **of the Superintendent or designee**, carries a substantial likelihood of disrupting the educational program of **the school or school** ~~this~~ district.

~~Each representative of a bona fide educational institution, occupational agency, and the United States Armed Forces will be given, on request, a copy of the student information directory, compiled in accordance with Policy No. 8330.~~

~~Parent(s) or legal guardian(s) and adult students will be informed annually in writing of their right to request a student's excusal from participation in all recruitment activities and/or from a listing in the student information directory distributed for recruitment purposes.~~

Nothing in this ~~P~~policy shall be construed as requiring the Board to approve or participate in an activity that appears to advance or inhibit any particular religious sect or religion generally.

N.J.S.A. 18A:36-19.1

Elementary and Secondary Education Act of 1965 – §8528

~~No Child Left Behind §9528~~

~~Cross reference: Policy Guide No. 8330~~

Adopted:



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Board Member Resignation and Removal
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0145 BOARD MEMBER RESIGNATION AND REMOVAL

The membership of a Board of Education member shall terminate immediately upon:

1. The cessation of the member's bona fide residency in the school district the member represents (N.J.S.A. 18A:12-2.2); or
2. The member's election or appointment to the office of mayor or member of the governing body of Moorestown Township (N.J.S.A. 18A:12-2.2); or
3. The member's disqualification from voting pursuant to N.J.S.A. 19:4-1 (N.J.S.A. 18A:12-2.2); or
4. The member falsely affirms or declares that he/she is not disqualified as a voter pursuant to N.J.S.A. 19:4-1 or that he/she is not disqualified from membership on the Board due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1; or
5. The removal of the member by the Commissioner of Education; or
6. Recall of a Board member pursuant to N.J.S.A. 19:27A-1 et seq.

A member who fails to attend three consecutive meetings of the Board without good cause may be removed from office on the affirmative votes by majority of the remaining Board members, provided that:

1. The member's removal was proposed at the immediately previous Board meeting; and
2. Notice of the proposed removal was given to the affected member at least forty-eight hours in advance of the meeting at which the vote will be taken.

N.J.S.A. 18A:12-2; 18A:12-2.2; 18A:12-3; 18A:12-29
N.J.S.A. 19:27A-1 et seq.

Adopted:



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0164.6 REMOTE PUBLIC BOARD MEETINGS DURING A DECLARED EMERGENCY

A. Purpose – N.J.A.C. 5:39-1.1

1. The purpose of N.J.A.C. 5:39-1.1 et seq. and Bylaw 0164.6 is to ensure a Board of Education or Board of Trustees of a charter school can conduct official public business in an open and transparent manner whenever a declared emergency requires a local public body to conduct a public meeting without physical attendance by members of the public.

B. Definitions – N.J.A.C. 5:39-1.2

For the purpose of this Bylaw and in accordance with N.J.A.C. 5:39-1.2, the following words and terms have the following meanings, unless the context clearly indicates otherwise:

"Adequate notice" shall have the same definition as at N.J.S.A. 10:4-8; however, for the purpose of N.J.A.C. 5:39-1.1 et seq., and to the extent not otherwise set forth at N.J.S.A. 10:4-8, the notice transmitted to at least two newspapers for publication may occur through electronic mail or other electronic means that is accepted or requested by the newspaper.

"Annual notice" means a schedule of regular meetings of the public body to be held in the succeeding year noticed pursuant to N.J.S.A. 10:4-8 and 10:4-18. For the purpose of N.J.A.C. 5:39-1.1 et seq., the annual notice may be transmitted through electronic mail to newspapers and persons requesting an annual notice pursuant to N.J.S.A. 10:4-18. If the declared emergency prevents the local public body from mailing an annual notice to individuals requesting notice pursuant to N.J.S.A. 10:4-18, it shall be mailed to individuals for whom the local public body does not have an electronic mail account as soon as practicable.

"Board" or "Board of Education" means a Board of Education or a Board of Trustees of a charter school as defined as a "local public body" or "public body" as per N.J.A.C. 5:39-1.2.



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"Declared emergency" means a public health emergency, pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222 (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L. 1942, c. 251 (N.J.S.A. App.A.9-33 et seq.), or both, or a state of local disaster emergency that has been declared by the Governor and is in effect.

"Internet" shall have the same definition as in N.J.S.A. 10:4-9.1. "Live streaming" means the live audio and video transmission of a remote public meeting over the Internet.

"Local public body" means any "public body," as that term is defined in N.J.S.A. 10:4-8, with territorial jurisdiction equal to or less than a county. This term shall include Boards of Education, counties, municipalities, boards and commissions created by one or more counties or municipalities, and any authorities subject to N.J.S.A. 40A:5A-1 et seq., including fire districts and other special districts, along with joint meetings or regional service agencies as defined in N.J.S.A. 40A:65-3.

"Public business" shall have the same definition as in N.J.S.A. 10:4-8. "Public meeting" shall have the same definition as in N.J.S.A. 10:4-8.

"Remote public meeting" means a public meeting that is conducted by any means of electronic communication equipment permitted pursuant to N.J.A.C. 5:39-1.1 et seq.

C. Circumstances Under Which a Board of Education May Hold a Remote Public Meeting During a Declared Emergency for Conducting Public Business – N.J.A.C. 5:39-1.3

1. In addition to any circumstances under which public meetings held by means of communication equipment may be authorized pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq., the Board may hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents the Board from safely conducting public business at a physical location with members of the public present.



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2. If, during a declared emergency, the Board holds a physical meeting in a location where, pursuant to State and/or Federal guidelines meant to mitigate the risk of a contagious infection, the declared emergency necessitates capacity restrictions reducing the number of individuals that can be present in the meeting room to an amount below that reasonably expected for the public meeting by the Board, the Board must either hold the public meeting at another location with adequate capacity for the reasonably expected attendance by the public or hold the public meeting as both an in-person meeting and a remote public meeting.
 - a. As set forth at N.J.A.C. 5:39-1.4(c), no in-person meeting shall proceed if the room capacity does not permit any member of the public to attend.
 3. Nothing in N.J.A.C. 5:39-1.3 shall be interpreted to prevent the Board from broadcasting the audio and/or video of, a public meeting that the public can physically attend without being subject to public health-related capacity restrictions.
- D. Minimum Technological and Procedural Requirements for Remote Public Meetings Necessitated by a Declared Emergency – N.J.A.C. 5:39-1.4
1. If a declared emergency requires the Board to hold a remote public meeting to conduct public business, the Board shall use an electronic communications technology that is routinely used in academic, business, and professional settings, and can be accessed by the public at no cost.
 - a. Participant capacity on the selected platform should be consistent with the reasonable expectation of the public body for public meetings of the type being held and shall not be limited to fewer than fifty public participants (beyond those persons required to conduct business at the meeting).



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2. Remote public meetings may be held by means including, but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio, and Internet-accessible technology, such as live-streaming.
 - a. If an electronic communications platform or Internet-accessible technology is being utilized for a remote public meeting, a telephonic conference line shall also be provided to allow members of the public to dial-in by telephone to listen and provide public comment as otherwise required by law.
 - b. The Board shall require members of the public to state, prior to providing public comment, whether they wish to speak and to identify themselves prior to speaking.
3. The Board shall provide the public with similar access to a remote public meeting as members of the Board, staff of the Board, and any individuals seeking one or more approvals from the Board.
 - a. If a remote public meeting is held by audio and video, the public shall also have the opportunity to participate in the meeting in both audio and video capacities.
 - b. If a Board meeting is held in-person, the Board shall not prohibit members of the public from attending in-person.
4. Any remote public meeting where sworn testimony is being taken shall be broadcast by video, as well as by audio, unless such testimony is required to be conducted in executive session .
 - a. All individuals giving sworn testimony at a remote public meeting shall appear by video in addition to audio.



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5. Any presentations or documents that would otherwise be viewed or made available to members of the public physically attending the Board meeting shall be made visible on a video broadcast of the remote public meeting or made available on the Internet website or webpage of the entity governed by the Board, or the Internet website or webpage of the entity responsible for appointing the members of the Board.
 - a. If a document would be made available to individual members of the public in hard copy while physically attending the meeting, the document shall be made available in advance of the meeting for download through an internet link appearing either on the meeting notice, or near the posting of the meeting notice, both on the website and at the building where the meeting would otherwise be held.

6. The Board holding a remote public meeting shall allow members of the public to make public comment by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting.
 - a. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Board Secretary by electronic mail at a specially designated email address and in written letter form by a reasonable deadline.
 - b. The Board shall not accept text-based public comment received during a remote public meeting held through an electronic communications platform or Internet-accessible technology. Public comments submitted before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public.



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- c. The Board shall impose a reasonable time limit, where permitted by law, of three minutes on individual public comments and the same limits shall be placed on the reading of written comments. Each comment shall be read from the beginning, until the time limit is reached. The Board may pass over duplicate written comments; however, each duplicate comment shall be noted for the record with the content summarized. If the Board elects to summarize duplicative comments, the Board must not summarize certain duplicative comments while reading other duplicative comments individually.
7. The electronic communications technology used for a remote public meeting must have a function that allows the Board to mute the audio of all members of the public, as well as allow members of the public to mute themselves.
 - a. Any electronic communications platform or Internet-accessible technology used for a remote public meeting shall also allow the Board to regulate participation by individual members of the public.
 - b. A telephonic audio conference call line must have a queueing or similar function for regulating public comment.
8. The Board shall adopt, by resolution, standard procedures and requirements for public comment made during a remote public meeting, as well as for public comments submitted in writing ahead of the remote public meeting.
 - a. Such procedures and requirements shall include standards of conduct to be followed by members of the public when making comment.
 - b. The procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced at the beginning of the remote public meeting.



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- c. Regulation of conduct by members of the public on a remote public meeting shall be consistent with law and practices followed if a member of the public disrupts an in-person meeting. The following procedures shall be incorporated:
- (1) The Board shall facilitate a dialogue with the commenter to the extent permitted by the electronic communications technology;
 - (2) If a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the member of the Board charged with running the remote public meeting shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in being prevented from speaking during the remote public meeting or removed from the remote public meeting.
 - (a) Disruptive conduct includes sustained inappropriate behaviors, such as, but not necessarily limited to, shouting, interruption, and use of profanity.
 - (3) A member of the public who continues to act in a disruptive manner after receiving an initial warning may be muted while other members of the public are allowed to proceed with their questions or comments.



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- (a) If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make their comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.
9. Electronic communications platforms and Internet-accessible technologies used for remote public meetings shall be hosted on FedRAMP Moderate Impact Level Authorized dedicated servers or in a FedRAMP Moderate Impact Level Authorized Cloud, unless the host of the dedicated servers or cloud provides annual evidence of satisfactory cybersecurity internal controls through a SOC2 audit report.
 - a. When using cloud services, the technology vendor shall check provider credentials and contracts to ensure FedRAMP Moderate Impact compliance unless annual evidence of satisfactory internal controls is provided through a SOC2 audit report.
- E. Notice of Remote Public Meetings; Statement in Minutes – N.J.A.C. 5:39-1.5
 1. Adequate notice of a remote public meeting must include, in addition to the content required pursuant to N.J.S.A. 10:4-8, clear and concise instructions for accessing the remote public meeting, the means for making public comment, and where relevant documents, if any, will be made available.
 2. In addition to adequate notice, the Board shall also provide electronic notice of a remote public meeting, except as may be permitted pursuant to N.J.S.A. 10:4-9.3 and E.3. below.



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- a. The electronic notice shall contain the content required pursuant to N.J.S.A. 10:4-8 and 10:4-9.1 and E.1. above, and shall be posted on the Internet website or webpage of Board and/or school district, or the entity responsible for appointing the members of the Board.
 - (1) If the Board does not have a website, electronic notice shall be provided on an official social media platform of the Board; however, electronic notice is not required if the Board does not have an internet presence.
 - (2) Unless otherwise prohibited by the declared emergency, the content of the electronic notice shall also be posted on the main access door of the building where the public would routinely attend public meetings of the Board in-person. The notice must be viewable from the outside.
3. If during a declared emergency the Board elects to issue electronic notice of a remote public meeting in lieu of, rather than in addition to, adequate public notice, as permitted pursuant to N.J.S.A. 10:4-9.3, the Board shall limit public business discussed or effectuated at the meeting to matters:
 - a. Necessary for the continuing operation of government and which relate to the emergency declaration connected with the declared emergency; or
 - b. Requiring decision during the remote public meeting due to imminent time constraints.
4. Nothing in N.J.A.C. 5:39-1.5 prohibits the Board from holding a remote public meeting, notwithstanding the failure to provide adequate notice and electronic notice where permitted pursuant to N.J.S.A. 10:4-9.



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5. If the Board expects to conduct remote public meetings for a series of regularly scheduled meetings advertised in its annual notice, the annual notice shall be revised at least seven days prior to the next regularly scheduled meeting, indicating which meeting(s) will be held as a remote public meeting and shall contain clear and concise instructions for accessing those remote public meetings, the means for making public comment, and where relevant documents, if any, will be made available.
 - a. In addition to the means of notice transmission required pursuant to N.J.S.A. 10:4-18, the revised annual notice shall be posted on the Internet website or webpage of the Board and/or school district, or the entity responsible for appointing the members of the Board.
 - b. If the Board does not have its own website, the revised notice shall be provided on an official social media platform unless the Board does not have an Internet presence.
 - c. Unless otherwise prohibited by the declared emergency, the content of the electronic notice shall also be posted on the door of the main public entrance to the building where the public would routinely attend public meetings held by the Board.
 - (1) Notice must also be posted on the door for any designated and clearly delineated handicap accessible entrance. These notices must be viewable from the outside.
6. If a previously scheduled Board meeting was to allow public attendance without a public health-related restriction as to capacity, but the Board intends to hold the same meeting as a remote public meeting due to a declared emergency and the change is not reflected in a revised annual notice issued pursuant to E.5. above, the Board shall issue adequate and electronic notice for said meeting pursuant to E.1. and E.2. above as if the meeting were not included in the annual notice.



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7. At the commencement of every remote public meeting of the Board, the person presiding shall announce publicly, and shall cause to be entered in the minutes of the meeting, an accurate statement to the effect that:
 - a. Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided;
 - b. Only electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided, and that discussion and effectuation of public business shall be limited to only those matters:
 - (1) Necessary for the continuing operation of government and that relate to the applicable emergency declaration; or
 - (2) Requiring decision during the remote public meeting due to imminent time constraints; or
 - c. That adequate notice and electronic notice was not provided, in which case such announcement shall state:
 - (1) The reason(s) why the matter(s) discussed are of such urgency and importance, as contemplated pursuant to N.J.S.A. 10:4-9(b)(1), and the nature of the substantial harm to the public interest likely to result from a delay in the holding of the meeting;
 - (2) That the remote public meeting will be limited to discussion of, and acting with respect to, such matters of urgency and importance;
 - (3) The time, place, and manner in which notice of the meeting was provided; and



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- (4) Either that the need for such meeting could not reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, in which event, such announcement shall specify the reason why such need could not reasonably have been foreseen; or that such need could reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, but such notice was not provided, in which event the announcement shall specify the reason why adequate notice and/or electronic notice was not provided.
 8. Where the Board is required by law to provide a meeting agenda, or otherwise provides a meeting agenda by practice at its regularly scheduled meetings, prior to the commencement of the remote public meeting, the Board shall also make a copy of the agenda available to the public for download through an Internet link appearing either on the meeting notice, or near the posting of the meeting notice on the website.
 - a. The notice shall also be posted at the building where the meeting would otherwise be held prior to the commencement of the remote public meeting.
- F. Executive or Closed Session During Remote Public Meetings
1. A Board entering into an executive or closed session shall ensure that audio or video of the session cannot be accessed, except by those individuals that are participating in the session.
 - a. A separate non-public conference line or e-platform session may be employed for this purpose.
 2. The secretary of the Board should take roll call with each individual affirmatively identifying themselves prior to commencing the closed session.



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3. If a closed session is held through a telephonic conference call a separate call-in line should be made available to ensure confidentiality.
4. For closed sessions during remote public meetings held through video conferencing, audio recording should be muted and video recording blocked by a graphic labeled “Executive Session”.
5. As with in-person meetings, the Board shall have read into the record the reason(s) for entering into executive session.

N.J.A.C. 5:39-1.1 et seq.

Adopted:



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R 1642 EARNED SICK LEAVE LAW

A. Definitions Relative to Policy and Regulation 1642 and the New Jersey Earned Sick Leave Law (Act)

“Act” means the New Jersey Earned Sick Leave Law – N.J.S.A. 34:11D-1. through 34:11D-11.

“Benefit year” means the period of twelve consecutive months, July 1 through June 30, as established by an employer in which an employee shall accrue and use earned sick leave as provided pursuant to N.J.S.A. 34:11D-2, provided that once the starting date of the benefit year is established by the employer it shall not be changed unless the employer notifies the Commissioner of Labor and Workforce Development of the change in accordance with regulations promulgated pursuant to the Act. The Commissioner shall impose a benefit year on any employer the Commissioner determines is changing the benefit year at times or in ways that prevent the accrual or use of earned sick leave by an employee.

“Certified Domestic Violence Specialist” means a person who has fulfilled the requirements of certification as a Domestic Violence Specialist established by the New Jersey Association of Domestic Violence Professionals.

“Child” means a biological, adopted, or foster child, stepchild or legal ward of an employee, child of a domestic partner or civil union partner of the employee.

“Civil union” means a civil union as defined in N.J.S.A. 37:1-29.

“Commissioner” means the Commissioner of Labor and Workforce Development.

“Department” means the Department of Labor and Workforce Development.



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“Designated domestic violence agency” means a county-wide organization with a primary purpose to provide services to victims of domestic violence, and which provides services that conform to the core domestic violence services profile as defined by the Division of Child Protection and Permanency in the Department of Children and Families and is under contract with the division for the express purpose of providing the services.

“Domestic or sexual violence” means stalking, any sexually violent offense, as defined in N.J.S.A. 30:4-27.26, or domestic violence as defined in N.J.S.A. 2C:25-19, and N.J.S.A. 17:29B-16.

“Domestic partner” means a domestic partner as defined in N.J.S.A. 26:8A-3.

“Employee” means, for the purposes of Policy and Regulation 1642, an individual engaged in service for compensation to a local school district, regional school district, county vocational school, or charter school of the State who is not provided with sick leave with full pay pursuant to N.J.S.A. 18A:30-2 or any other law, rule, or regulation of New Jersey and is eligible to accrue earned sick leave in accordance with the requirements of the Act.

“Employer” means, for the purposes of Policy and Regulation 1642, a local school district, regional school district, county vocational school, or charter school of the State who does not provide sick leave with full pay to an employee pursuant to N.J.S.A. 18A:30-2 or any other law, rule, or regulation of New Jersey and is required to comply with the requirements of the Act.

“Family member” means a child, grandchild, sibling, spouse, domestic partner, civil union partner, parent, or grandparent of an employee, or a spouse, domestic partner, or civil union partner of a parent or grandparent of an employee, or a sibling of a spouse, domestic partner, or civil union partner of the employee, or any other individual related by blood to the employee or whose close association with the employee is the equivalent of a family relationship.

“Health care professional” means any person licensed under Federal, State, or local law, or the laws of a foreign nation, to provide health care services, or any other person who has been authorized to provide health care by a licensed health care professional, including but not limited to doctors, nurses, and emergency room personnel.



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“Parent” means a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or of the employee’s spouse, domestic partner, or civil union partner, or a person who stood in loco parentis of the employee or the employee’s spouse, domestic partner, or civil union partner when the employee, spouse or partner was a minor child.

“Retaliatory personnel action” means denial of any right guaranteed under the Act and any threat, discharge, including a constructive discharge, suspension, demotion, unfavorable reassignment, refusal to promote, disciplinary action, sanction, reduction of work hours, reporting or threatening to report the actual or suspected immigrant status of an employee or the employee’s family, or any other adverse action against an employee.

“Sibling” means a biological, foster, or adopted sibling of an employee.

“Spouse” means a husband or wife.

B. Provision of Earned Sick Leave – N.J.S.A. 34:11D-2

1. The employer shall provide earned sick leave in accordance with the Act for each employee working for the employer.
2. For every thirty hours worked, the employee shall accrue one hour of earned sick leave. The employer will provide an employee their full complement of earned sick leave for a benefit year as required under N.J.S.A. 34:11D-2 on the first day of each benefit year in accordance with the Act.
3. The employer will permit the employee to accrue or use in any benefit year, or carry forward from one benefit year to the next, more than forty hours of earned sick leave.
 - a. Unless the employee has accrued earned sick leave prior to October 29, 2018, the earned sick leave shall begin to accrue on October 29, 2018 for any employee who is hired and commences employment before October 29, 2018 and the employee shall be eligible to use the earned sick leave beginning on February 26, 2019 after the employee commences employment.



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- b. If the employee's employment commences after October 29, 2018, the earned sick leave shall begin to accrue upon the date that employment commences. The employee shall be eligible to use the earned sick leave beginning on the 120th calendar day after the employee commences employment.
4. The employer shall be in compliance with N.J.S.A. 34:11D-2 if the employer offers paid time off to an employee, which is fully paid and shall include, but is not limited to personal days, vacation days, and sick days, and may be used for the purposes of N.J.S.A. 34:11D-3 in the manner provided by the Act, and is accrued at a rate equal to or greater than the rate described in N.J.S.A. 34:11D-2.
5. The employer shall pay the employee for earned sick leave at the same rate of pay with the same benefits as the employee normally earns, except that the pay rate shall not be less than the minimum wage required for the employee pursuant to N.J.S.A. 34:11-56a4.
6. Upon the mutual consent of the employee and employer, an employee may voluntarily choose to work additional hours or shifts during the same or following pay period, in lieu of hours or shifts missed, but shall not be required to work additional hours or shifts or use accrued earned sick leave. The employer may not require, as a condition of an employee using earned sick leave, that the employee search for or find a replacement worker to cover the hours during which the employee is using earned sick leave.
7. If an employee is transferred to a separate division, entity, or location, but remains employed by the same employer, then the employee shall be entitled to all earned sick leave accrued at the prior division, entity, or location, and shall be entitled to use the accrued earned sick leave as provided in the Act.



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8. If an employee is terminated, laid off, furloughed, or otherwise separated from employment with the employer, any unused accrued earned sick leave shall be reinstated upon the re-hiring or reinstatement of the employee to that employment, within six months of termination, being laid off or furloughed, or separation, and prior employment with the employer shall be counted towards meeting the eligibility requirements set forth in N.J.S.A. 34:11D-2.
 9. The employer may choose the increments in which its employees may use earned sick leave, provided that the largest increment of earned sick leave an employee may be required to use for each shift for which earned sick leave is used shall be the number of hours the employee was scheduled to work during that shift.
- C. Permitted Usage of Earned Sick Leave – N.J.S.A. 34:11D-3
1. The employer shall permit an employee to use the earned sick leave accrued pursuant to the Act for any of the following:
 - a. Time needed for diagnosis, care, or treatment of, or recovery from, an employee’s mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee;
 - b. Time needed for the employee to aid or care for a family member of an employee during diagnosis, care, or treatment of, or recovery from, the family member’s mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member;
 - c. Absence necessary due to circumstances resulting from the employee, or a family member of an employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member: medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence; services from a designated domestic violence agency or other victim services organization; psychological or other counseling; relocation; or legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence;



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- d. Time during which the employee is not able to work because of:
- (1) A closure of the employee's workplace, or the school or place of care of a child of an employee, by order of a public official or because of a state of emergency declared by the Governor of New Jersey, due to an epidemic or other public health emergency
 - (2) The declaration of a state of emergency by the Governor of New Jersey, or the issuance by a health care provider or the New Jersey Commissioner of Health or other public health authority of a determination that the presence in the community of the employee, or a member of the employee's family in need of care by the employee, would jeopardize the health of others;
 - (3) A state of emergency declared by the Governor of New Jersey, or upon the recommendation, direction, or order of a healthcare provider or the New Jersey Commissioner of Health or other authorized public official, the employee undergoes isolation or quarantine, or cares for a family member in quarantine, as a result of suspected exposure to a communicable disease and a finding by the provider or authority that the presence in the community of the employee or family member would jeopardize the health of others; or
- e. Time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability.



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2. If an employee's need to use earned sick leave is foreseeable, the employer will require advance notice, not to exceed seven calendar days prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and shall make a reasonable effort to schedule the use of earned sick leave in a manner that does not unduly disrupt the operations of the employer. If the reason for the leave is not foreseeable, the employer will require an employee to give notice of the intention as soon as practicable, if the employer has notified the employee of this requirement.
 - a. The employer may prohibit employees from using foreseeable earned sick leave on certain dates provided reasonable notice of these dates is provided to employees and the employer will require reasonable documentation if sick leave that is not foreseeable is used during those dates.
 - b. For earned sick leave of three or more consecutive days, the employer will require reasonable documentation that the leave is being taken for the purpose permitted under N.J.S.A. 34:11D-3.a. and C.1. above.
 - c. If the leave is permitted under N.J.S.A. 34:11D-3.a.(1) and C.1.a. above or N.J.S.A. 34:11D-3.a.(2) and C.1.b. above, documentation signed by a health care professional who is treating the employee or the family member of the employee indicating the need for the leave and, if possible, number of days of leave, shall be considered reasonable documentation.
 - d. If the leave is permitted under N.J.S.A. 34:11D-3.a.(3) and C.1.c. above because of domestic or sexual violence, any of the following shall be considered reasonable documentation of the domestic or sexual violence: medical documentation; a law enforcement agency record or report; a court order; documentation that the perpetrator of the domestic or sexual violence has been convicted of a domestic or sexual violence offense; certification from a certified Domestic Violence Specialist or a representative



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of a designated domestic violence agency or other victim services organization; or other documentation or certification provided by a social worker, counselor, member of the clergy, shelter worker, health care professional, attorney, or other professional who has assisted the employee or family member in dealing with the domestic or sexual violence.

- e. If the leave is permitted under N.J.S.A. 34:11D-3.a.(4) and C.1.d. above, a copy of the order of the public official or the determination by the health authority shall be considered reasonable documentation.
 - f. If the leave is permitted under N.J.S.A. 34:11D-3.a.(5) and C.1.e. above, tangible proof of the reasons outlined in N.J.S.A. 34:11D-3.a.(5) and C.1.e. above shall be considered reasonable documentation.
3. Nothing in the Act shall be deemed to require the employer to provide earned sick leave for an employee's leave for purposes other than those identified in N.J.S.A. 34:11D-3, or prohibit the employer from taking disciplinary action against an employee who uses earned sick leave for purposes other than those identified in N.J.S.A. 34:11D-3.
4. The employer will not pay an employee for unused earned sick leave at the end of the benefit year pursuant to N.J.S.A. 34:11D-3.c.
- a. If the employee agrees to receive a payment, the employee shall choose a payment for the full amount of unused earned sick leave or for fifty percent of the amount of unused earned sick leave. The payment amount shall be based on the same rate of pay that the employee earns at the time of the payment.
 - b. If the employee declines a payment for unused earned sick leave, or agrees to a payment for fifty percent of the amount of unused sick leave, the employee shall be entitled to carry forward any unused or unpaid earned sick leave to the proceeding benefit year as provided pursuant to N.J.S.A. 34:11D-2.a. and B.1., B.2., and B.3. above.



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- c. If the employee agrees to a payment for the full amount of unused earned sick leave, the employee shall not be entitled to carry forward any earned sick leave to the proceeding benefit year pursuant to N.J.S.A. 34:11D-2.a. and B.1, B.2., and B.3. above.
 5. If the employer provides an employee with the full complement of earned sick leave for a benefit year on the first day of each benefit year as indicated in B.2. above, then the employer shall

Permit the employee to carry forward any unused sick leave to the next benefit year.
 6. Unless the employer's policy or a collective bargaining agreement provides for the payment of accrued earned sick leave upon termination, resignation, retirement, or other separation from employment, an employee shall not be entitled under N.J.S.A. 34:11D-3 to payment of unused earned sick leave upon the separation from employment.
 7. Any information the employer possesses regarding the health of an employee or any family member of the employee or domestic or sexual violence affecting an employee or employee's family member shall be treated as confidential and not disclosed except to the affected employee or with the written permission of the affected employee.
- D. Retaliation, Discrimination Prohibited – N.J.S.A. 34:11D-4 and N.J.S.A. 34:11D-12
 1. No employer shall take retaliatory personnel action or discriminate against an employee who accrues sick leave under the Act because the employee requests or uses earned sick leave either in accordance with the Act or the employer's own earned sick leave policy for employees covered under the Act. Any complaints alleging a violation of the Act shall be filed in accordance with the provisions of N.J.S.A. 34:11D-4.



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- a. The employer shall not count earned sick leave taken under the Act as an absence that may result in the employee being subject to discipline, discharge, demotion, suspension, a loss or reduction of pay, or any other adverse action.
2. There shall be a rebuttable presumption of an unlawful retaliatory personnel action under N.J.S.A. 34:11D-4 whenever the employer takes adverse action against an employee within ninety days of when that employee:
 - a. Files a complaint with the Department or a court alleging a violation of any provision of N.J.S.A. 34:11D-4;
 - b. Informs any person about the employer's alleged violation of N.J.S.A. 34:11D-4;
 - c. Cooperates with the Department or other persons in the investigation or prosecution of any alleged violation of N.J.S.A. 34:11D-4;
 - d. Opposes any policy, practice, or act that is unlawful under N.J.S.A. 34:11D-4; or
 - e. Informs any person of his or her rights under N.J.S.A. 34:11D-4.
3. Protections of N.J.S.A. 34:11D-4 shall apply to any person who mistakenly but in good faith alleges violations of the Act.
4. Any violator of the provisions of N.J.S.A. 34:11D-4 shall be subject to relevant penalties and remedies provided by the "New Jersey State Wage and Hour Law," N.J.S.A. 34:11-56a et seq., including the penalties and remedies provided by N.J.S.A. 34:11-56a24, and relevant penalties and remedies provided by N.J.S.A. 2C:40A-2, for discharge or other discrimination.



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5. The employer shall not, during the Public Health Emergency and State of Emergency declared by the Governor of New Jersey in Executive Order 103 of 2020 concerning the coronavirus disease 2019 pandemic, terminate or otherwise penalize an employee if the employee requests or takes time off from work based on the written or electronically transmitted recommendation of a medical professional licensed in New Jersey that the employee take that time off for a specified period of time because the employee has, or is likely to have, an infectious disease, as defined in N.J.S.A. 26:13-2, which may infect others at the employee's workplace.
 - a. The employer shall not, following that specified period of time as per D.5. above, refuse to reinstate the employee to employment in the position held when the leave commenced with no reduction in seniority, status, employment benefits, pay, or other terms and conditions of employment.
- E. Violations; Remedies, Penalties, Other Measures – N.J.S.A. 34:11D-5
1. Any failure of the employer to make available or pay earned sick leave as required by the Act, or any other violation of the Act, shall be regarded as a failure to meet the wage payment requirements of the “New Jersey State Wage and Hour Law,” N.J.S.A. 34:11-56a et seq., or other violation of the New Jersey State Wage and Hour Law, as the case may be, and remedies, penalties, and other measures provided by the New Jersey State Wage and Hour Law, N.J.S.A. 34:11-58, and N.J.S.A. 2C:40A-2 for failure to pay wages or other violations of the New Jersey State Wage and Hour Law shall be applicable, including, but not limited to, penalties provided pursuant to N.J.S.A. 34:11-56a22 and 34:11-56a24, and civil actions by employees pursuant to N.J.S.A. 34:11-56a25, except that an award to an employee in a civil act shall include, in addition to the amount provided pursuant to N.J.S.A. 34:11-56a25, any actual damages suffered by the employee as the result of the violation plus an equal amount of liquidated damages.



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F. Retention of Records, Access – N.J.S.A. 34:11D-6

1. The employer shall retain records documenting hours worked by employees and earned sick leave accrued/advanced, used, paid, and paid out and carried over by/to employees, for a period of five years, and shall, upon demand, allow the Department access to those records to monitor compliance with the requirements of the Act.
 - a. If an employee makes a claim the employer has failed to provide earned sick leave required by the Act and the employer has not maintained or retained adequate records documenting hours worked by the employee and earned sick leave taken by the employee or does not allow the Department access to the records, it shall be presumed the employer has failed to provide the earned sick leave, absent clear and convincing evidence otherwise.
2. In addition, the penalties provided by the “New Jersey State Wage and Hour Law,” N.J.S.A. 34:11-56a et seq. for violations of the requirements of the New Jersey State Wage and Hour Law regarding the maintaining and disclosure of records shall apply to violations of the requirements of N.J.S.A. 34:11D-6.

G. Notification to Employees – N.J.S.A. 34:11D-7

1. The employer shall provide notification, in a form issued by the Commissioner, to employees of their rights under the Act, including the amount of earned sick leave to which they are entitled and the terms of its use and remedies provided by the Act to employees if the employer fails to provide the required benefits or retaliates against employees exercising their rights under the Act.
 - a. The employer shall conspicuously post the notification in a place or places accessible to all employees in each of the employer’s workplaces.



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- b. The employer shall also provide each employee with a written copy of the notification: not later than thirty days after the form of the notification is issued; at the time of the employee's hiring, if the employee is hired after the issuance; and at any time, when first requested by the employee.
- c. The Commissioner shall make the notifications available in English, Spanish, and any other language that the Commissioner determines is the first language of a significant number of workers in the State and the employer shall use the notification in English, Spanish, or any other language for which the Commissioner has provided notifications and which is the first language of a majority of the employer's workforce.

H. Provisions Preemptive; Construction of Act – N.J.S.A. 34:11D-8

- 1. No provision of the Act, or any regulations promulgated to implement or enforce the Act, shall be construed as:
 - a. Requiring the employer to reduce, or justifying the employer in reducing, rights or benefits provided by the employer pursuant to the employer's policy or a collective bargaining agreement which are more favorable to employees than those required by the Act or which provide rights or benefits to employees not covered by the Act;
 - b. Preventing or prohibiting the employer from agreeing, through a collective bargaining agreement or employer policy, to provide rights or benefits which are more favorable to employees than those required by the Act or to provide rights or benefits to employees not covered by the Act;
 - c. Prohibiting the employer from establishing a policy whereby an employee may donate unused accrued earned sick leave to another employee or other employees; or



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- d. Superseding any law providing collective bargaining rights for employees, or in any way reducing, diminishing, or adversely affecting those collective bargaining rights, or in any way reducing, diminishing, or affecting the obligations of the employer under those laws.
 2. Employees or employee representatives may waive the rights or benefits provided under the Act during the negotiation of a collective bargaining agreement.
 3. With respect to employees covered by a collective bargaining agreement in effect on October 29, 2018, no provision of the Act shall apply until the stated expiration of the collective bargaining agreement.
- I. Severability – N.J.S.A. 34:11D-9
1. The provisions of the Act shall be deemed to be severable and if any section, subsection, paragraph, sentence or other part of the Act is declared to be unconstitutional, or the applicability thereof to any person is held invalid, the remainder of the Act shall not thereby be deemed to be unconstitutional or invalid.

Adopted:



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1643 FAMILY LEAVE

The Board of Education will provide family leave to staff members in accordance with the New Jersey Family Leave Act (NJFLA) and the Federal Family and Medical Leave Act (FMLA). These laws have similar and different provisions that provide different rights and obligations for a staff member and the Board.

If a staff member is eligible for leave for reasons recognized under both the FMLA and NJFLA, then the time taken shall run concurrently and be applied to both laws. The NJFLA provides twelve weeks leave in a twenty-four month period and the FMLA provides twelve weeks leave in a twelve month period

A. New Jersey Family Leave Act

1. Definitions Relative to New Jersey Family Leave Act

“Base Hours” means the hours of work for which a staff member receives compensation. Base hours shall include overtime hours for which a staff member is paid additional or overtime compensation, and hours for which a staff member receives workers’ compensation benefits. Base hours shall also include hours a staff member would have worked except for having been in military service. Base hours do not include hours for when a staff member receives other types of compensation, such as administrative, personal leave, vacation, or sick leave.

“Child” means a biological, adopted, foster child, or resource family child, stepchild, legal ward, or child of a parent, including a child who becomes the child of a parent pursuant to a valid written agreement between the parent and a gestational carrier.

“Eligible employee” means any individual employed by the same employer for twelve months or more, who has worked 1,000 or more base hours during the preceding twelve month period.



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“Employer” includes the State, any political subdivision thereof, and all public offices, agencies, boards, or bodies.

“Family member” means a child, parent, parent-in-law, sibling, grandparent, grandchild, spouse, domestic partner, or one partner in a civil union couple, or any other individual related by blood to a staff member, and any other individual that a staff member shows to have a close association with a staff member which is the equivalent of a family relationship.

“Health care provider” means a duly licensed health care provider or other health care provider deemed appropriate by the Director of the Division on Civil Rights in the New Jersey Department of Law and Public Safety.

“Parent” means a person who is the biological parent, adoptive parent, foster parent, resource family parent, step-parent, parent-in-law, or legal guardian, having a “parent-child relationship” with a child as defined by law, or having sole or joint legal or physical custody, care, guardianship, or visitation with a child, or who became the parent of the child pursuant to a valid written agreement between the parent and a gestational carrier.

“Serious health condition” means an illness, injury, impairment, or physical or mental condition which requires:

- a. Inpatient care in a hospital, hospice, or residential medical care facility; or
- b. Continuing medical treatment or continuing supervision by a health care provider.

As used in the definition of a serious health condition, “continuing medical treatment or continuing supervision by a health care provider” means:

- a. A period of incapacity (that is, inability to work, attend school, or perform regular daily activities due to a serious



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health condition, treatment therefore, and recovery therefrom) of more than three consecutive days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves:

- (1) Treatment two or more times by a health care provider; or
 - (2) Treatment by a health care provider on one occasion which results in a regimen of continuing treatment under the supervision of a health care provider;
- b. Any period of incapacity due to pregnancy, or for prenatal care;
 - c. Any period of incapacity or treatment for such incapacity due to a chronic serious health condition;
 - d. A period of incapacity, which is permanent or long-term, due to a condition for which treatment may not be effective (such as Alzheimer's disease, a severe stroke, or the terminal stages of a disease) where the individual is under continuing supervision of, but need not be receiving active treatment by, a health care provider; or
 - e. Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

“Spouse” means a person to whom a staff member is lawfully married as defined by New Jersey law.



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“State of emergency” means a natural or man-made disaster or emergency for which a state of emergency has been declared by the President of the United States or the Governor, or for which a state of emergency has been declared by a municipal emergency management coordinator.

2. Reasons for NJFLA Leave

a. A staff member may take NJFLA leave to provide care made necessary by reason of:

- (1) The birth of a child of the staff member, including a child born pursuant to a valid written agreement between the staff member and the gestational carrier;
- (2) The placement of a child into foster care with the staff member or in connection with adoption of such child by a staff member;
- (3) The serious health condition of a family member of the staff member; or
- (4) A state of emergency declared by the Governor of New Jersey, or when indicated to be needed by the Commissioner of Health – New Jersey Department of Health or other public health authority, an epidemic or communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent spread of a communicable disease which:
 - (a) Requires in-home care or treatment of a child due to the closure of the school or place of care of the child of a staff member, by order of a public official due to the epidemic or other public health emergency;



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- (b) Prompts the issuance by a public health authority of a determination, including by mandatory quarantine, requiring or imposing responsive or prophylactic measures as a result of illness caused by an epidemic of a communicable disease or known or suspected exposure to the communicable disease because the presence in the community of a family member in need of care by a staff member would jeopardize the health of others; or
- (c) Results in the recommendation of a health care provider or public health authority, that a family member in need of care by a staff member voluntarily undergo self-quarantine as a result of suspected exposure to a communicable disease because the presence in the community of that family member in need of care by a staff member, would jeopardize the health of others.

3. Staff Member Eligibility

- a. NJFLA leave may be taken for up to twelve weeks within any twenty-four month period. The NJFLA leave shall be unpaid with benefits subject to contributions required to be made by the staff member.
- b. A staff member is eligible for NJFLA leave if a staff member is employed by the same Board for twelve months or more, and has worked 1,000 or more base hours during the preceding twelve month period.



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- c. The method to determine the twenty-four month period in which the twelve weeks of NJFLA leave entitlement occurs shall be a “rolling” twenty-four month period measured backward from the date a staff member uses any leave under NJFLA.
 - d. This Policy shall serve as notice to all staff members of the method chosen in A.3.c. above. This method shall be applied consistently and uniformly to all staff members.
 - (1) If the Board transitions to another method, the Board is required to give at least sixty days’ notice to all staff members and the transition must take place in such a way that staff members retain their full benefit of twelve weeks of NJFLA leave under whichever method affords the greatest benefit to a staff member.
 - e. The Board shall grant NJFLA leave to more than one staff member from the same family (for example, a husband and a wife, or a brother and a sister) at the same time, provided such staff members are otherwise eligible for NJFLA leave.
 - f. The fact that a holiday may occur within the week taken by a staff member as NJFLA leave has no effect and the week is counted as a week of NJFLA leave.
 - (1) However, if a staff member is out on NJFLA leave and the staff member is not regularly scheduled to work for one or more weeks, the weeks the staff member is not regularly scheduled to work do not count against their NJFLA leave entitlement.
4. Types of NJFLA Leave
- a. Staff members are required to provide notice in writing for any NJFLA leave requested. In emergent circumstances, a staff member may provide the Board with oral notice when written notice is impracticable.



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- (1) Staff members must provide the Board written notice after submitting oral notice in emergent circumstances.
- b. Consecutive NJFLA leave is NJFLA leave that is taken without interruption based upon a staff member's regular work schedule and does not include breaks in employment in which a staff member is not regularly scheduled to work.
- (1) A staff member must provide the Board with notice of consecutive NJFLA leave no later than thirty days prior to the commencement of consecutive NJFLA leave, except where emergent circumstances warrant shorter notice.
 - (2) A staff member shall provide the Board with certification pursuant to A.5. below.
- c. Intermittent NJFLA leave is NJFLA leave due to a single qualifying reason, taken in separate periods of time, broken up by periods in which the staff member returns to work.
- (1) A staff member is entitled to take NJFLA leave intermittently for the birth of a child of the staff member, including a child born pursuant to a valid written agreement between the staff member and a gestational carrier or the placement of a child into foster care with the staff member or in connection with adoption of such child by the staff member.
 - (a) The staff member shall provide the Board with prior notice of not less than fifteen calendar days before the first day on which NJFLI benefits are paid for the intermittent NJFLA leave, unless an emergency or other unforeseen circumstance precludes prior notice.



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- (b) The staff member shall make a reasonable effort to schedule the intermittent NJFLA leave so as not to unduly disrupt the operations of the Board and, if possible, provide the Board, prior to the commencement of intermittent NJFLA leave, with a regular schedule of the days or days of the week on which the intermittent NJFLA leave will be taken.
 - (c) A staff member shall provide the Board with certification for intermittent NJFLA leave pursuant to A.5.b. below.
- (2) The staff member is entitled to take intermittent NJFLA leave for the serious health condition of a family member of the staff member when medically necessary if:
- (a) The total time which the intermittent NJFLA leave is taken does not exceed twelve months if taken in connection with a single serious health condition. If the intermittent NJFLA leave is taken in connection with more than one serious health condition, the intermittent NJFLA leave must be taken within a consecutive twenty-four month period or until such time the twelve week NJFLA leave is exhausted, whichever is shorter;
 - (b) The staff member provides the Board with prior notice of not less than fifteen calendar days before the first day on which benefits are paid for the intermittent NJFLA leave.



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- (i) The staff member may provide notice less than fifteen days prior to the intermittent NJFLA leave if an emergency or other unforeseen circumstance precludes prior notice;
 - (c) The staff member makes a reasonable effort to schedule the intermittent NJFLA leave so as not to unduly disrupt the operations of the school district and, if possible, provide the school district, prior to the commencement of intermittent NJFLA leave, with a regular schedule of the days or days of the week on which the intermittent NJFLA leave will be taken; and
 - (d) The staff member provides the Board with a copy of the certification outlined in A.5.c. below.
- (3) In the case of NJFLA leave taken due to an epidemic of a communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent spread of the communicable disease, the NJFLA leave may only be taken intermittently if:
- (a) The staff member provides the Board with prior notice of the intermittent NJFLA leave as soon as practicable;
 - (b) The staff member makes a reasonable effort to schedule the NJFLA leave so as not to unduly disrupt the operations of the school district and, if possible, provide the school district prior to the commencement of the intermittent NJFLA leave, with a regular schedule of the day or days of the week on which the intermittent NJFLA leave will be taken; and



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- (c) A staff member provides the Board with a copy of the certification outlined in A.5.d. below.
- (4) Intermittent leave taken on a reduced leave schedule is NJFLA leave due to a single qualifying reason, that is scheduled for fewer than a staff member's usual number of hours worked per workweek, but not for fewer than a staff member's usual number of hours worked per workday and may only be taken to care for the serious health condition of a family member of a staff member when medically necessary, except that:
 - (a) A staff member shall not be entitled to intermittent NJFLA leave on a reduced leave schedule for a period exceeding twelve consecutive months for any one period of NJFLA leave;
 - (b) The staff member must provide the Board with prior notice of the intermittent NJFLA leave on a reduced leave schedule as soon as practicable;
 - (c) A staff member shall make a reasonable effort to schedule intermittent NJFLA leave on a reduced leave schedule so as not to disrupt unduly the operations of the school district. A staff member shall provide the school district with prior notice of the care, medical treatment, or continuing supervision by a health care provider necessary due to a serious health condition of a family member, in a manner which is reasonable and practicable; and
 - (d) A staff member must provide the Board with a copy of the certification outlined in A.5.c. below.



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- d. NJFLA leave taken because of the birth or placement for adoption of a child of the staff member may commence at any time within a year after the date of the foster care placement, birth, or placement for adoption.
- e. A staff member shall not, during any period of NJFLA leave, perform services on a full-time basis for any person for whom a staff member did not provide those services immediately prior to commencement of the NJFLA leave.
 - (1) A staff member on NJFLA leave may not engage in other full-time employment during the term of the NJFLA leave, unless such employment commenced prior to the NJFLA leave and is not otherwise prohibited by law.
 - (2) During the term of NJFLA leave a staff member may commence part-time employment which shall not exceed half the regularly scheduled hours worked for the Board from whom a staff member requested NJFLA leave. A staff member may continue part-time employment which commenced prior to a staff member's NJFLA leave, at the same number of hours that a staff member was regularly scheduled prior to such NJFLA leave.
 - (3) The Board may not maintain a policy or practice which prohibits part-time employment during the course of a NJFLA leave.

5. Certification

- a. The Board shall require a staff member who requests NJFLA leave to sign a form of certification established by the Board attesting that such staff member is taking NJFLA leave in accordance with the law.



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- (1) The Board may not require a staff member to sign or otherwise submit a form of certification attesting to additional facts, including a staff member's eligibility for NJFLA leave.
 - (2) The Board may subject a staff member to reasonable disciplinary measures, depending on the circumstances, when a staff member intentionally misrepresents the reason that such staff member is taking NJFLA leave.
 - (3) The form of certification established by the Board shall contain a statement warning a staff member of the consequences of refusing to sign the certification or falsely certifying. Any staff member who refuses to sign the certification established by the Board may be denied the requested NJFLA leave.
 - (4) The Board requires that any period of NJFLA leave be supported by certification issued by a health care provider.
- b. Where the certification, issued by the health care provider, is for the birth of a child of a staff member, including a child born pursuant to a valid written agreement between the staff member and a gestational carrier or the placement of a child into foster care with the staff member or in connection with adoption of such child by the staff member, the certification need only state the date of birth or date of placement, whichever is appropriate.
- c. Any period of NJFLA leave for the serious health condition of a family member of a staff member shall be supported by certification provided by a health care provider. The certification shall be sufficient if it states:
- (1) The date, if known, on which the serious health condition commenced;



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- (2) The probable duration of the condition;
 - (3) The medical facts within the knowledge of the provider of the certification regarding the condition;
 - (4) The serious health condition warrants the participation of the staff member in providing health care to the family member, as provided in the “Family Leave Act,” P.L. 1989, c.261 (C.34:11B-1 et seq.) and regulations adopted pursuant to the NJFLA;
 - (5) An estimate of the amount of time the staff member is needed for participation in the care of the family member;
 - (6) If the NJFLA leave is intermittent, a statement of the medical necessity for the intermittent NJFLA leave and the expected duration of the intermittent NJFLA leave; and
 - (7) If NJFLA leave is intermittent and for planned medical treatment, the dates of the treatment.
- d. In any case in which the Board has reason to doubt the validity of the certification provided pursuant to A.5.c. above, the Board may require, at its own expense, that a staff member obtain an opinion regarding the serious health condition from a second health care provider designated or approved, but not employed on a regular basis, by the Board. If the second opinion differs from the certification provided pursuant to A.5.c. above, the Board may require, at its own expense, that a staff member obtain the opinion of a third health care provider designated or approved jointly by the Board and a staff member concerning the serious health condition. The opinion of the third health care provider shall be considered to be final and shall be binding on the Board and a staff member.



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- e. Where the certification is for an epidemic of a communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent the spread of the communicable disease, the certification shall be sufficient if it includes:
- (1) For NJFLA leave taken to provide in-home care or treatment of a child due to the closure of the school or place of care of the child of a staff member, by order of a public official due to the epidemic or other public health emergency, the date on which the closure of the school or place of care of the child of a staff member commenced and the reason for such closure;
 - (2) For NJFLA leave taken due to a public health authority's issuance of a determination requiring or imposing responsive or prophylactic measures as a result of illness caused by an epidemic of a communicable disease or known or suspected exposure to the communicable disease because the presence in the community of a family member in need of care by a staff member would jeopardize the health of others, the date of issuance of the determination, and the probable duration of the determination; or
 - (3) For NJFLA leave taken because a health care provider or public health authority recommends that a family member in need of care by a staff member voluntarily undergo self-quarantine as a result of suspected exposure to a communicable disease because the presence in the community of that family member in need of care by a staff member would jeopardize the health of others, the date of the recommendation, the probable duration of the condition, and the medical or other facts within the health care provider or public health authority's knowledge regarding the condition.



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- f. The Board shall not use the certification requirements as outlined in A.5. to intimidate, harass, or otherwise discourage a staff member from requesting or taking NJFLA leave or asserting any of a staff member's rights to NJFLA leave.
6. Denial or Exemption of NJFLA Leave
- a. Denial of NJFLA Leave
 - (1) The Board may deny NJFLA leave to a staff member if:
 - (a) A staff member is a salaried staff member who is among the highest paid 5% of the Board's staff members or the seven highest paid staff members of the Board, whichever is greater;
 - (b) The denial is necessary to prevent substantial and grievous economic injury to the Board's operations; and
 - (c) The Board notifies a staff member of its intent to deny the NJFLA leave at the time the Board determines that the denial is necessary.
 - (2) The provisions of A.6.a.(1) above shall not apply when, in the event of a state of emergency declared by the Governor of New Jersey or when indicated to be needed by the Commissioner of Health – New Jersey Department of Health or other public health authority, the NJFLA leave is for an epidemic of a communicable disease, a known or suspected exposure to a communicable disease, or efforts to prevent spread of a communicable disease.



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- (3) In any case in which NJFLA leave has already commenced at the time of the notification pursuant to A.6.a.(1)(c) above, a staff member shall return to work within ten working days of the date of notification.

7. Reinstatement from NJFLA Leave

- a. Upon the expiration of a NJFLA leave, a staff member shall be restored to the position such staff member held immediately prior to the commencement of the NJFLA leave. If such position has been filled, the Board shall reinstate such staff member to an equivalent position of like seniority, status, employment benefits, pay, and other terms and conditions of employment.
- b. If, during NJFLA leave, the Board experiences a reduction in force or layoff and a staff member would have lost their position had a staff member not been on NJFLA leave, as a result of the reduction in force or pursuant to the good faith operation of a bona fide layoff and recall system including a system under a collective bargaining agreement where applicable, a staff member shall not be entitled to reinstatement to the former or an equivalent position. A staff member shall retain all rights under any applicable layoff and recall system, including a system under a collective bargaining agreement, as if a staff member had not taken the NJFLA leave.

8. Notice to Staff Members

- a. The Board shall display the official Family Leave Act poster of the Division on Civil Rights in the New Jersey Department of Law and Public Safety (Division) in accordance with N.J.A.C. 13:8-2.2. The poster is available for printing from the Division's website.



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- b. Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights pursuant to N.J.A.C. 13:14-1.14.
9. Local Board of Education Practices
- a. Accrued Paid NJFLA Leave
 - (1) Whether a staff member is required to use any other accrued leave time concurrent with NJFLA leave time will depend upon either the school district's practice or a provision in a collective bargaining agreement, if applicable.
 - (a) Sick leave may only be used concurrently with the NJFLA leave in accordance with the provisions of N.J.S.A. 18A:30-1 and N.J.S.A. 34:11B-3.
 - b. Multiple Leaves of Absence
 - (1) Where a Board maintains leaves of absence which provide benefits, other than health benefits, that differ depending upon the type of leave taken, the Board shall provide those benefits to a staff member on NJFLA leave in the same manner as it provides benefits to staff members who are granted other leaves of absence which most closely resemble NJFLA leave.
10. New Jersey Family Leave Insurance Program (NJFLI)
- a. Board of Education staff members are eligible to apply for benefits under the NJFLI Program administered by the State of New Jersey Department of Labor and Workforce Development.



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- b. All applications for benefits under the NJFLI Program must be filed directly with the State of New Jersey Department of Labor and Workforce Development. The eligibility requirements, wage requirements, benefit duration and amounts, and benefit limitations shall be in accordance with the provisions of the NJFLI Program as administered by the State of New Jersey Department of Labor and Workforce Development. A formal appeal may be submitted to the State of New Jersey Department of Labor and Workforce Development if an employee or the Board disagrees with a determination on a claim.
- c. The NJFLI Program provides eligible individuals a monetary benefit and not a leave benefit. The school district administrative and related staff will comply with the State of New Jersey Department of Labor and Workforce Development requests for information in accordance with the provisions of N.J.A.C. 12:21-3.9.
- d. A printed notification of staff members' rights relative to the receipt of benefits under the NJFLI Program will be posted in each of the school district worksites and in a place or places accessible to all employees at the worksite.
- e. Each staff member shall receive a copy of this notification in writing at the time of the staff member's hiring, whenever the staff member provides written notice to the Superintendent of their intention to apply for benefits under the NJFLI Program, or at any time upon the first request of the staff member.
 - (1) The written notification may be transmitted to the staff member in electronic form.
 - (2) Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights under the NJFLI Program.



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B. Federal Family and Medical Leave Act

1. Definitions Relative to Federal Family and Medical Leave Act

“Covered Employer” means any public or private elementary or secondary school(s) regardless of the number of employees employed.

“Employee” means a staff member eligible for family and medical leave in accordance with the Federal Family and Medical Leave Act (FMLA).

“Hours of Service” means hours actually worked by the employee. It does not mean hours paid. Thus, non-working time – such as vacations, holidays, furloughs, sick leave, or other time-off (paid or otherwise) – does not count for purposes of calculating FMLA eligibility for the employee.

“Parent” means a biological, adoptive, step, or foster father or mother, or any other individual who stood in loco parentis to a staff member when a staff member has a son or daughter as defined below. This term does not include parents “in law.”

“Serious health condition” means an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical facility or continuing treatment by a health care provider. “Serious health condition” may include treatment of substance abuse pursuant to 29 CFR §825.119.

“Son” or “daughter” means a biological, adopted, or foster child, stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age eighteen or age eighteen or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence.



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“Spouse” means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under State law in the State in which the marriage was entered into or, in the case of a marriage entered into outside of any State, if the marriage is valid in the place where entered into and could have been entered into in at least one State. This definition includes an individual in a same-sex marriage or common law marriage.

“Week” or “Workweek” means the number of days a staff member normally works each calendar week.

2. Qualifying Reasons for FMLA Leave

- a. A staff member may take FMLA leave to provide care made necessary:
 - (1) For the birth of a son or daughter of a staff member and in order to care for such son or daughter;
 - (2) For the placement of a son or daughter with a staff member for adoption or foster care;
 - (3) In order to care for the spouse, son, daughter, or parent of a staff member if such spouse, son, daughter, or parent has a serious health condition;
 - (4) For a serious health condition that makes a staff member unable to perform the functions of the position of such staff member.
- b. FMLA leave taken in relation to military service shall be in accordance with 29 CFR §825.112.
- c. Entitlement to FMLA leave taken for the birth of a son or daughter or placement of a son or daughter with a staff member for adoption or foster care shall expire at the end of the twelve month period beginning on the date of such birth or placement.



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3. Staff Member Eligibility

- a. A staff member is eligible for up to twelve weeks of FMLA leave in a twelve month period.
- b. A staff member shall become eligible for FMLA leave after the staff member has been employed at least twelve months by the Board and employed for at least 1,250 hours of service during the twelve month period immediately preceding the commencement of the FMLA leave.
 - (1) The twelve months a staff member must have been employed need not be consecutive months pursuant to 29 CFR §825.110(b).
 - (2) The minimum 1,250 hours of service shall be determined according to the principles established under the Fair Labor Standards Act (FLSA) for determining compensable hours of work pursuant to 29 CFR §785.
 - (3) The Board shall not provide pay for FMLA leave.
- c. The method to determine the twelve month period in which the twelve weeks of FMLA leave entitlement occurs will be a “rolling” twelve month period measured backward from the date a staff member uses any FMLA leave.
- d. Pursuant to 29 CFR §825.201, a husband and wife both employed by the Board are limited to a combined total of twelve weeks of FMLA leave during the twelve month period if the FMLA leave is taken for the birth of a son or daughter of a staff member or to care for such son or daughter after birth; for placement of a son or daughter with a staff member for adoption or foster care or in order to care for the son or daughter after placement; or to care for a staff member’s parent with a serious health condition.



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4. Types of FMLA leave

- a. Continuous FMLA leave is taken by staff members for a continuous period of time. Such FMLA leave is not broken up by a period of work and is continuous when a staff member is absent for three consecutive working days or more. Continuous FMLA leave may be taken for any qualifying reason.
- b. Intermittent FMLA leave is FMLA leave taken in separate blocks of time due to a single qualifying reason. A reduced FMLA leave schedule is a FMLA leave schedule that reduces a staff member's usual number of working hours per workweek, or hours per workday. A reduced FMLA leave schedule is a change in a staff member's schedule for a period of time, normally from full-time to part-time.
 - (1) Intermittent or reduced FMLA leave may be taken for the following qualifying reasons:
 - (a) For the serious health condition of the staff member or to care for a parent, son, or daughter with a serious health condition.
 - (i) For intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule taken for the reason outlined in B.4.b.(1)(a) above there must be a medical need for FMLA leave and it must be that such medical need can be best accommodated through an intermittent or reduced FMLA leave schedule.



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- (ii) The treatment regimen and other information described in the certification of a serious health condition and in the certification of a serious injury or illness, shall address the medical necessity of intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule.
 - (iii) Intermittent FMLA leave may be taken for a serious health condition of a parent, son, or daughter, for a staff member's own serious health condition, which requires treatment by a health care provider periodically, rather than for one continuous period of time, and may include FMLA leave of periods from an hour or more to several weeks.
- (b) For planned and/or unanticipated medical treatment of a serious health condition when medically necessary.
 - (c) To provide care or psychological comfort to a covered family member with a serious health condition when medically necessary.
 - (d) For absences where a staff member or family member is incapacitated or unable to perform the essential functions of the position because of a chronic serious health condition even if he or she does not receive treatment by a health care provider.
 - (e) For FMLA leave taken after the birth of a healthy child or placement of a healthy child for adoption or foster care, only if the Board agrees.



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- (i) The Board's agreement is not required; however, for FMLA leave during which the mother has a serious health condition in connection with the birth of her child or if the newborn child has a serious health condition.
- (2) If a staff member needs FMLA leave intermittently or on a reduced FMLA leave schedule for planned medical treatment, then a staff member must make a reasonable effort to schedule the treatment so as not to disrupt unduly the Board's operations.
- (3) When a staff member takes FMLA leave on an intermittent or reduced FMLA leave schedule basis, the Board must account for the FMLA leave using an increment no greater than the shortest period of time that the Board uses to account for use of other forms of leave provided that it is not greater than one hour and provided further that a staff member's FMLA leave entitlement may not be reduced by more than the amount of FMLA leave actually taken.
 - (a) If the Board accounts for use of leave in varying increments at different times of the day or shift, the Board may not account for FMLA leave in a larger increment than the shortest period used to account for other leave during the period in which the FMLA leave is taken.
 - (b) If the Board accounts for other forms of leave use in increments greater than one hour, the Board must account for FMLA leave use in increments no greater than one hour.



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5. Staff Member Notice Requirements

- a. A staff member eligible for FMLA leave must give at least a thirty day written advance notice to the Superintendent or designee if the need for the FMLA leave is foreseeable based on an expected birth, placement for adoption or foster care, or planned medical treatment for a serious health condition of a staff member or a family member.
 - (1) If thirty days is not practical, a staff member must provide notice “as soon as practicable” which means as soon as both possible and practical, taking into account all the facts and circumstances in the individual case.
 - (2) Where it is not possible to give as much as thirty days’ notice, “as soon as practical” ordinarily would mean at least verbal notification to the Superintendent or designee within one or two business days or when the need for FMLA leave becomes known to a staff member.
 - (3) The written notice shall include the reasons for the FMLA leave, the anticipated duration of the FMLA leave, and the anticipated start of the FMLA leave.
 - (4) When planning medical treatment, a staff member must consult with the Superintendent or designee and make a reasonable effort to schedule the FMLA leave so as not to unduly disrupt the educational program, subject to the approval of the health care provider.
 - (a) Staff members are ordinarily expected to consult with the Superintendent or designee prior to scheduling of treatment that would require FMLA leave for a schedule that best suits the needs of the Board and a staff member.



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- (5) Intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule must be medically necessary due to a serious health condition or a serious injury or illness. A staff member shall advise the Board of the reasons why the intermittent/reduced FMLA leave schedule is necessary and of the schedule for treatment, if applicable.
 - (a) A staff member and the Board shall attempt to work out a schedule for such FMLA leave that meets a staff member's needs without unduly disrupting the Board's operations, subject to the approval of the health care provider.
- (6) Where a staff member does not comply with the Board's usual notice and procedural requirements, and no unusual circumstances justify the failure to comply, FMLA-protected leave may be delayed or denied.
 - b. When the approximate timing of the need for FMLA leave is not foreseeable, a staff member should give notice to the Superintendent or designee for FMLA leave as soon as practicable under the facts and circumstances of the particular case.
 - (1) It is expected a staff member will give notice to the Superintendent or designee within no more than one or two business days of learning of the need for FMLA leave, except in extraordinary circumstances where such notice is not foreseeable.
 - (2) A staff member should provide notice to the Board either in person, by telephone, telegraph, fax machine, email, or other electronic means.



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6. Outside Employment During FMLA Leave

a. A staff member during any period of FMLA leave is prohibited from performing any services on a full-time basis for any person for whom a staff member did not provide services immediately prior to commencement of the FMLA leave.

(1) A staff member using FMLA leave may commence part-time employment that shall not exceed half the regularly scheduled hours worked for the Board.

(2) A staff member may continue the part-time employment that commenced prior to the FMLA leave at the same number of hours that a staff member was regularly scheduled prior to such FMLA leave.

7. “Instructional Employees” Exceptions for FMLA Leave

a. “Instructional Employees” are those staff members whose principal function is to teach and instruct students in class, a small group, or in an individual setting. This term includes teachers, athletic coaches, driving instructors, and special education assistants, such as signers for the hearing impaired.

(1) Teacher assistants or aides who do not have as their principal job actual teaching or instructing, guidance counselors, child study team members, curriculum specialists, cafeteria workers, maintenance workers, and/or bus drivers are not considered instructional staff members for the purposes of this Policy.

(2) For purposes of this Policy “Instructional Employees” shall be referred to as “Instructional Staff Members”.



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- b. “Semester” means the school semester that typically ends near the end of the calendar year and the end of the spring each school year. The Board can have no more than two semesters in a school year.
- c. FMLA leave taken at the end of the school year and continues into the beginning of the next school year is considered consecutive FMLA leave.
- d. Eligible instructional staff members that need intermittent or reduced FMLA leave to care for a family member or for a staff member’s own serious health condition which is foreseeable based on planned medical treatment and would be on FMLA leave more than twenty percent of the total number of working days over the period the FMLA leave would extend, the Board may:
 - (1) Require a staff member to take the FMLA leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or
 - (2) Transfer a staff member temporarily to an available alternative position for which a staff member is qualified, which has equivalent pay and benefits and which better accommodates recurring periods of FMLA leave than does a staff member’s regular position.
- e. If the instructional staff member does not give the required notice for FMLA leave that is foreseeable and desires the FMLA leave to be taken intermittently or on a reduced FMLA leave schedule, the Board may require a staff member to take FMLA leave of a particular duration, or to transfer temporarily to an alternative position. Alternatively, the Board may require a staff member to delay taking the FMLA leave until the notice provision is met.



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- f. If an instructional staff member begins FMLA leave more than five weeks before the end of the school year, the Board may require a staff member to continue taking FMLA leave until the end of the semester if:
 - (1) The FMLA leave will last three weeks; and
 - (2) A staff member would return to work during the three-week period before the end of the semester.

- g. If an instructional staff member begins FMLA leave for a purpose other than a staff member's own serious health condition during the five week period before the end of the semester, the Board may require a staff member to continue taking FMLA leave until the end of the semester if:
 - (1) The FMLA leave will last more than two weeks; and
 - (2) The staff member would return to work during the two week period before the end of the semester.

- h. If an instructional staff member begins FMLA leave for a purpose other than a staff member's own serious health condition during the three week period before the end of a semester, the Board may require a staff member to continue taking FMLA leave until the end of the semester if the FMLA leave will last more than five working days.

- i. An example of FMLA leave falling within the situations outlines in B.7.f., B.7.g., and B.7.h. above:
 - (1) If a staff member plans two weeks of FMLA leave to care for a family member which will begin three weeks before the end of the term, the Board could require a staff member to stay out on FMLA leave until the end of the term.



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- j. In the case of a staff member who is required to take FMLA leave until the end of an academic term, only the period of FMLA leave until a staff member is ready and able to return to work shall be charged against a staff member's FMLA leave entitlement.
 - k. The Board may require a staff member to stay on FMLA leave until the end of the school term. Any additional leave required by the Board to the end of the school term is not counted as FMLA leave; however:
 - (1) The Board shall be required to maintain a staff member's group health insurance; and
 - (2) The Board shall be required to restore a staff member to the same or equivalent job including other benefits at the conclusion of the leave.
8. FMLA Leave Related to Military Service
- a. Definitions for FMLA related to military service shall be in accordance with 29 CFR §§825.122; .126; .127; and .310.
 - b. The foreign deployment of the staff member's spouse, child, or parent in accordance with 29 CFR §§825.122 and .126:
 - (1) The district must grant an eligible staff member up to twelve work weeks of unpaid, job-protected FMLA leave during any twelve month period for qualifying exigencies that arise when the staff member's spouse, child, or parent is on covered active duty, or has been notified of an impending call or order to covered active duty.
 - c. Military caregiver FMLA leave provides care for a covered servicemember with a serious injury or illness in accordance with 29 CFR §§825.122 and .127:



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- (1) The district must grant up to a total of twenty-six workweeks of unpaid, job-protected FMLA leave during a “single twelve month period” to care for a covered servicemember with a serious injury or illness.

9. Verification

- a. The Board shall require that a staff member's FMLA leave to care for a staff member's covered family member with a serious health condition, or due to a staff member's own serious health condition that makes a staff member unable to perform one or more of the essential functions of a staff member's position, be supported by a certification issued by the health care provider of a staff member or a staff member's family member.

- (1) The Board must give written notice of a requirement for certification each time a certification is required. The Board's oral request to a staff member to furnish any subsequent certification is sufficient.

- b. The Board shall require a staff member furnish certification at the time a staff member gives notice of the need for FMLA leave or within five business days thereafter, or, in the case of unforeseen FMLA leave, within five business days after the FMLA leave commences.

- (1) The Board may request certification at some later date if the Board later has reason to question the appropriateness of the FMLA leave or its duration.

- (2) A staff member must provide the requested certification to the Board within fifteen calendar days after the Board's request, unless it is not practicable under the particular circumstances to do so despite a staff member's diligent, good faith efforts or the Board provides more than fifteen calendar days to return the requested certification.



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- c. When FMLA leave is taken because of a staff member's own serious health condition, or the serious health condition of a family member, the Board shall require a staff member to obtain a medical certification from a health care provider that sets forth the following information:
- (1) The name, address, telephone number, and fax number of the health care provider and type of medical practice/specialization;
 - (2) The approximate date on which the serious health condition commenced, and its probable duration;
 - (3) A statement or description of appropriate medical facts regarding the patient's health condition for which FMLA leave is requested. The medical facts must be sufficient to support the need for FMLA leave.
 - (a) Such medical facts may include information on symptoms, diagnosis, hospitalization, doctor visits, whether medication has been prescribed, any referrals for evaluation or treatment (physical therapy, for example), or any other regimen of continuing treatment;
 - (4) If a staff member is the patient, information sufficient to establish that a staff member cannot perform the essential functions of a staff member's job as well as the nature of any other work restrictions, and the likely duration of such inability;
 - (5) If the patient is a covered family member with a serious health condition, information sufficient to establish that the family member is in need of care, and an estimate of the frequency and duration of the FMLA leave required to care for the family member;



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- (6) If a staff member requests FMLA leave on an intermittent or reduced schedule basis for planned medical treatment of a staff member's or a covered family member's serious health condition, information sufficient to establish the medical necessity for such intermittent or reduced schedule FMLA leave and an estimate of the dates and duration of such treatments and any periods of recovery;
 - (7) If a staff member requests FMLA leave on an intermittent or reduced schedule basis for a staff member's serious health condition, including pregnancy, that may result in unforeseeable episodes of incapacity, information sufficient to establish the medical necessity for such intermittent or reduced schedule FMLA leave and an estimate of the frequency and duration of the episodes of incapacity; and
 - (8) If a staff member requests FMLA leave on an intermittent or reduced schedule basis to care for a covered family member with a serious health condition, a statement that such FMLA leave is medically necessary to care for the family member, which can include assisting in the family member's recovery, and an estimate of the frequency and duration of the required FMLA leave.
- d. A staff member may choose to comply with the certification requirement by providing the Board with an authorization, release, or waiver allowing the Board to communicate directly with the health care provider of a staff member or his or her covered family member.
- (1) It is a staff member's responsibility to provide the Board with complete and sufficient certification and failure to do so may result in the denial of FMLA leave.



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- e. If the Board has reason to doubt the validity of a medical certification, the Board may require a staff member to obtain a second opinion at the Board's expense.
 - (1) The Board may designate the health care provider to furnish the second opinion, but the selected health care provider may not be employed on a regular basis by the Board.
 - f. If the opinions of a staff member's and the Board's designated health care providers differ, the Board may require a staff member to obtain certification from a third health care provider, again at the Board's expense. This third opinion shall be final and binding. The third health care provider must be designated or approved jointly by the Board and the staff member.
10. Reinstatement Following FMLA Leave
- a. On return from FMLA leave a staff member is entitled to be returned to the same position a staff member held when FMLA leave commenced, or to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment.
 - (1) A staff member is entitled to such reinstatement even if a staff member has been replaced or his or her position has been restructured to accommodate for a staff member's absence.
 - (2) The requirement that a staff member be restored to the same or equivalent job with the same or equivalent pay, benefits, and terms and conditions of employment does not extend to de minimis, intangible, or unmeasurable aspects of the job.



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b. Denial of Reinstatement

- (1) A staff member has no greater right to reinstatement or to other benefits and conditions of employment that if a staff member had been continuously employed during the FMLA leave period.
 - (a) The Board must be able to show that a staff member would not otherwise have been employed at the time reinstatement is requested in order to deny restoration to employment.
- (2) The Board may deny job restoration to “key employees”, if such denial is necessary to prevent substantial and grievous economic injury to the operations of the Board.
 - (a) A “key employee” is a salaried FMLA-eligible staff member who is among the highest paid ten percent of all staff members employed by the Board within seventy-five miles of a staff member's worksite.
- (3) If a staff member is unable to perform an essential function of the position because of a physical or mental condition, including the continuation of a serious health condition or an injury or illness also covered by workers’ compensation, a staff member has no right to restoration to another position under the FMLA.
 - (a) The Board’s obligation may; however, be governed by the Americans with Disabilities Act, State leave law, or workers’ compensation laws.



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- (4) A staff member who fraudulently obtains FMLA leave from the Board is not protected by FMLA's job restoration or maintenance of health benefits provisions.
- c. Intent to Return to Work
 - (1) The Board may require a staff member on FMLA leave to report periodically on a staff member's status and intent to return to work.
- d. Fitness for Duty Certification
 - (1) As a condition of restoring a staff member whose FMLA leave was a result of a staff member's own serious health condition that made a staff member unable to perform a staff member's job, the Board shall require all similarly-situated staff members (i.e., same occupation, same serious health condition) who take FMLA leave for such conditions to obtain and present certification from a staff member's health care provider that a staff member is able to resume work.
 - (2) A staff member has the same obligations to participate and cooperate in the fitness-for-duty certification process as in the initial certification process.
- 11. The Board of Education Notice
 - a. Notice of Staff Member Rights Under FMLA
 - (1) The Board shall post and keep posted on its premises, in conspicuous places where staff members are employed, a notice explaining the FMLA's provisions and providing information concerning the procedures for filing complaints of violations of the FMLA with the Wage and Hour Division.



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- (a) The notice will be posted prominently where it can be readily seen by staff members and applicants for employment.
 - (b) The poster and the text will be large enough to be easily read and contain fully legible text.
 - (c) Electronic posting is sufficient to meet this posting requirement as long as it otherwise meets the requirements of B.11.
- (2) The Board shall also provide this general notice to each staff member by including the notice in staff members' handbooks or other written guidance to staff members concerning staff member benefits or FMLA leave rights, if such written materials exist, or by distributing a copy of the general notice to each new staff member upon hiring. In either case, distribution may be accomplished electronically.
 - (3) Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights pursuant to 29 CFR §825 et seq.
- b. Eligibility Notice
- (1) When a staff member requests FMLA leave, or when the Board acquires knowledge that a staff member's FMLA leave may be for an FMLA-qualifying reason, the Board must notify the staff member of the staff member's eligibility to take FMLA leave within five business days, absent extenuating circumstances.



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- c. Designation Notice
 - (1) The Board is responsible in all circumstances for designating leave as FMLA-qualifying, and for giving notice of the designation to a staff member. The Board must notify a staff member whether the leave will be designated and will be counted as FMLA leave within five business days absent extenuating circumstances.
 - (2) If the Board requires paid leave to be substituted for unpaid FMLA leave, or that paid leave taken under an existing leave plan be counted as FMLA leave, the Board must inform a staff member of this designation at the time of designating the FMLA leave.
- 12. Local Board of Education Practices
 - a. Substitution of Paid Leave
 - (1) Whether a staff member is required to use sick time or any other accrued leave time concurrent with FMLA leave time will depend upon either the district's practice or a provision in the district's collective bargaining agreement, if applicable.
 - b. Maintenance of Staff Member Benefits
 - (1) The Board must maintain a staff member's coverage under any group health plan on the same conditions as coverage would have been provided if a staff member had been continuously employed during the entire FMLA leave period.



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C. Shared Provisions

1. Interference with Family Leave Rights

The NJFLA and the FMLA prohibit interference with a staff member's rights under the law, and with legal proceedings or inquiries relating to a staff member's rights. Unless permitted by the law, no staff member shall be required to take family leave or to extend family leave beyond the time requested. A staff member shall not be discriminated against for having exercised his/her rights under the NJFLA and the FMLA nor discouraged from the use of family leave.

2. Non-Tenured Teaching Staff

Family leave granted to a nontenured staff member cannot extend a staff member's employment beyond the expiration of his/her employment contract.

3. Record Keeping

The Superintendent or designee shall ensure the keeping of accurate attendance records that distinguish family leave from other kinds of leave so a staff member's entitlement to NJFLA leave and FMLA leave can be properly determined.

4. Processing of Complaints

a. New Jersey Family Leave Act

- (1) Any complaint alleging a violation of the NJFLA shall be processed in the same manner as a complaint filed under the terms of N.J.S.A. 10:5-1 et seq. and N.J.A.C. 13:4 through the New Jersey Department of Law and Public Safety, Division on Civil Rights.

b. Federal Family and Medical Leave Act (FMLA)



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- (1) If there is a dispute between the Board and a staff member as to whether leave qualifies as FMLA leave, it should be resolved through discussion between the staff member and the Superintendent or designee. Such discussions and the decision shall be documented by the Superintendent or designee.
- (2) A staff member also may file, or have another person file on his/her behalf, a complaint with the United States Secretary of Labor. A complaint may be filed in person, by mail, or by telephone with the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, at any local office of the Wage and Hour Division.
- (3) This Policy 1643 shall be posted on the school district website, in a manner accessible to all staff members and a hard copy shall be provided to all staff members annually prior to the beginning of the school year and upon initial employment in the school district during the school year.

29 CFR §825 et seq.
29 CFR §785
N.J.S.A. 10:5-1;
N.J.S.A. 34:11B et seq.
N.J.A.C. 13:14-1 et seq.

Adopted:



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Administration of Medical Cannabis

Jan 21

M

5330.01 ADMINISTRATION OF MEDICAL CANNABIS

The Board of Education, in accordance with the requirements of N.J.S.A. 18A:40-12.22, must adopt a Policy authorizing parents and designated caregiver(s) to administer medical cannabis to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event. The parent of a qualifying student patient requesting the administration of medical cannabis to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and Policy and Regulation 5330.01.

A student enrolled in the school district must be authorized to engage in the medical use of cannabis pursuant to N.J.S.A. 24:6I-1 et seq. and that the parent or designated caregiver be authorized to assist the student with the medical use of cannabis pursuant to N.J.S.A. 24:6I-1 et seq. The student and the designated primary caregiver(s) must complete registration with the Cannabis Regulatory Commission in accordance with the requirements of N.J.S.A. 24:6I-4.

The parent of the student authorized to engage in the medical use of cannabis must submit a written request with supporting documentation to the Principal requesting approval to have a designated caregiver(s) assist in the administration of medical cannabis to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event. The Principal, in consultation with the school nurse, the school physician, and the Superintendent of Schools, will review each request and upon approval will inform the parent in writing of the approval with details for the administration of medical cannabis to the qualifying student patient. The medical use of cannabis by a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event will only be authorized after the written approval from the Principal is provided to the parent.

Medical cannabis may only be administered to the qualifying student patient while the student is on school grounds, aboard a school bus, or attending a school-sponsored event by the designated caregiver(s) in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. The prescribed medical cannabis must be in the possession of the designated caregiver(s) at all times, except during the administration process. The designated caregiver(s) shall comply with the requirements of the Principal's written approval for the



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Administration of Medical Cannabis

administration of medical cannabis to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.

All health records related to the administration of medical cannabis to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event shall be maintained in accordance with the requirements of N.J.A.C. 6A:16-2.4 and N.J.A.C. 6A:32-7.4.

No person shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for simply being in the presence or vicinity of the medical use of cannabis as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22. No custodial parent or person who has legal custody of a qualifying student patient who is a minor shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for assisting the minor in the medical use of cannabis as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22.

N.J.S.A. 18A:40-12.22

N.J.S.A. 24:6I-1 et seq.

N.J.A.C. 6A:16-2.4; 6A:32-7.4

Adopted:



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Administration of Medical Cannabis

Jan 21

M

R 5330.01 ADMINISTRATION OF MEDICAL CANNABIS

A custodial parent or person having legal custody of a student requesting the administration of medical cannabis to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the procedures and requirements of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and this Regulation.

A. Definitions

For the purposes of Policy and Regulation 5330.01:

13. “Cannabis” has the meaning given to marijuana in Section 2 of the “New Jersey Controlled Dangerous Substances Act,” N.J.S.A. 24:21-2.
2. “Commission” means the Cannabis Regulatory Commission established pursuant to N.J.S.A. 24:6I-24.
3. “Designated caregiver(s)” means a resident of New Jersey who:
 - a. Is at least eighteen years old;
 - b. Has agreed to assist with a registered qualifying student patient’s medical use of cannabis, is not currently serving as a designated caregiver(s) for more than one other qualifying patient, and is not the qualifying student patient’s health care practitioner;
 - c. Is subject to the provisions of N.J.S.A. 24:6I-4.c.(2), has never been convicted of possession or sale of a controlled dangerous substance, unless such conviction occurred after the effective date [Oct. 1, 2010] of N.J.S.A. 24:6I-1 et seq. and was for a violation of Federal law related to possession or sale of cannabis that is authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22 et seq.;



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Administration of Medical Cannabis

- d. Has registered with the Commission pursuant to N.J.S.A. 24:6I-4 and, except in the case of a designated caregiver(s) who is an immediate family member of the qualified student patient, has satisfied the criminal history background check requirement of N.J.S.A. 24:6I-4; and
 - e. Has been designated as designated caregiver(s) by the qualifying student patient when registering or renewing a registration with the Commission or in other written notification to the Commission.
4. “Health Care Practitioner” means a physician, advanced practice nurse, or physician assistant licensed or certified pursuant to N.J.S.A. 45 who:
- a. Possesses active registrations to prescribe controlled dangerous substances issued by the United States Drug Enforcement Administration and the Division of Consumer Affairs in the Department of Law and Public Safety;
 - b. Is the health care practitioner responsible for the ongoing treatment of a qualifying student patient’s qualifying medical condition, the symptoms of that condition, or the symptoms associated with the treatment of that condition, provided; however, that the ongoing treatment shall not be limited to the provision of authorization for a patient to use medical cannabis or consultations solely for that purpose; and
 - c. If the qualifying student patient is a minor, a pediatric specialist.
5. “Medical use of cannabis” means the acquisition, possession, transport, or use of cannabis or paraphernalia by a registered qualifying student patient as authorized by N.J.S.A. 24:6I-1 et seq. and N.J.S.A. 18A:40-12.22 et seq.



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Administration of Medical Cannabis

6. “Parent” means the custodial parent or person who has legal custody of a qualifying student patient who may also be the designated caregiver(s) registered with the Commission by the New Jersey Department of Health to administer medical cannabis to a student in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A 24:6I-4.
 7. “Qualifying student patient” for the purpose of Policy and Regulation 5330.01 means a resident of the State who is a student enrolled and attending school in this school district who has been authorized for the medical use of cannabis by a health care practitioner in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A 24:6I-41 et seq.
 8. “Registration with the Commission” means a person has met the qualification requirements for, and has been registered by the Commission as, a registered qualifying patient, designated caregiver(s), or institutional caregiver(s). The Commission shall establish appropriate means for health care practitioners, health care facilities, medical cannabis dispensaries, law enforcement, schools, facilities providing behavioral health services or services for persons with developmental disabilities, and other appropriate entities to verify an individual’s status as a registrant with the Commission.
- B. Registration – Qualifying Student Patient and Designated Caregiver(s)
1. A qualifying student patient must be authorized to engage in the medical use of cannabis and the designated caregiver(s) must be authorized to assist the qualifying student patient with the medical use of cannabis pursuant to the provisions of N.J.S.A. 24:6I-1 et seq.
 2. A qualifying student patient and their designated caregiver(s) must complete the registration process in accordance with the provisions of N.J.S.A. 24:6I-4 and any other requirements of the Commission



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Administration of Medical Cannabis

3. The qualifying student patient's parent shall be responsible to immediately inform the Principal of any change in the status of the student's registration with the Commission that would deem the registration with the Commission null and void due to any reason outlined in N.J.S.A. 24:6I-1 et seq.
 4. The qualifying student patient's designated caregiver(s) shall be responsible to immediately inform the Principal of any change in the status of any designated caregiver(s)'s current registration with the Commission that would deem the registration with the Commission null and void due to any reason outlined in N.J.S.A. 24:6I-1 et seq.
- C. Submission for Authorization for Administration of Medical Cannabis
1. A parent of a qualifying student patient requesting the administration of medical cannabis to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must submit a written request to the Principal with proof of current registration with the Commission for the qualifying student patient and the designated caregiver(s) and a copy of the health care provider's order or prescription indicating dosage information and the method of administration for the medical cannabis to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.

The Principal may request the parent provide additional documentation from the health care provider that the medical cannabis must be administered during the time of the day when the student is on school grounds, aboard a school bus, or attending a school-sponsored event and the medical cannabis cannot be administered and/or will not be effective during alternate times when the student is not on school grounds, aboard a school bus, or attending a school-sponsored event.
 - a. The parent's written request and all supporting documentation must be submitted to the Principal at least five school days before the first day of the requested administration.



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Administration of Medical Cannabis

2. The Principal shall review the proof of current registration with the Commission and supporting documentation submitted by the parent with the school physician, the school nurse, and the Superintendent of Schools.
3. Upon review and approval of the documentation submitted by the parent, the Principal will inform the parent or designated caregiver(s), if the parent is not the designated caregiver(s), in writing with the following information:
 - a. The location (school, office, etc.) where the designated caregiver(s) shall report to administer the medical cannabis;
 - b. The school staff member(s) who the designated caregiver(s) must see to coordinate the administration of medical cannabis;
 - c. The time the designated caregiver(s) shall report to administer the medical cannabis
 - d. The specific location where the medical cannabis shall be administered to the student; and
 - e. A copy of Policy and Regulation 5330.01 – Administration of Medical Cannabis.
4. In the event the Principal, after consultation with the school nurse, school physician, and Superintendent, has a question or concern regarding the current registration with the Commission or supporting documentation submitted by the parent, the Principal or school physician will contact the parent with the question or concern.
5. The administration of medical cannabis on school grounds, aboard a school bus, or at a school-sponsored event, pursuant to N.J.S.A. 18A:40-12.22, will only be authorized after the approval required by Policy and Regulation 5330.01.



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Administration of Medical Cannabis

D. Administration of Medical Cannabis

1. Medical cannabis shall only be administered by the designated caregiver(s) and at the approved location, times, and method as indicated in the parent's request that was approved in writing by the Principal.
2. In accordance with the provisions of N.J.S.A. 18A:40-12.22.b.(5), medical cannabis cannot be administered to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event by smoking or other form of inhalation.
3. Prescribed medical cannabis must always be in the possession of the designated caregiver(s) and may not be in the possession of the qualifying student patient at any time on school grounds, aboard a school bus, or at a school-sponsored event.
4. The Principal, after consultation with the school nurse, school physician, and the Superintendent, will determine a specific location for the administration of the medical cannabis to the qualifying student patient.
 - a. The Principal will designate a private area, if possible, for the designated caregiver(s) to administer the medical cannabis to the qualifying student patient. The amount of privacy provided for the administration will depend on the approved method of administration and the designated location. The location may be a nurse's office, a private office, a private restroom facility, or any other location appropriate for the approved method of administration.
5. The designated caregiver(s) shall report to the approved location prior to the scheduled time for the administration of medical cannabis to the qualifying student patient. The designated caregiver(s) must show proof of current registration with the Commission and a second form of identification which shall be a photograph identification.



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Administration of Medical Cannabis

6. The Principal or supervising school staff member of a school-sponsored event may designate a school staff member to escort the designated caregiver(s) to the qualifying student patient at the designated time to the designated location for the administration.
7. The Principal may designate a school staff member to observe the administration of the medical cannabis on school grounds, aboard a school bus, or at a school-sponsored event.
8. The designated caregiver(s) shall assist in the administration of medical cannabis to the qualifying student patient in accordance with the method and dosage prescribed by the health care practitioner and included in the parent's request to the Principal.
9. The qualifying student patient shall return to his/her class or event as soon as possible after the administration.
10. The designated caregiver(s) will be escorted outside the school building, away from the school bus, or away from the school-sponsored event, if applicable, by a school staff member after the administration.
 - a. The qualifying student patient and/or designated caregiver(s) may be asked to remain at the location of the administration by the school staff member in the event the student needs some additional time after the administration and before returning to their class or event.
11. The designated caregiver(s) shall be responsible for the security of the medical cannabis on school grounds, aboard a school bus, or at a school-sponsored event before, during, and after the administration. At no time shall the qualifying student patient have the medical cannabis in their possession except during the administration process by the designated caregiver(s).

Adopted:



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Lead Testing of Water in Schools

Jan 21

M

7425 LEAD TESTING OF WATER IN SCHOOLS

The health, safety, and welfare of the children in the school district are of utmost importance to the Board of Education. The potential exposure to lead-contaminated drinking water poses serious health problems, particularly for children, as well as for teachers and school personnel, since the risk of lead contamination can come from pipe and plumbing fixtures in school facilities or on school grounds. The Board shall assure the availability of potable drinking water through sanitary means in school facilities or on school grounds. The Board of Education shall provide, in accordance with N.J.A.C.6A:26-12.4, testing for lead in all district sources of drinking water.

The Board shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has, or may have, access in each school facility, other facility, or temporary facility, as soon as practicable, but no later than July 13, 2017, unless the district qualifies for an exemption in accordance with N.J.A.C. 6A:26-12.4(j). This lead sampling and analysis shall be conducted with a lead sampling plan in accordance with N.J.A.C.6A:26-12.4(d)1, 2, and 3, and shall be in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1.

The Superintendent of Schools or designee shall complete a review of the final laboratory results within seventy-two hours of receipt. Within twenty-four hours after the Superintendent or designee has completed a review of final laboratory results in accordance with the provisions of N.J.A.C.6A:26-12.4(e), the test results shall be made publicly available at the school facility and on the Board of Education's website. If any results exceed the permissible lead action level, the Board shall provide written notification to the parents of all students attending the facility, facility staff, and the New Jersey Department of Education. This written notification shall include: a description of the measures taken by the Superintendent or designee to immediately end the use of each drinking water outlet where the water quality exceeded the permissible lead action level; any additional remedial action taken or planned by the Board of Education; the measures taken to ensure that alternate drinking water has been made available to all students and staff members; where the water outlet(s) is located; and information regarding the health effects of lead in accordance with N.J.A.C. 6A:26-12.4(e)1 and 2.



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Lead Testing of Water in Schools

Notwithstanding the results or date of any prior testing, the Board shall continue to test drinking water outlets in the designated Statewide required testing year, which shall be every third school year beginning with the 2021-2022 school year and subsequently occurring in the 2024-2025 school year. By no later than June 30 of the designated Statewide required testing year, the Board shall test all drinking water outlets in accordance with N.J.A.C. 6A:26-12.4(g)1. The Board shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet, in accordance with N.J.A.C.6A:26-12.4(g)

The Board shall submit to the New Jersey Department of Education by June 30 of each year a statement of assurance, that the school district completed lead testing in accordance with N.J.A.C.6A:26-12.4; that notifications were provided consistent with N.J.A.C. 6A:26-12.4; and that alternative drinking water continues to be made available to all students and staff, if necessary, pursuant to N.J.A.C. 6A:26-12.4(i).

The Board may apply for reimbursement for the costs of any water supply testing and analysis conducted, in accordance with N.J.A.C. 6A:26-12.4(k).

N.J.S.A. 58:12A-1 et seq.

N.J.A.C. 6A:26-12.4

Adopted:



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Lead Testing of Water in Schools
Jan 21
M

R 7425 LEAD TESTING OF WATER IN SCHOOLS

The Board of Education shall assure the availability of potable drinking water through sanitary means in school facilities or upon school grounds and shall test the school drinking water quality in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1 and the Planning and Construction Standards for School Facilities, N.J.A.C. 7:10 and N.J.A.C. 6A:26-6.

The school district shall conduct lead sampling and analysis in all drinking water outlets to which a student or staff member has, or may have, access in each school facility, other facility, or temporary facility in accordance with the provisions of N.J.A.C. 6A:26-12.4.

A. Testing of Drinking Water

1. Schedule

a. Sampling shall be conducted in accordance with a lead sampling plan, which shall include:

- (1) A plumbing survey for each facility that identifies how water enters and flows through each facility, the types of plumbing materials used in the facility, such as the service line, piping, solder, fixtures, drinking water outlets where students or staff have or may have access, and point of use treatment, such as drinking water filters;
- (2) The names and responsibilities of all individuals involved in sampling; and
- (3) The following sampling procedures:
 - (a) Samples shall be taken after water has sat undisturbed in the school pipes for at least eight hours, but no more than forty-eight hours before the sample is taken.



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Lead Testing of Water in Schools

- (i) 24-hour school facilities shall collect first-draw samples at drinking water outlets following a stagnation time that would likely result in the longest standing time;
 - (b) At least eight hours prior to sampling, signs shall be posted to indicate that water shall not be used and access to the buildings subject to the sampling shall be restricted to all but authorized staff members;
 - (c) Existing aerators, screens, and filters shall not be replaced or removed prior to or during sampling; and
 - (d) All samples shall be collected in pre-cleaned high-density polyethylene (HDPE) 250 milliliter (mL) wide-mouth single-use rigid sample containers that are properly labeled.
2. Analysis of Samples
- a. Analysis of samples shall be conducted as follows:
 - (1) Analysis shall be conducted by a certified laboratory to analyze for lead in drinking water;
 - (2) The laboratory shall use an approved analytical method pursuant to the Federal Safe Drinking Water Act at 40 CFR 141.23(k)(1); and
 - (3) Sample analysis shall be conducted in accordance with a Quality Assurance Project Plan (QAPP), which shall be signed by the Board, the certified laboratory, and the individual responsible for conducting the sampling. The QAPP shall include



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Lead Testing of Water in Schools

the identification of analytical methods, chain of custody procedures, data validation and reporting processes, detection limits, reporting to three significant figures, field blanks, and quality control measures required by the certified method.

- b. The Superintendent or designee may utilize a technical guidance manual, which will be developed by the New Jersey Department of Education (NJDOE), in consultation with the Department of Environmental Protection (DEP), to assist in the school district's compliance with the sampling and analysis requirements of this Regulation.
3. Designated Statewide Required Testing
 - a. Notwithstanding the results or date of any prior testing, the Board shall continue to test drinking water outlets as provided in A.2.a. above in the designated Statewide required testing year, which shall be every third school year beginning with the 2021-2022 school year and subsequently occurring in the 2024-2025 school year:
 - (1) By no later than June 30 of the designated Statewide required testing year, the Board shall test all drinking water outlets. Sampling shall be prioritized, such that buildings and facilities that previously had outlets with results above the action level or identified in the plumbing profile as high risk for lead shall be sampled first in accordance with the sampling plan; and
 - (2) The Board shall sample for lead after the replacement of any drinking water outlet or any other alteration to plumbing or service lines that may impact lead levels at the outlet.



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Lead Testing of Water in Schools

- b. If the Board tests drinking water outlets for lead more frequently than the three-year cycle set forth in A.3.a. above, the notification requirements set forth in B.2.b. below shall apply.
 - (1) If drinking water outlets are tested more frequently in accordance with A.3.b. above, the Board shall make the most recent results for each facility available on the Board's website.
- 4. Statement of Assurance
 - a. The Board shall submit to the NJDOE by June 30 each year a statement of assurance that lead testing was completed, that notifications were provided, and that alternate drinking water continues to be made available in accordance with N.J.A.C. 6A:26-12.4.
- 5. Exception from Testing Requirements
 - a. The Board may request an exemption from the testing requirements set forth in A.2. above if they can demonstrate that they do not use any drinking water outlets for consumption or food preparation in any of their facilities.
 - b. The Board shall submit an application to the NJDOE documenting that no drinking water outlets are used in their facilities and the provisions for an alternative source of drinking water.
 - c. If the school district receives an exemption from the NJDOE from testing, the Board shall make available for public inspection at the school facility and on the Board's website, if applicable, confirmation that the school district is exempt from testing.



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Lead Testing of Water in Schools

- d. No later than June 30 of each Statewide required testing school year set forth in A.3. above, the Board shall either begin testing procedures in accordance with section A.3.a. above or reapply for an exemption under section A.5.

B. Water Testing – Laboratory Results

1. The Superintendent or designee shall complete a review of final laboratory results within seventy-two hours of receipt.
2. Within twenty-four hours after the Superintendent or designee has reviewed the final laboratory results, the Superintendent or designee shall:
 - a. Make the test results of all water samples publicly available at the school facility in accordance with section B.3. below and make the results from the most recent required Statewide testing available on the Board’s website; and
 - b. If any results exceed the permissible lead action level, provide written notification to the parents of all students attending the facility, facility staff, and the Department of Education. This written notification shall be posted on the Board’s website and shall include a description of the following:
 - (1) Measures taken by the Board or its designee, to immediately end use of each drinking water outlet where water quality exceeds the permissible lead action level;
 - (2) Any additional remedial actions taken or planned by the Board;
 - (3) The measures taken to ensure that alternate drinking water has been made available to all students and staff members at the school(s) where the water outlet(s) is located; and
 - (4) Information regarding the health effects of lead.



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Lead Testing of Water in Schools

3. Test results of all water samples shall remain publicly available in accordance with the timeline established by the Department of the Treasury in the Records Retention Schedule.
- C. Reimbursement
1. The Board shall be eligible to be reimbursed for the water supply testing and analysis conducted pursuant to section A.3. above after July 1, 2021, as approved by the NJDOE and subject to available funds.
 2. To be eligible to receive reimbursement, the Board shall complete and submit to the NJDOE a reimbursement application on a form, or in a format, supplied by the NJDOE.
 - a. The NJDOE will make the reimbursement application available on its website.
 3. If the school district conducts additional testing in a year other than the Statewide required testing school year as set forth in A.3. above, the district shall not be eligible for reimbursement.

Adopted:



Burlington County Alternative High School Students 2020-2021

STUDENT	SCHOOL	PROGRAM	COST	RATIONALE	BOARD DATE
4000846	Burl. Co. Alternative School	Regular Ed	\$25,704	New	5/18/2021

2020-21 TRAVEL EXPENDITURES

BOE APPROVAL REQUEST

PROFESSIONAL DEVELOPMENT

LAST NAME	FIRST NAME	TRAVEL DESTINATION	NAME OF CONFERENCE	DATES	EST. COST	Fed/St Funded
Dakosty	Kathleen	Virtual (on-line)	English Literature & Composition - APSI Online at Camden	8/2/21 - 8/5/21	\$995.00	

Exhibit #21-253
5-18-2021

Cooperative/Joint Purchasing Contract Purchases for BOE Approval						
<u>Added</u>	<u>PO#</u>	<u>Vendor</u>	<u>PO Description</u>	<u>PO Amount</u>	<u>Cooperative/Joint Purchasing Contract Reference</u>	<u>Next BOE Date</u>
4/21/21	102334	CLASSIC FLOOR FINISHING INC	HS GYM FLOOR REPAIRS	\$3,003.00	NJ COOP #65MCRSCCPS	5/18/21
4/21/21	102335	CLASSIC FLOOR FINISHING INC	BAKER GYM FLOOR REPAIRS	\$18,242.70	NJ COOP #65MCRSCCPS	5/18/21
4/26/21	102367	DELL COMPUTER EDUCATION SALES DEPT	TONER	\$471.16	NJ STATE CONTRACT 19-TELE-00656	5/18/21
5/7/21	102422	DELL COMPUTER EDUCATION SALES DEPT	STUDENT LAPTOPS	\$183,441.94	NJ STATE CONTRACT 19-TELE-00656	5/18/21
5/11/21	102439	CM3 BUILDING SOLUTIONS	NP SECURITY ACCESS CONTROLS	\$1,646.10	Camden County Educational Services Commission Co-Op #66CCEPS	5/18/21

**TOWNSHIP OF MOORESTOWN
BOARD OF EDUCATION
TAX SCHEDULE
2021 - 2022**

	<u>DATE</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
Wed	07/07/21	\$ 5,602,769	\$ 382,196	\$ 5,984,965
Wed	08/11/21	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	09/08/21	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	10/06/21	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	11/10/21	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	12/08/21	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	01/05/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	02/09/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	03/09/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	04/06/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	05/11/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
Wed	06/08/22	\$ 5,602,768	\$ 382,192	\$ 5,984,960
	TOTALS	\$ 67,233,217	\$ 4,586,308	\$ 71,819,525

RESOLUTION NO. _____

RESOLUTION TO RENEW

SCHOOLS HEALTH INSURANCE FUND

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Moorestown Township Public Schools, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment.
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

ADOPTED: _____

BY: _____

ATTEST:

SCHOOLS HEALTH INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 18th day of May, 2021, in the County of Burlington, State of New Jersey, by and Between the **SCHOOLS HEALTH INSURANCE FUND** referred to as “SHIF” and the governing body of the Moorestown Township Public Schools, a duly constituted Board of Education (or insert appropriate description), hereinafter referred to as “SCHOOL BOARD”.

WITNESSETH:

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF’s Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD’s resolution to join.

3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on July 1, 2021 and ending on June 30, 2024 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.

4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the

SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.

6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.

7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.

8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

10. Each SCHOOL BOARD who shall become a member of the SHIF shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement. Each SCHOOL BOARD, by the execution and delivery of an Indemnity and Trust Agreement agrees to be jointly and severally bound with each other member of the SHIF who executes and delivers an Indemnity and Trust Agreement to the terms and conditions set forth in said Indemnity and Trust Agreement.

ADOPTED: _____

BY: _____

ATTEST:

By: _____

BOE EXHIBIT

SUBSTITUTES

MAY 18, 2021

SUBJECT: Substitutes for May 18, 2021 Board Approval
Pending receipt of all approved paperwork and Criminal Background History

Substitute Teachers

Certificated

Timothy Fleming

County Certificates

Allison Hoffman
Shayan Malta

2020-2021

BOE EXHIBIT

Professional Development Presenters-May 14, 2021

MAY 18, 2021

First	Last	Building	Presentation	Not to Exceed Hours	Hourly Rate	Total
Monica	Bell	High	Diversity & Inclusion in Schools	3	\$52.36	\$ 157.08
Kenneth	Lynch	Middle	Culturally Responsive Teaching	3	\$52.36	\$ 157.08
Spring	Williams	Middle	Culturally Responsive Teaching	3	\$52.36	\$ 157.08

2021-2022

BOE EXHIBIT

Corrections to Reappointments

MAY 18, 2021

	First	Last	Position	Building	Track	Step	From 2021- 2022 Salary	To 2021- 2022 Salary
1	Dylan	Gleckler	Information Technology Technician	District	B & G E	12	\$48,503.00	\$65,440.00
2	Kelly	Greeley	10 Month Secretary	High	J10	4	\$27,036.00	\$29,605.00

2021-2022

BOE EXHIBIT

Movement on the Salary Guide

MAY 18, 2021

First	Last	Building	Step	From Column	Current Salary	To Column	New Salary	Increase in Salary	Effective Date
Rosemary	Anderson	Roberts	11	BA+15	\$78,991.00	MA	\$83,788.00	\$4,797.00	9/1/2021

2021-2022

BOE EXHIBIT

Extended School Year Staff

MAY 18, 2021

	First	Last	Building	Position	Hourly Rate	Not to Exceed Hours	Total
June 28th through July 29th-Monday-Thursday 7:45 am-12:45 pm							
1	Susan	Balderston	Middle School	Teacher	\$52.36	95	\$4,974.20
2	Stacy	Cole	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
3	Karlene	Cortright	Mary Roberts Elementary School	Teacher	\$52.36	95	\$4,974.20
4	Deborah	Dickerson	High School	Teacher	\$52.36	95	\$4,974.20
5	Matthew	Emerson	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
6	Kelly	Harkins	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
7	Jason	Hicks	High School	Teacher	\$52.36	95	\$4,974.20
8	Katherine	Humes	Mary Roberts Elementary School	Teacher	\$52.36	95	\$4,974.20
9	Erin	Kitley	George Baker Elementary School	Teacher	\$52.36	95	\$4,974.20
10	Margaret	Nissen	High School	Teacher	\$52.36	95	\$4,974.20
11	Adam	Roth	High School	Teacher	\$52.36	95	\$4,974.20
12	Brittany	Scharadin	High School	Teacher	\$52.36	95	\$4,974.20
13	Marykate	Storbeck	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
14	Donna	Tortu	High School	Teacher	\$52.36	95	\$4,974.20
15	Amy	Tursi	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
16	Hannah	Vaksman	George Baker Elementary School	Teacher	\$52.36	95	\$4,974.20
17	Courtney	Visconti	Upper Elementary School	Teacher	\$52.36	95	\$4,974.20
18	Samantha	Walz	South Valley Elementary School	Teacher	\$52.36	95	\$4,974.20
19	Kelly	Yaris	George Baker Elementary School	Teacher	\$52.36	95	\$4,974.20
20	Deborah	Kitley	George Baker Elementary School	Speech	\$52.36	95	\$4,974.20
21	Tracy	Roberts	Upper Elementary School	Speech	\$52.36	95	\$4,974.20
22	Erin	Evans	South Valley Elementary School	Nurse	\$52.36	95	\$4,974.20
Services are contingent upon the need of the district and Board of Education approval does not mean automatic payment.							

2020-2021

BOE EXHIBIT

ESSA Title I Tutors

MAY 18, 2021

First	Last	School	Hourly Rate	Previously Approved Hours	Additional Hours Not to Exceed	Total
Judith	Mure	Middle	\$52.36	50	30	\$4,108.80
Stefani	Nochumson	Middle	\$52.36	50	30	\$4,108.80
Syreeta	Lee	Baker	\$52.36	0	30	\$1,570.80
Elisabeth	Lefferts	Baker	\$52.36	0	30	\$1,570.80
Susan	Kuzy	Baker	\$52.36	0	30	\$1,570.80
Diane	Mason	Baker	\$52.36	0	30	\$1,570.80
Emily	Olsen	Baker	\$52.36	0	30	\$1,570.80
Rosemary	Anderson	Roberts	\$52.36	0	30	\$1,570.80
Kelly	Cline	Roberts	\$52.36	0	30	\$1,570.80
Michelle	Mieskolainen	Roberts	\$52.36	0	30	\$1,570.80
Susan	Powell	Roberts	\$52.36	0	30	\$1,570.80
Lisa	Wood	Roberts	\$52.36	0	30	\$1,570.80
Amy	Tursi	UES	\$52.36	0	50	\$2,618.00
Jessica	Mannion	UES	\$52.36	0	50	\$2,618.00
Secretary						
Barbara	Jardel	Roberts	\$32.05	0	30	\$961.50
Services are contingent upon the need of the district and Board of Education approval does not mean automatic payment.						

Action Description	Grade 09	Grade 10	Grade 11	Grade 12	Total
AM Detention	0	0	0	0	0
No Action taken	0	0	0	0	0
Bus Suspension	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0
Combined Actions	0	0	0	0	0
Peer Mediation	0	0	0	0	0
Warning	1	0	0	0	1
Reconciled via Genesis	0	0	0	0	0
Removal from Class	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0
No Trespass Notification	0	0	0	0	0
Attendance: Seat Time	0	2	0	3	5
Co-Curr	0	0	0	0	0
Conference with Parent and Administrator	0	0	2	0	2
Conference with Parent and Teacher	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0
Conference with Student and Administrator	7	0	2	0	9
Conference with Student and Counselor	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0
Expulsion	0	0	0	0	0
Social Probation Point Addition	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Moorestown High School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade 09	Grade 10	Grade 11	Grade 12	Total
Social Probation Point Reduction	0	0	0	0	0
Referral to Counselor	0	0	0	0	0
Referral to Special Services	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0
Central Detention	0	0	0	0	0
Saturday Detention	1	2	2	1	6
In-School Suspension Full Day	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0
Issue handled by staff	0	0	0	0	0
Out-of-School Suspension	0	0	0	1	1
Out of School Partial Day Suspension	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0
Grade Totals:	9	4	6	5	24

Monthly Summary of Actions Report - Report 51325
 William Allen Middle School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade 07	Grade 08	Total
AM Detention	0	0	0
No Action taken	0	0	0
Bus Suspension	0	0	0
Community Service/ Alternative Action	0	0	0
Combined Actions	0	0	0
Peer Mediation	0	0	0
Warning	1	4	5
Reconciled via Genesis	0	0	0
Removal from Class	0	0	0
Withdrawal from Course	0	0	0
Loss of MoorNet Privileges	0	0	0
Loss of Media Privilege	0	0	0
Use of Technology Suspended	0	0	0
Suspension of Parking Privilege	0	0	0
Suspension of Senior Option	0	0	0
No Trespass Notification	0	0	0
Attendance: Seat Time	0	0	0
Co-Curr	0	0	0
Conference with Parent and Administrator	0	0	0
Conference with Parent and Teacher	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0
Conference with Child Study Team	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0
Conference with Student and Administrator	0	0	0
Conference with Student and Counselor	0	0	0
Conference between Student and Teacher	0	0	0
Expulsion	0	0	0

Monthly Summary of Actions Report - Report 51325
 William Allen Middle School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade 07	Grade 08	Total
Social Probation Point Addition	0	0	0
Social Probation Point Reduction	0	0	0
Referral to Counselor	0	0	0
Referral to Special Services	0	0	0
Referral to Probation Officer	0	0	0
Removal to Alternative Education	0	0	0
Restricted Study Lunch/Recess	0	2	2
Central Detention	0	0	0
Saturday Detention	0	0	0
In-School Suspension Full Day	0	0	0
In-School Suspension Partial Day	0	0	0
Issue handled by staff	0	0	0
Out-of-School Suspension	0	0	0
Out of School Partial Day Suspension	0	0	0
To Serve With Teacher	0	0	0
Grade Totals:	1	6	7

Monthly Summary of Actions Report - Report 51325
Upper Elementary School
Report Date: 05/12/2021
Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade 04	Grade 05	Grade 06	Total
AM Detention	0	0	0	0
No Action taken	0	0	0	0
Bus Suspension	0	0	0	0
Community Service/ Alternative Action	0	0	0	0
Combined Actions	0	0	0	0
Peer Mediation	0	0	0	0
Warning	0	0	0	0
Reconciled via Genesis	0	0	0	0
Removal from Class	0	0	0	0
Withdrawal from Course	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0
Loss of Media Privilege	0	0	0	0
Use of Technology Suspended	0	0	0	0
Suspension of Parking Privilege	0	0	0	0
Suspension of Senior Option	0	0	0	0
No Trespass Notification	0	0	0	0
Attendance: Seat Time	0	0	0	0
Co-Curr	0	0	0	0
Conference with Parent and Administrator	0	0	0	0
Conference with Parent and Teacher	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0
Conference with Child Study Team	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0
Conference with Student and Administrator	0	0	0	0
Conference with Student and Counselor	0	0	0	0
Conference between Student and Teacher	0	0	0	0
Expulsion	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Upper Elementary School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade 04	Grade 05	Grade 06	Total
Social Probation Point Addition	0	0	0	0
Social Probation Point Reduction	0	0	0	0
Referral to Counselor	0	0	0	0
Referral to Special Services	0	0	0	0
Referral to Probation Officer	0	0	0	0
Removal to Alternative Education	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0
Central Detention	1	0	0	1
Saturday Detention	0	0	0	0
In-School Suspension Full Day	0	0	0	0
In-School Suspension Partial Day	0	0	0	0
Issue handled by staff	0	0	0	0
Out-of-School Suspension	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0
To Serve With Teacher	0	0	0	0
Grade Totals:	1	0	0	1

Monthly Summary of Actions Report - Report 51325
George Baker Elementary School
Report Date: 05/12/2021
Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 George Baker Elementary School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 Mary E. Roberts Elementary School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
Mary E. Roberts Elementary School
Report Date: 05/12/2021
Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
 South Valley Elementary School
 Report Date: 05/12/2021
 Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
AM Detention	0	0	0	0	0	0	0	0	0	0	0
No Action taken	0	0	0	0	0	0	0	0	0	0	0
Bus Suspension	0	0	0	0	0	0	0	0	0	0	0
Community Service/ Alternative Action	0	0	0	0	0	0	0	0	0	0	0
Combined Actions	0	0	0	0	0	0	0	0	0	0	0
Peer Mediation	0	0	0	0	0	0	0	0	0	0	0
Warning	0	0	0	0	0	0	0	0	0	0	0
Reconciled via Genesis	0	0	0	0	0	0	0	0	0	0	0
Removal from Class	0	0	0	0	0	0	0	0	0	0	0
Withdrawal from Course	0	0	0	0	0	0	0	0	0	0	0
Loss of MoorNet Privileges	0	0	0	0	0	0	0	0	0	0	0
Loss of Media Privilege	0	0	0	0	0	0	0	0	0	0	0
Use of Technology Suspended	0	0	0	0	0	0	0	0	0	0	0
Suspension of Parking Privilege	0	0	0	0	0	0	0	0	0	0	0
Suspension of Senior Option	0	0	0	0	0	0	0	0	0	0	0
No Trespass Notification	0	0	0	0	0	0	0	0	0	0	0
Attendance: Seat Time	0	0	0	0	0	0	0	0	0	0	0
Co-Curr	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent and Teacher	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Parent, Teacher, Administrator, and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference with Child Study Team	0	0	0	0	0	0	0	0	0	0	0
Conference with Teacher, Administrator, and Student	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Administrator	0	0	0	0	0	0	0	0	0	0	0
Conference with Student and Counselor	0	0	0	0	0	0	0	0	0	0	0
Conference between Student and Teacher	0	0	0	0	0	0	0	0	0	0	0
Expulsion	0	0	0	0	0	0	0	0	0	0	0

Monthly Summary of Actions Report - Report 51325
South Valley Elementary School
Report Date: 05/12/2021
Actions between 04/21/2021 and 05/11/2021 by All students

Action Description	Grade I3	Grade 3F	Grade I4	Grade 4F	Grade I5	Grade 5F	Grade KH	Grade 01	Grade 02	Grade 03	Total
Social Probation Point Addition	0	0	0	0	0	0	0	0	0	0	0
Social Probation Point Reduction	0	0	0	0	0	0	0	0	0	0	0
Referral to Counselor	0	0	0	0	0	0	0	0	0	0	0
Referral to Special Services	0	0	0	0	0	0	0	0	0	0	0
Referral to Probation Officer	0	0	0	0	0	0	0	0	0	0	0
Removal to Alternative Education	0	0	0	0	0	0	0	0	0	0	0
Restricted Study Lunch/Recess	0	0	0	0	0	0	0	0	0	0	0
Central Detention	0	0	0	0	0	0	0	0	0	0	0
Saturday Detention	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Full Day	0	0	0	0	0	0	0	0	0	0	0
In-School Suspension Partial Day	0	0	0	0	0	0	0	0	0	0	0
Issue handled by staff	0	0	0	0	0	0	0	0	0	0	0
Out-of-School Suspension	0	0	0	0	0	0	0	0	0	0	0
Out of School Partial Day Suspension	0	0	0	0	0	0	0	0	0	0	0
To Serve With Teacher	0	0	0	0	0	0	0	0	0	0	0
Grade Totals:	0	0	0	0	0	0	0	0	0	0	0